INTER CLUB COUNCIL

ICC Clubs

8 Steps 2 Success

1. Enroll for classes on MyPortal.fhda.edu or at Admissions and Records, Room 8101.

2. Obtain your OwlCard Student ID at the ASFC Smart Shop, Campus Center, Room 2016.

3. If there is a club you want to activate, reactivate or join, go next door to the ICC Office, Campus Center, Room 2011 or the Student Activities Office to get the Active Club List and view club files and accounts or attend Club Day and visit the 60 club booths.

4. Complete the Activation/Reactivation Form found in the ICC Handbook p.7 after obtaining student ID #s, email addresses, phone #s and signatures of five preliminary members.

5. Recruit a faculty/staff member to be an advisor. He/she would need to agree to attend official club meetings and club events and be responsible for signing off on club budget items. Ask the advisor to approve your Activation/Reactivation Form so you can submit it completed by 2 p.m. on any Monday during the first five weeks of the quarter.

6. Appoint a club ICC representative who will be the responsible student leader who will attend weekly ICC meetings, Tuesdays at 2 p.m. in the Campus Center, Toyon Room Room 2020. For clubs that remain active, they only need to recommit the next quarter (5 preliminary members are not needed).

7. Ensure that your club's ICC representative attends the ICC meeting so that the ICC votes for your club's official activation/reactivation. The ICC representative's weekly leadership role is to be the public relations representative, to process and present activity and funding paperwork, and to give weekly reports to and from the club. Attend Club Day events to promote your club!

8. Increase marketable soft skills and speech communication, budgeting etc. skills and add your leadership service to your resume and college applications. Join our Leadership Class!

More Info.:
Visit: foothill.edu/campuslife/clubs
Call: (650) 940-7060
Click: ortizerin@foothill.edu
Come In: Campus Center, Room 2008

OWLS

ASSOCIATED STUDENTS
OF FOOTHILL COLLEGE