

College Curriculum Committee
Meeting Minutes
Tuesday, December 3, 2024
2:00 p.m. – 3:30 p.m.
Administrative Conference Room 1901; virtual option via Zoom

Item	Discussion
1. Minutes: November 19, 2024	Motion to approve M/S (Draper, Dupree). Approved.
2. Report Out from CCC Members	<p>Speaker: All Apprenticeship: Myres shared division CC finalized its details for Brown Act compliance.</p> <p>BSS: Dupree mentioned new course proposals on today's agenda.</p> <p>Counseling: Lee shared division CC bylaws have been approved; approved deactivation of transfer GE certs., due to move to Cal-GETC.</p> <p>SRC: Ben Kaupp serving as in-person proxy; shared many updates being made to TTW program and curriculum.</p> <p>Fine Arts & Comm.: Brannvall shared continuing to work on division CC bylaws and ADT updates.</p> <p>HSH: No updates to report.</p> <p>Language Arts: Rose Huynh serving as in-person proxy; no updates to report.</p> <p>LRC: Agyare shared Library began extended hours for finals this week.</p> <p>STEM: Taylor shared division CC bylaws have been approved; approved updated Biology ADT for Cal-GETC compliance. Noted still trying to recruit another rep.</p> <p>Vanatta shared all of our Common Course Numbering Phase 1 courses have been submitted to the state, noting appreciation for Evan Gilstrap's hard work, as well as the reps who were involved.</p> <p>Kaupp shared he's continuing to represent Foothill at district-level Credit for Prior Learning (CPL) discussions, noting lack of cohesion between colleges and district on what CPL is. There's a lot of overlap w/ Credit by Exam, and a lot is still getting worked out. Also noted ongoing communication w/ De Anza re: collegial communication about new curriculum.</p>
3. Public Comment on Items Not on Agenda	Kaupp mentioned the ceramics sale happening this week in Cesar Chavez Plaza!
4. Announcements a. New Course Proposals	<p>Speakers: CCC Team The following proposals were presented: ALTW 403B, 403C; ANTH 6H, 13H; EMS 12; GLST 2H. Kaupp noted ALTW courses part of three-course series being created from splitting up a defunct ALLD course, to teach executive functioning skills to TTW students. Dupree noted ANTH & GLST courses are honors versions of existing courses. Campbell noted EMS course will be taught by director of Paramedic program and open to everyone, not just program students. Kaupp mentioned he was recently asked why we announce every new course, noting it's for general awareness as well as to help ensure opportunities for collaboration.</p>

<p>b. Notification of Proposed Requisites</p> <p>c. Recent CCCCCO Approval!</p>	<p>New prerequisites for CRWR 9, 41A, 41B; THTR 49A, 49B, 49C, 49D, 49E, 49F. Herman explained new prereqs for THTR courses are being changed from Advisory, to ensure students enrolling in course are involved in production.</p> <p>Vanatta announced that we've received state approval for the new Business and Marketing certificate of achievement!</p>
<p>5. Consent Calendar</p> <p>a. Division Curriculum Committees</p>	<p>Speaker: Ben Kaupp Document includes details about each division CC. Kaupp noted changes since previous meeting: Apprenticeship added details; Fine Arts & Comm. updated details. Brannvall noted Fine Arts & Comm. details still a work in progress—Kaupp responded, can update as needed for future meetings since this will be a recurring item.</p> <p>Motion to approve M/S (Campbell, Brannvall). Approved.</p>
<p>6. Stand Alone Application: ALTW 435</p>	<p>Speaker: Ben Kaupp Second read of Stand Alone Approval Request for ALTW 435. No comments.</p> <p>Motion to approve M/S (Myres, Brannvall). Approved.</p>
<p>7. Stand Alone Application: ENGR 76A</p>	<p>Speaker: Ben Kaupp Second read of Stand Alone Approval Request for ENGR 76A. Parikh noted textbook on COR was listed in error; has since been removed and replaced with language stating all materials provided by instructor. Provided more details about the course and its intended audience.</p> <p>Motion to approve M/S (Brannvall, Myres). Approved.</p>
<p>8. Stand Alone Application: NCEL 451A</p>	<p>Speaker: Ben Kaupp Second read of Stand Alone Approval Request for NCEL 451A. No comments.</p> <p>Motion to approve M/S (Campbell, Agyare). Approved.</p>
<p>9. Stand Alone Application: NCEL 460</p>	<p>Speaker: Ben Kaupp Second read of Stand Alone Approval Request for NCEL 460. No comments.</p> <p>Motion to approve M/S (Myres, Taylor). Approved.</p>
<p>10. Stand Alone Application: THTR 49F</p>	<p>Speaker: Ben Kaupp Second read of Stand Alone Approval Request for THTR 49F. No comments.</p> <p>Motion to approve M/S (Lee, Dupree). Approved.</p>
<p>11. Additions to Course Families</p>	<p>Speaker: Ben Kaupp Fine Arts & Comm. adding the following new/reactivated courses to existing families: ART 6; PHOT 7A, 7B, 7C; THTR 49F. Vanatta explained course families and noted these additions have already been discussed w/ De Anza to ensure no concerns.</p> <p>Motion to approve M/S (Draper, Campbell). Approved.</p>
<p>12. New Certificate Application: Theatre Costume and Makeup (noncredit)</p>	<p>Speaker: Ben Kaupp First read of new Theatre Costume and Makeup noncredit certificate. <i>[See item 14 for related comments.]</i></p> <p>Second read and possible action will occur at next meeting.</p>
<p>13. New Certificate Application: Theatre Production Organization (noncredit)</p>	<p>Speaker: Ben Kaupp First read of new Theatre Production Organization noncredit certificate. <i>[See item 14 for related comments.]</i></p>

<p>14. New Certificate Application: Theatre Technology (noncredit)</p>	<p>Second read and possible action will occur at next meeting.</p> <p>Speaker: Ben Kaupp First read of new Theatre Technology noncredit certificate. Vanatta noted all courses included in three certs. are noncredit mirrored versions of existing credit courses; related credit certs. are on the books but are non-transcriptable (not certificates of achievement).</p> <p>Second read and possible action will occur at next meeting.</p>
<p>15. Stand Alone Application: NCEL 448</p>	<p>Speaker: Ben Kaupp First read of Stand Alone Approval Request for NCEL 448. Will be temporarily Stand Alone and included in a new certificate. Vanatta noted this is a noncredit mirrored version of existing credit ESLL course.</p> <p>Second read and possible action will occur at next meeting.</p>
<p>16. Updating Foothill GE</p>	<p>Speaker: Ben Kaupp Second read of Proposed Foothill GE Placements. Document has been updated since first read as follows:</p> <ul style="list-style-type: none"> • HUMN 12, HUMN 12H, MDIA 12, MDIA 12H placed in new Area 3 • CHLD 51A, MDIA 8A, SOC 8 placed in new Area 4 <p>Vanatta noted these placements were discussed during first read and are based on existing transfer GE approvals. Also noted no changes made to Apprenticeship info.</p> <p>Brannvall reported division constituents were fine with first read version. Allen shared Apprenticeship division CC met today and discussed topic, reviewing all previously approved Apprenticeship GE mapping apps; division requests their approvals for current Area V be granted placement in both new Area 1B and new Area 2. Vanatta noted courses in current Area V got placed into either new Area 1B or new Area 2 based on which was more appropriate. Latteri asked if document is final listing for new Area 1B—Kaupp responded, pending approval, yes. Vanatta added that this won't be the final Foothill GE pattern for 2025-26, as there are still apps for new courses to come to CCC, and deactivated courses will need to be removed; should be finalized in early spring quarter, as usual. Rep asked for clarification re: Apprenticeship division's request—Kaupp explained that current Area V covers Communication & Analytical Thinking, which is being split into two separate areas in the new pattern: Area 1B Oral Communication & Critical Thinking, and Area 2 Mathematical Concepts & Quantitative Reasoning. A decision needs to be made re: how to handle Apprenticeship's current Area V approvals. Campbell spoke in favor of Apprenticeship's request, as math and critical thinking were both satisfied by current Area V approval. Campbell also mentioned students are very much in favor of including all ETHN courses in new Foothill GE pattern. Latteri asked if document will be distributed—Vanatta responded, will include with communiqué for this meeting.</p> <p>Motion to approve w/ amendment of adding new Area 2 to all Apprenticeship programs M/S (Myres, Campbell). Approved.</p> <p>Kaupp thanked the group for their hard work on this project! Vanatta noted GE apps for new courses for next year were submitted on forms for current areas, and CCC Team believes it best to bring those apps to CCC for approval as is, with any approvals carrying over to new pattern</p>

	<p>based on relationships between current and new areas. Apps will start coming to CCC for approval in early winter quarter.</p> <p>Allen expressed appreciation for allowing Apprenticeship the opportunity for robust discussion at the division level, so they could bring their request to CCC.</p>
<p>17. Good of the Order</p>	<p>Kaupp mentioned IEPI District Steering Committee and OER Stipend Program Workgroup need faculty volunteers. Please share with your constituents and encourage folks who aren't already on a committee to step up. Reps asked how to see the list of committee appointments— Kaupp responded, it's the Academic Senate Consent Calendar and he'll share w/ reps.</p> <p>Taylor shared this is Parikh's last CCC meeting for the foreseeable future.</p> <p>Parikh mentioned students will be presenting their projects on Thursday morning and invited folks to come see what they're working on!</p>
<p>18. Adjournment</p>	<p>2:54 PM</p>

Attendees: Micaela Agyare* (LRC), Chris Allen* (Dean, APPR), Jeff Bissell (KA), Cynthia Brannvall* (FAC), Rachelle Campbell* (HSH), Zach Cembellin* (Dean, STEM), Cathy Draper* (HSH), Angie Dupree* (BSS), Jordan Fong (FAC), Patricia Gibbs Stayte (BSS), Ron Herman* (Dean, FAC), Rose Huynh* (LA), Ben Kaupp* (Faculty Co-Chair), Amber La Piana (LA), Natalie Latteri (BSS), Andy Lee* (CNSL), Tim Myres* (APPR), Sarah Parikh* (STEM), Paul Starer (APPR), Kyle Taylor* (STEM), Mary Vanatta* (Curriculum Coordinator)

* Indicates in-person attendance

Minutes Recorded by: M. Vanatta