



# FOOTHILL COLLEGE

## EOPS Department Book Service Agreement

- ☐ Summer 20\_\_\_\_  
☐ Fall 20\_\_\_\_  
☐ Winter 20\_\_\_\_  
☐ Spring 20\_\_\_\_

Name: \_\_\_\_\_ CWID: \_\_\_\_\_  
Last First MI Student ID

### COURSE SCHEDULE

- Under **Course Subject**, list **ALL** enrolled units. (Example: CNSL 275 / Section: 01/ Instructor: Al Einstein / Units: 1)
- Include courses enrolled at De Anza only if you have an **approved Consortium** by Financial Aid Office

Course Subject	Section	Instructor	Units
Total Units			

### Title of the book(s) – Required Textbooks only

1-
2-
3-
4-
5-
6-
7-
8-

### EOPS/CARE Agreement

If you qualify as an EOPS/CARE student, you may receive book service under the following conditions:

- You must be officially enrolled in 12 units or more (6 units for summer quarter) before books will be provided for the entire quarter. Limited waiver for part-time students will be determined on an individual basis. Books will not be issued after the book issuance period has ended.
- You will be issued only required textbooks for approved courses. **Books will not be provided for changes that you make in your course schedule.**
- If you purchased web-based textbooks or textbooks bought off campus, you will have to submit a reimbursement request along with the course syllabus and the receipt to receive reimbursement.
- Books will not be provided for repeated, dropped or withdrawn courses (cancelled courses exempt).
- Do not include required supplies or recommended textbooks.
- EOPS does not provide a duplicate book for a course within a series (ex. Math 1A, Math 1B, Math 1C, Math 1D).
- Books issued will remain your property.

Student Signature

Date

EOPS Director's/ Designee's Signature

Date

Appointment with: \_\_\_\_\_ Day: Mon Tue Wed Thu Fri Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ Time \_\_\_\_:\_\_\_\_ am pm