



Foothill College Academic Senate  
 Executive Committee Meeting Agenda

Monday, December 4, 2023

2:00 – 3:50 p.m. in the Krause Center for Innovation (4006) and [Zoom](#)

Meeting ID: 852 6325 9763 Passcode: 907559

Dial by your location: (669) 900-6833 or (408) 638-0968

**2023-24 Executive Committee Members (32): Officers:** Voltaire Villanueva (President), Patrick Morriss (Executive Vice President), Ben Kaupp (Vice President of Curriculum), Robert Cormia (Secretary/Treasurer), **Senators by division: APPR:** Stephan Schnell; **BSS:** Brian Evans, Mona Rawal; **CNSL:** Tracee Cunningham, Leticia Serna; **DRC/VRC:** Ana Maravilla; **FA/Comm:** Robert Hartwell; Kate Jordahl **HSH:** Rachelle Campbell, Frank Niccoli; **KA:** Kelly Edwards, Katy Ripp; **LA:** Ulysses Acevedo, Rocio Giraldez Betron ; **LRC:** Destiny Rivera, Eric Reed; **STEM:** Sara Cooper; vacant; **PT Reps:** Roxanne Cnudde, Michael Chang; **Other Members: ASFC:** Joshua Agupugo; **Classified:** Adiel Velasquez; **FacAssoc:** Jordana Griffiths; **Prof. Dev.:** Carolyn Holcroft; **Chair of COOL:** Allison Lenkeit Meezan; **Student Learning Outcomes Coordinator(s):** Stephanie Chan, Kerri Ryer; **Dean of Equity:** Ajani Byrd; **President’s Cabinet:** Stacy Gleixner;

**12.04.23 AGENDA:**

#	Time*	Topic	Action**	Objective	Presenter	Supporting Materials***
1	2:00	Call to Order	B		Villanueva	
2	2:00	Roll Call	B		Cormia	
3	2:05	Adoption of Agenda	B		Villanueva	
4	2:05	Public Comment on items not on agenda (Senate cannot discuss or take action)	I			
5	2:10	Approval of 11.20.23 Minutes	B		Villanueva	<ul style="list-style-type: none"> <li><a href="#">November 20, 2023</a></li> </ul>
6	2:12	Approval of Consent Calendar	B		Villanueva	See Consent Calendar
7	2:15	ASFC President Updates to the Academic Senate	I	ASFC President to share current student issues and receive faculty input	Agupugo	
8	2:25	Proposed Amendments to Regular Substantive Interaction (RSI) Documentation Model	D, A	Review amendments to strengthen RSI model by adding accessibility and flexible learning option and revising the number of hours of training	Meezan	<ul style="list-style-type: none"> <li><a href="#">Model for Documenting RSI - V2</a></li> <li><a href="#">COOL RSI Feedback</a></li> </ul>
9	2:45	13-55: Strategic Vision for Equity Issue 7	D	Provide updates in developing a recruitment and retention plan that fosters diversity and inclusion among faculty	Morriss, Villanueva	
	3:00	BREAK				
10	3:05	Developing a Zero Textbook Cost (ZTC) program and associated faculty stipends	D, A	Form an Academic Senate subcommittee to develop recommendations for a fair and sustainable ZTC faculty stipend program	Holcroft	
11	3:25	Allocating Scholarship and Grant Funding from Faculty Dues	D, A	Develop a recommendation on increasing scholarship/grant funding allocations	Cormia, Villanueva	
12	3:40	Senate Governance Smartsheet	I	Review capabilities of Smartsheet software to organize Senate records and tasks	Cormia, Villanueva	

Standing Items						
13	3:47	For the good of the order (the Senate cannot take action)	B		All	
14	3:50	Close of meeting	B		Villanueva	

\*Times are approximate

\*\*Action Legend: **B**=Regular Senate business; **I**=Information sharing; **D**=Discussion with intent to act; **A**=Action (Actions typically require an agenda topic to have had two “reads” by the Executive Committee in order to allow for constituent input.)

\*\*\*Supporting Materials: Link to documents posted to the Academic Senate website

#### 12.04.23 CONSENT CALENDAR:

#	Action	Supporting Notes/Materials
1	Approve Senate Appointments	<a href="#">12.04.23 Consent Calendar</a>

#### CALENDAR OF 2023-2024 REGULAR ACADEMIC SENATE MEETINGS

Fall 2023 Quarter	Winter 2024 Quarter	Spring 2024 Quarter
October 2	January 8	April 8
October 9	January 22	April 22
October 23	February 5	May 6
November 6	February 26	May 20
November 20	March 4	June 3
December 4	March 18	

#### Remote Attendance Locations:

- 800 Creek Drive, Boulder Creek, CA
- 501 Felton Empire Road, Felton, CA
- 9500 Gilman Dr, La Jolla, CA

#### DISTRIBUTION:

Executive Committee of the Academic Senate; Kristina Whalen (President); Bret Watson (VP Finance & Admin); Laurie Scolari (VPSS); Simon Pennington (AVP Communications); Teresa Ong (AVP Workforce & CTE); Stacy Gleixner (VPI); Kurt Hueg (AVPI); Laura Wigod (Marketing); Valerie Fong (Dean LA); Ron Herman (Dean FA/Comm); Aaron Korngiebel (Dean BSS); Mike Teijeiro (Dean KA); Anthony Cervantes (Interim Dean DRC/VRC); Roosevelt Charles (Dean Counseling); Mark Barnes (Dean LRC); Ram Subramaniam (STEM); Lene Whitley-Putz (Dean Online Learning); Catalina Rodriguez (Acting Dean of Student Affairs); Anthony Cervantes (Dean of Enrollment); Elaine Kuo (Institutional Research); Evan Gilstrap (Articulation Officer); Daphne Small (Student Affairs); Fatima Jinnah (GP Liaison); Natalie Latteri (GP Team Lead); Chris Chavez (GP Team Lead); Hilda Fernandez (GP Team Lead); Dokesha Meacham (GP Team Lead); Mary Vanatta (Curriculum Coordinator); Tim Shively (FA); Amy Edwards (FA); Kathy Perino (FA); Kathryn Maurer (FHDA Academic Senate President); Erik Woodbury (De Anza AS); Patrick Ahrens (Board of Trustees); Lee Lambert (FHDA Chancellor); Anu Khanna (Senior Advisor to the Chancellor); Nicole Nguyen (Foothill Student Trustee); Adiel Velasquez (Classified Senate President)