FOOTHILL COLLEGE

Mission Informed Planning Council (MIP C) Draft Minutes
General Meeting 1-3 pm
Admin Conference room #1901
December 5, 2025
Zoom: Meeting ID: 819 4830 1635 **Passcode:** 346614

Attendees:		
In person: Vanessa Santillan-Nieto, Voltaire Villanueva, Danmin Deng, Bret Watson, Kayla Nguyen, Jordan Fong, Stacy Gleixner, Elaine Kuo, Scott Olson, Josh Pelletier, Kristina Whalen, David Marasco, Antoinette Chavez, Julie Jenkins, Derick Nguyen **Online:** Simon Pennington, April Henderson, Caroline Park, Cynthia Huang, Dolores Davison, Edna Hernandez Amezcua, Elvia Rodriguez, Krish Sangani, Laurie Scolari, Nanette Regua, Peter Chow, Raine Phan, Robert Lanz, Sheherazade Arasnia, Yasmine Malboubi, Destiny Rivera, Doreen Finkelstein		
Item	**Presenter**	**Description**
Chair: Kristina Whalen **Facilitator:** Vanessa Santillan-Nieto		
Approval of agenda Approval of the minutes		
Student Voice		Kayla provided an update on ASFC activities, including planning for Welcome Week and efforts to extend library hours.
Affinity Group Reports • APAN (Asian Pacific American Network) • AAN (African American Network) • OLA (Organización Latino Americana) • RA (Rainbow Alliance)	Jordan Fong April Henderson (Alt) Lisa Hills Catalina Rodriguez Catalina Rodriguez	Affinity groups reported on their initiatives, including APAN's scholarship program and Black History Month events.
Old Business		
ACCJC Follow Up Report	Stacy Gleixner, Accreditation Liaison Officer and VPI Dolores Davison, SLO Coordinator	The conversation ended with a discussion and approval of the ACCJC follow-up report. Next Steps: Continue updating and organizing ACCJC follow-up report resource information and source materials; send team shout-out as acknowledged.

		Send a thank you message to the SLO team for their work on the ACCJC report.
Google Gemini Tools – Decision on roll out	Senate Leaders will share the decision points	Discussion of a potential rollout of Google Gemini Tools, with input from multiple constituencies. Representatives from the Classified Senate and Professional staff expressed support for proceeding with staff access, emphasizing the importance of user choice and informed consent, and requested clear guidance on how to access resources as well as the development of user support materials. The Academic Senate expressed support for approval for all employees and recommended implementation prior to the winter term to allow adequate faculty preparation time. Ethical considerations related to the use of the tools were also discussed with Kevin Kelly from the Digital Center. Student representatives indicated general support while noting interest in reviewing the specific impacts on students. Kevin Kelly and Gary Moser from the Digital Center indicated they would draft a proposed implementation timeline, with a goal of launching prior to the holiday break. However, concerns were raised about the pace of implementation, and the committee did not reach consensus on whether to proceed with a rapid rollout or on the scope and timing of access. **Next Steps:** Kevin Kelly and Gary Moser (ETS lead): Develop and share a timeline for the rollout/launch of Google Gemini Tools before the holiday break; share with President Whelan when ready. President Whelan: Send an announcement to the campus community when the new Google Gemini Tools tile is available in MyPortal, including information about user choice and informed consent/refusal.
E-Print Update	Bret Watson	The meeting focused on the transition from the ePrint system to a new Xerox printing solution, which will be implemented by July 2026. The group discussed concerns about equity issues with the current system, including the requirement for credit cards and minimum charges. They agreed to provide free printing for students with the new system, while monitoring usage and costs. Justin Schultz, the Director of Strategic Planning and Operations, is working with Xerox to develop a transition plan, which includes planning and configuration in winter term, deployment in spring term, and going live with the new system in July. **Campus Printing Services Evaluation** The meeting focused on the evaluation and potential changes to the printing services on campus, with a discussion on cost comparisons and the implementation of free printing starting July 1st. The group also discussed the need to re-evaluate the placement of printing devices across campus and potentially adjust the number based on usage. **Next Steps:**

		Begin planning and configuration of Xerox student printers in winter term; deploy machines in spring term for July 1 go-live; schedule stakeholder meetings to evaluate printer locations and usage quotas.
New Business		
Student CAPs Information	Elaine Kuo	The meeting focused on the CAPS (Career and Academic Pathways) program at the college, discussing its purpose, structure, and implementation. The group reviewed the 8 different CAPS pathways offered, including Arts and Media, Business, Education, Health Science and Wellness, Industry Technology, Building Trades, Science Technology and Society, and Culture and Human Development. They explored how CAPS aligns with the college's Blueprint goals, particularly in regard to student retention and creating a sense of belonging. The discussion highlighted challenges with data collection and infrastructure, noting that students' CAPS preferences are not currently tracked in the college's systems.
		The group discussed student major declarations and their mapping to college programs, with Health Science and Wellness being the most popular choice among over 2,300 students. They noted that while students often declare a major that doesn't match their actual interests or career path, there is currently no process to follow up with students about updating their major selections. The team identified the need for better alignment between student interests and academic programs, with Kristina and others suggesting the creation of a care team to help students navigate major changes and ensure they are placed in appropriate affinity spaces.
		Student Enrollment Program Alignment Challenges
		The meeting focused on the organization and processes related to student enrollment and the alignment of programs across De Anza and Foothill colleges. Participants discussed the challenges of students not being properly mapped to specific programs, with 15% of students selecting De Anza programs that do not align with their current enrollment. The group explored the need for better processes to engage these students and ensure they are directed to the correct programs, with suggestions to build a culture around CAPs (Collegiate Achievement Programs) and improve communication among employees. They also touched on the complexities of students enrolled in both institutions and the need for more nuanced data analysis to understand student movements between colleges.
		Foothill College Enrollment Demographics Analysis
		The meeting focused on analyzing student demographics and enrollment patterns at Foothill College. Data showing that 35% of students were attending for the first time and Latinx students representing one-third of the student body. The

		discussion raised concerns about perpetuating stereotypes in the data presentation, with Voltaire questioning how the numbers might reflect broader societal issues. The group also examined gender distribution across programs, noting higher male enrollment in industrial tech and building trades, while education and health science programs showed more female students. Additionally, there was a presentation on student cap information, highlighting the importance of understanding student pathways and providing better support through data-driven approaches, as part of the Blueprint for Success initiative. **Next Steps:** Office of Instruction and IRP: Collaborate to map programs to CAPs and review/verify program-CAP assignments for accuracy. Continue work to systemize and document CAPs mapping, including processes for students to update their CAP/program selections, and explore integration of CAP selection into the application process.
Committee Reports		
Faculty Hiring Prioritization	Stacy Gleixner & Kristina Whalen	The group discussed faculty hiring priorities, approving 12 full-time tenure-track faculty positions across various disciplines, and noted that the process has become more transparent over time. There was also discussion about changes to the role of the EO rep on hiring committees, with some uncertainty about whether this person should be a voting member, and updates were shared about board policies. **Next Steps:** Dean (for Pride Center instructional faculty position): Develop and bring forward a job description for the Pride Center faculty position for final approval; if not agreed, resubmit next year. President Whelan: Provide the classified professional prioritization list to interested parties or bring to the next meeting for full transparency. Review and potentially reopen hiring policies if the role of the EO rep on hiring committees' changes, to ensure alignment with new practices.
Standing Reports		
Academic & Professional Matters Chancellor's Advisory Council (CAC)	Next Meeting: 1/14 @ 9:00 am Next Meeting: 12/5 @ 9:00 am	

Announcements		A request to nominate a classified colleagues for an appreciation award via the link in Parliament by December 9 for the end-of-quarter gathering.
		Physics show ticket for upcoming shows are on sale now bring a friend or two.
Adjourned		