


FOOTHILL COLLEGE
Planning and Resource Council (PaRC)
Wednesday, February 7, 2018
MEETING MINUTES

PURPOSE: Participatory Governance Leaders Meeting
LOCATION: Administration Building / Room 1901 / President's Conference Room
TIME: 1:30 PM – 3:00 PM

ITEM	TIME	TOPICS	FACILITATOR (S)	ACTION
1.	1:30 - 1:35	Public Comments and General Announcements	PaRC Tri-Chairs, and all participants	
2.	1:35 - 1:40	President's Report (Board, Chancellor's Cabinet, President's Cabinet)	Nguyen	
3.	1:40 - 1:41	Approve January 31, 2018 PaRC minutes	PaRC Tri-Chairs, and all participants	Approval
4.	1:41 - 1:43	Faculty Searches	Nguyen	
5.	1:43 - 1:50	2018-19 Governor's Proposed Budget Update	Watson	
6.	1:50 - 3:00	Budget Reduction	Watson	

Voting Members Present: Micaela Agyare, Isaac Escoto, Debbie Lee, Thuy Nguyen, Erin Ortiz, Denise Perez, Suzanne Yamada, Ram Subramaniam, Adrienne Hypolite, Ray Kaupp, Cleve Freeman, Danya Adib, Eoin O'Farrell, Marcel Vermeer, Chinwe Idaka, Donna Wolf, Lan Truong

Non-Voting Members Present: Anthony Cervantes, Peter Chow (note taker), April Henderson, Andrew LaManque, Kevin Harral, Amy Edwards, Vanessa Smith, Nazy Galoyan, Sean Bogle, Eric Reed, Lisa Delapo, Denise Swett, Elias Regalado, Eric Reed, Lisa Ly, Elaine Kuo

1) Public Comments and General Announcements

Thuy Nguyen brought to attention of the Lunar New Year celebration this year, which will be held on Thursday, February 15, 2018. The celebration will take place in the Campus Center Dining Room and will include traditional food, puzzles, mini games, cultural exchange and much more.

An announcement was made regarding the Vet Tech program. This included the highlight of the program's students attaining about 20 different employer interviews.

Foothill will celebrate Black History Month throughout the month of February. The celebration includes various lectures, workshops, film screenings, processions and ceremonies.

2) President's Report (Board, Chancellor's Cabinet, President's Cabinet)

Nguyen reported on the Chancellor communication. The conversation should be held about information gathering from now until July. This includes surveys on colleges, both inside and outside of community. There should be more encouragement for PaRC members to fill out forms on this information.

Nguyen reported on that up to 77% community support for bond was focused on general obligation bond. A question was asked for why Foothill should choose capital over parcel. Nguyen responded that there is a general obligation bond specific to capital; parcel tax can pay for services on campus including instructional. Parcel also has a cap for amount that we can ask for, can refresh every 5 years, and Foothill has a lot of capital needs in general. Bond relieves general fund, greater chances with capital bond. Nguyen concluded this bond topic can be scheduled for future PaRC agenda.

Nguyen wants to keep the link live for budget feedback, and is planning for another town hall meeting.

For last Board meeting, Nazy Galayon, Kristy Lisle and Vanessa Smith created a slideshow presentation, which is available online. Isaac Escuto, as well as other PaRC members, commented on the presentation, which seemed to have a positive impact.

De Anza students showed up on board meeting regarding transgender student being attacked. Nguyen is concerned about this incident.

PaRC member noted that there is no general council on campus, and Foothill should have a protocol if ICE shows up on campus. Nguyen has been talking with an attorney with FEI. There is a website for Dreamer students and DACA allies. Nguyen wants to create a delicate balance to ensure school is to be a sensitive area, mentioning Homeland security involvement.

3) Approve January 31, 2018 PaRC minutes

There was a motion for correction on the accreditation part. Please see the revised January 31, 2018 minutes.

4) Faculty Searches

Priority was made by Deans with 2 subjects: Political Science and Radiology Technology. Lisle is scheduled to start the search in May 2018. Lisle said PaRC does not reflect what the college needs; 2 years ago, PaRC ranked the subjects with department, deans and divisions.

Nguyen moved budget reduction discussion before the governor's proposed budget update presentation.

5) Budget Reduction

Budget reduction topic was discussed, mainly focused on the guiding principles on budget reduction.

A student representative commented the guiding principles are mainly positive and student focused, students trust administrators' decision on defining quality.

Ortiz brought up feedbacks, mainly about TEAs and comp time.

Lan Truong went over the guiding principles with Counseling Department. Counselors commented that they would like to know the facts.

Counselors like the principle that faculty and staff have to be kind during budget reduction.

For the cabinet reviewing 11/12 months contracts, PaRC members concern about PDL. PaRC member would like to know how to maintain the service quality level if there are less people.

PaRC member expressed that a chart with an extra column that shows how much each office has to reduce would help the whole campus understand about the budget.

Watson and Red Lucas are willing to work with anyone who needs more information.

Nguyen emphasized on transparency. Nguyen would like the whole campus to be mindful of what PaRC members know.

Nguyen pointed out Foothill is different from De Anza. De Anza shows who and which position will be eliminated, but Foothill is culturally differently.

PaRC member commented the guiding principles are humane.

The following is the second read voting results on the guiding principles. Each PaRC members are given 3 color cards for voting: green, yellow and red. Green indicates green agree, yellow indicates questionable or unsure, red indicates disagree.

1. Comment: there can be more guidelines on being innovative
Lisle suggested putting quality education in the guiding principles

PaRC members voted all Green.

2. Nguyen commented to keep the enrollment growth.

PaRC members voted all Green.

3. PaRC member commented transparency is important.

PaRC member commented this principle sounds like the Cabinet is approving the 11/12 months, but the Cabinet is actually approving the hiring.

PaRC member moved to correct the principle to review sabbaticals and 11/12 month.

PaRC member asked what does it mean by 11/12 months. Watson answered the cabinet should review the length of the period.

PaRC member asked what are the criteria of review. Watson answered it is based on if there is an affect to the person.

Watson pointed out discussion does not mean making decision. Nguyen explained Cabinet's role is looking at the issues and sending a message.

PaRC member questioned about sabbaticals. If there is a committee, what will be the role of the committee? Watson answered the committee will still review the application, but Cabinet will analyze the situation and see the situation in advance. PaRC members commented faculty and staff don't realize what cabinet does.

PaRC member voted mostly green and 3 yellows.

4. PaRC member voted all green.

5. PaRC member asked spending relates to which strategic objects. Nguyen answered the spending relates to E²SG. Nguyen also explained in April 2018, PaRC will start drafting the new objectives for 2018-19, and the spending in 2018-19 will be based on these objectives.

PaRC members voted all green.

6. Nguyen commented transparency does not mean consensus.

PaRC members voted all green.

7. PaRC members voted all green.

8. This topic will be in the agenda for next PaRC meeting.

Nguyen commented to innovate is to take risk, but calculated risk.

Actual student success around degrees and certificates

Increase ADT:

- Encourage students to get ADTs/transcriptable certificates
- DeAnza has 14 ADTs
- Foothill has 22 ADTs

PaRC members voted all green.

Nguyen commented to bring discussion of the timeline during the February 21, 2018 PaRC meeting.

6) 2018-19 Governor's Proposed Budget Update

PaRC member asked is there any way to change the metric. Watson answered yes, and it will be updated in May 2018.

PaRC member questioned if the funding is based on 525. Watson answered yes, the funding will stay on 525, but it will be difficult to predict future revenue.

PaRC member commented 25% of the students are having issues in terms of getting ADT, taking STEM classes then transferring or leaving.

PaRC member asked how is the program being funded. Watson answered there is a funding formula.

Nguyen presented on the 115th online college.

- Population of Californians that aren't currently being served by the community college system, demographics ages 25 - 34, half are women, 48% Hispanic, typically first people that are laid off
- 115th online college is able to provide these students with affordable education including vocational training and certificate programs
- 115th online college serving 2.3 million students
- 115th online college leads to recruiting students into degree and certificate programs

Nguyen pointed out that Foothill is working on developing online ESL noncredit classes, and it is looking forward to offer in Fall 2019 quarter.