



FOOTHILL COLLEGE

COOL/DEAC Meeting

Committee on Online Learning / Distance Education Advisory Committee

AGENDA (draft)

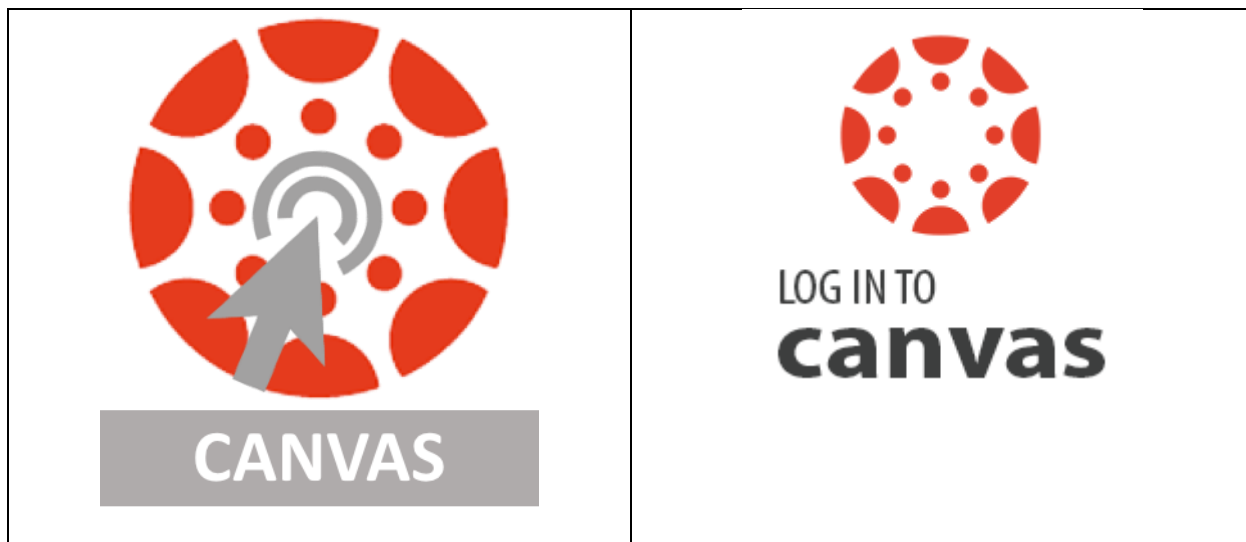
Date: 2/9/18

Time: 12 – 1:00 p.m.

Location: Library Conf Rm 3533

Discussion Items

- Welcome and introductions
- Review and approve minutes from December meeting
(https://foothill.edu/onlinelearning/pdf/DEACCOOL_Minutes_123017_DRAFT.pdf)
- Review proposed icons for link to Canvas in new MyPortal



- Availability of “Info Literacy” modules developed by Mary Thomas for faculty to import or link to
- Report on response rates for J2W surveys
 - 2018 Winter = not yet administered (12 sections)
 - 2017 Fall = 61% in Canvas (22 sections)
 - 2017 Winter = 61% in Canvas (7 sections), 70% in Etudes (3 sections)
 - 2017 Spring = 65% (13 sections)
 - 2016 Fall = 46% in Canvas (9 sections), 79% in Etudes (5 sections)
 - Patterns
 - Surveys scheduled for later in the quarter had better response rates than surveys scheduled earlier in the quarter.
 - The lower the total number of students enrolled, the higher the response rates.

Agendas and minutes are archived on the Foothill Online Learning website.
<http://www.foothill.fhda.edu/fga/DEACmtg.php>

- Accessibility compliance
 - Notice to faculty that the [Accessibility Checker that is built-in to Editor](#) in Canvas is handy for *preliminary* identification of *some* problems but should not be considered fully functional or accurate.
 - Our pilot use of an out of date “Ally” tool for automated review of Canvas course sites is no longer available to Foothill
 - Exploring use of UDOit accessibility checker tool for faculty to identify accessibility issues in their Canvas course content (details at [Canvas Community blog](#))
 - Foothill Online Learning in process of hiring a temporary worker to manually review all course sites for staff to send detailed accessibility compliance reports to faculty members and provide the necessary assistance.
 - An estimated 400 course sites in Winter Quarter do not meet accessibility requirements
 - Common issues include PDFs as scanned images, untagged PDFs, images without alt text, missing headers on documents, low contrast
 - How to differentiate between major violations of accessibility and other minor issues
 - How to best to communicate with the faculty who need outreach on accessibility without alienating the faculty who are putting in a good faith effort
- [Attendance documentation and drop students for non-attendance](#)
 - Decide how you will define "attendance" and your criteria for dropping a student for non-attendance.
 - Include this on your syllabus

How to attend via videoconference in Zoom -

Join from PC, Mac, Linux, iOS or Android: <https://cccconfer.zoom.us/j/568680809>

Or iPhone one-tap (US Toll): +16468769923, 568680809# or +16699006833, 568680809#

Or Telephone:

Dial:

+1 646 876 9923 (US Toll)

+1 669 900 6833 (US Toll)

+1 408 638 0968 (US Toll)

Meeting ID: 568 680 809

Or Skype for Business (Lync):

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