



FOOTHILL COLLEGE

DEAC/COOL Meeting

(Distance Education Advisory Committee and Committee On Online Learning)

3rd Meeting Fall 2015 AGENDA

Date: 11/30/15

Time: 10:30-12:00 p.m.

Location: Altos Room

Remote attendance via

Zoom - Instructions below

DEAC/COOL Members by Division

BHS: Shirley Treanor; **BSS:** Falk Cammin, Allison Clark, Konnilyn Feig, Meredith Heiser, Allison Lenkeit Meezan, Kathryn Maurer (Acting Chair), Jose Nava, Jennifer Price, Anan Sturgess, Sheila Smith, Mimi Will; **FA&C:** Carolyn Brown, Hilary Gomes, Kate Jordahl, Mary Sunseri, Lené Whitley-Putz; **Language Arts:** Jordana Finnegan; **PSME:** Rula Khayrallah, Rick Martinez, Sarah Williams; **Online Learning:** Judy Baker, Heather Garcia, Akemi Ishikawa, Paula Schales

Friends of COOL: David Bush, Isaac Escoto, Nicole Kerbey, Fatima Jinnah, Debbie Lee, Simon Pennington, Katherine Schaefer, Lisa Schultheis, Janis Stevenson, Mary Thomas

Agenda Items

#	Topic	Lead	Est. Time
1	Welcome & Introductions	All	< 5 min
2	Agenda Modifications/Announcements	All	< 5 min
3	Approval of minutes from last meeting (11/2/15) <ul style="list-style-type: none"> All COOL Members are responsible for reviewing the minutes; all COOL members who were present at that meeting are responsible for revising/approving the minutes. See minutes at: http://www.foothill.edu/fga/DEACmtg.php 	All	< 5 min
4	Update on Canvas Migration <ul style="list-style-type: none"> Update from Online Learning Office Next steps/ Ways COOL can provide support 	Judy	15 min
5	Online Course Quality Standards <ul style="list-style-type: none"> Update on "Summit" meeting with FA, Senate, Administration & COOL and subsequent communication "Clarification of Academic Senate resolution: 'Responsibility for Development of Online Course Standards'" from Kurt Hweg. Division reps provide update Update COOL re discussion of standards at CCC 	Judy/Allison /All	20 min

#	Topic	Lead	Est. Time
6	Hybrid Courses <ul style="list-style-type: none"> Review of hybrid course requirements & guidelines. See http://www.foothill.edu/fga/faculty_responsibilities.php#hybrid) Identify issues needing to be addressed, including consideration of adapting requirements to “flipped” classes 	Judy	15 min
8	Review of Action Items & Next Steps <ul style="list-style-type: none"> Last Fall Meeting: Monday, 11/30 Selecting Winter meeting days/times 	Judy & Akemi	5 min

Remote Attendance: How to attend our DEAC/COOL meeting via your computer or telephone using Zoom:

If you want to attend our next COOL meeting remotely, follow these instructions -

Join from PC, Mac, iOS or Android: <https://cccconfernow.zoom.us/j/471850776>

Or **join by phone:**

+1 646 568 7788 or +1 415 762 9988 US Toll

Meeting ID: 471 850 776

International numbers available:

https://cccconfernow.zoom.us/join?m=HnJIQw_ZokYsRu8N9OsDMkSmZJ-baq_-