

COOL/DEAC Meeting Minutes April 26, 2011

Introductions

Announcements

- Etudes Summit, in Long Beach, California, on May 5 and 6
- Etudes Cyber Institute registration open now, courses are offered in June, July and August, go to <http://etudes.org>

Online Course Quality

- Review of existing strategies to promote quality
 - Separate DE Approval for COR w/ regular and effective contact (<http://www.foothill.edu/fga/rec>)
 - Academic Senate Resolution on Last Day of Attendance (http://www.foothill.edu/senate/documents/2010-11/WINTER_11/DefinitionofAttendanceOnlineCoursesforFinancial%20Aid.doc)
 - Faculty training via FGA tech trainer and @ONE
 - Informal student feedback
 - Resources on quality online teaching
 - http://www.foothill.edu/fga/faculty_resources.php
 - http://www.foothill.edu/fga/best_practices.php
- Review of strategies in development
 - Student Evaluation of online courses (currently testing new process in Etudes)
 - Guidelines for Administrative Evaluation of online instructors
- New strategies to consider
 - Subcommittee to develop recommended guidelines or minimum standards for online courses
 - Mentoring of new online faculty by experienced online faculty
 - Annual Show and Tell event of promising practices in online instruction by successful and innovative online faculty
 - Annual online course tune-up by individual faculty with FGA staff assistance
 - Community of Practice (virtual and F2F) where online faculty can share ideas, techniques, and problem-solving
 - Course Cheatability inventory
 - Other suggestions?

Accessibility in Online Courses

- It's the Law!
- Academic Senate resolution in progress
 - To get involved, talk to Carolyn Holcroft
 - http://www.foothill.edu/senate/resolutions/2010-11/SPRING_11/Foothill%20Senate%20Resolution%20Distance%20Education%20Accessibility.doc
- Faculty Workshops being planned
- FGA staff assistance for faculty to make online courses more accessible
 - Accessibility audit
 - Tech help
 - Resources available at <http://www.foothill.edu/fga/accessibility.php>