



FOOTHILL COLLEGE
DEAC/COOL Meeting

MINUTES (Draft)

Date: 6/16/15

Time: 1:00-1:30 p.m.

Location: FH Toyon Room 2020

In attendance: Judy Baker, Konnilyn Feig, Kate Jordahl, Kathryn Maurer, Allison Meezan, Nicole Ramsey

May meeting minutes were approved (<http://www.foothill.edu/fga/DEACmtg.php>)

Judy announced that District ETS plans to have Canvas integrated with Banner in time for the three instructors in the OEI Pilot Project to have rosters load in their Canvas course sites automatically for the 2015 Fall Quarter.

Kathryn Maurer will serve as interim chair of COOL for the 2015 Fall Quarter. This is because Kate Jordahl will be teaching for Campus Abroad during the 2015 Fall Quarter and not available to serve as chair of COOL.

We reviewed the existing hybrid hour requirements (http://www.foothill.edu/fga/faculty_responsibilities.php#hybrid) to determine if any changes or updates are necessary other than just updating to eliminate Lecture/Lab hours from all documents. The group discussed the unique characteristics of online classes, hybrid classes, and web-enhanced classes. We reviewed how well the requirements fit with the "flipped" course model and classes that only meet face-to-face 2 or 3 times per quarter. We agreed that the only change necessary at this time was to remove mentions of "Lecture/Lab" from the document. Further discussion on the topic was tabled until meetings in the 2015 Fall Quarter.

Group members shared their observations about accomplishments by COOL in 2014-2015. Kate volunteered to pull together all the accomplishments to create an end-of-the-year report.