



FOOTHILL COLLEGE

12345 El Monte Road • Los Altos Hills, CA • 94022-4599

Date: December 13, 2013

TO: Foothill College and FHDA Central Services

FM: Judy C. Miner, President

A handwritten signature in black ink, appearing to be 'Judy C. Miner', written over the printed name.

RE: Foothill College Reorganization

This memo shows the current organization of Foothill College after the various reorganizations of the past several years. Use this organization to update reporting and accountability systems (i.e. Banner).

A. President's Office – President Judy Miner

1. Marketing – Director – Vacant
 - a. External Relations
 - b. Community Relations
 - c. Media Relations
 - d. Public Information
 - e. College Publications
 - f. College Website
 - g. Design Services
 - h. Governmental Relations
 - i. Marketing

B. Finance and Administrative Services - Vice President Bernata Slater

1. Facilities and Operations – Director Brenda Visas
 - a. Facility Rentals
 - b. Bond Program
 - c. Building/Grounds
 - d. Construction Management
 - e. Design Team Leader
 - f. Facilities
 - g. Measure C
 - h. Sustainability
 - i. Office Services
 - j. Alcohol Permits
2. Administrative Assistant – Vacant
3. Offices and Responsibilities

- a. Administrative Services
- b. Audits
- c. Bookstore
- d. Celebrity Forum
- e. College Budget
- f. Contracts
- g. Payroll
- h. Part-time Faculty Human Resources

C. Instruction & Institutional Research – Vice President Kimberlee Messina

1. Business and Social Sciences Division – Dean Kurt Hueg

- a. Accounting
- b. Anthropology
- c. Business Administration
- d. Business International Studies
- e. Child Development
- f. Economics
- g. General Studies – Social Sciences
- h. Geographic Information Systems
- i. Geography
- j. Gerontology
- k. History
- l. Law & Society
- m. Philosophy
- n. Political Science
- o. Psychology
- p. Sociology
- q. Social Science
- r. Special Education
- s. Women's Studies

2. Fine Arts & Communication Division – Dean Mark Anderson

- a. Art
- b. Studio Art
- c. Art History
- d. Communication Studies
- e. Graphic and Interactive Design
- f. Music
- g. Music Technology
- h. Photography
- i. Theatre Arts
- j. Theatre Technology

3. Language Arts Division – Dean Paul Starer

- a. English

- b. English for Second Language Learners (ESLL)
 - c. Supplemental Instruction
 - d. Non-credit ESLL
 - e. Humanities
 - f. Japanese
 - g. Spanish
4. Library Division – Dean Paul Starer
- a. Library
 - b. Learning Resources
5. Physical Sciences, Math and Engineering Division – Dean Peter Murray
- a. Astronomy
 - b. Chemistry
 - c. Computer Science
 - d. Engineering
 - e. Mathematics
 - f. Nano Science
 - g. Non-credit Math
 - h. Physics
 - i. Supplemental Instruction
 - j. Science Learning Institute
6. Biological and Health Sciences Division – Dean Nanette Solvason
- a. Biology
 - b. Dental Assisting
 - c. Dental Hygiene
 - d. Diagnostic Medical Sonography (Ultrasound)
 - e. Emergency Medical Technician
 - f. Environmental Horticulture & Design
 - g. Health
 - h. Paramedic
 - i. Pharmacy Technician
 - j. Primary Care/Physician Assistant
 - k. Radiologic Technology
 - l. Respiratory Therapy Technology
 - m. Veterinary Assisting
 - n. Veterinary Technology
7. Foothill Global Access – Dean Judy Baker
- a. Online Instruction
 - b. Accessibility Online
 - c. Professional Development
 - d. Campus Wide Technology
8. International Student Division – Dean George Beers

- a. International Students
9. Instructional Services – Associate Vice President – Vacant
 - a. Curriculum
 - b. Scheduling
 - c. Articulation
 - d. Tenure
 - e. Student Learning Outcomes (SLOs)
 - f. Accreditation
 - g. College Catalog
 10. Offices and Responsibilities
 - a. Educational Master Plan
 - b. Enrollment Management
 - c. Faculty Negotiations
 - d. Honors Institute
 - e. Program Review
 - f. Institutional Research

D. Workforce Development & Institutional Advancement – Vice President John Mummert

1. Kinesiology and Athletics Division – Dean Susan Gutkind
 - a. Kinesiology
 - b. Athletics
 - c. Dance
 - d. Adaptive Fitness Therapy
 - e. Athletic Injury Care
 - f. Personal Fitness Trainer
 - g. Physical Education
2. Business and Education Partnerships Division – Director Reginald Duhe
 - a. Apprenticeship
 - b. Journeyman
 - c. Contract Education – District Wide
 - d. Economic Development
 - e. Internships – District Wide

NOTE: The curriculum process will continue with the Business and Social Sciences Division handling Apprenticeship curriculum approvals.
3. Krause Center for Innovation – Director Gay Krause
 - a. Learning in New Classrooms (LINC)
 - b. Merit Program
 - c. Fame Program

NOTE: The curriculum process will continue with the Fine Arts handling LINC curriculum approvals.

4. FHDA Education Center – Dean Dawn Girardelli
 - a. Middlefield Campus
 - b. Design of New Education Center
 - c. Moffett Park Partnerships
 - d. Continuing Education
 - e. Community Partnerships
 - f. Non-credit Workforce, Short-term Vocational (Curriculum through the Counseling Division)

5. Offices and Responsibilities
 - a. Bay Area Community Colleges Consortium (BACCC) Representative
 - b. Business/Industry Partnerships
 - c. Foundation
 - d. Chancellor’s Advisory Board (CBIAC) Representative
 - e. Silicon Valley Leadership Group, FHDACCD Representative
 - f. Tenure
 - g. Faculty Evaluations
 - h. Workforce Workgroup
 - i. Community Education Coordination
 - j. Faculty Negotiations
 - k. Program Review Committee
 - l. Grants Coordination
 - m. Perkins
 - n. Regional/State Strategies

E. Student Services – Vice President Denise Swett

1. Disabled Student Programs and Services (DSPS) & Veterans Programs – Director Teresa Ong
 - a. Disability Resource Center (DRC)
 - b. Veterans Resource Center (VRC)
 - c. Community Based Programs
 - d. Non-credit DSPS and Veterans Programs (Curriculum through the Counseling Division)
 - e. Transition to Work Program (TTW)

2. Counseling & Student Success – Dean Lauren Balducci
 - a. Service Area/Student Learning Outcomes (SLOs)
 - b. Assessment/Testing
 - c. Counseling/Student Success
 - d. Puente
 - e. Transcript Evaluation
 - f. Transfer Center/Career Center
 - g. Mfumo Program
 - h. Pass the Torch

3. Student Affairs & Activities – Dean Pat Hyland
 - a. Americans with Disabilities Act (ADA) Compliance
 - b. Campus Center
 - c. Commencement
 - d. First Year/New Faculty Programs
 - e. Food Service/Vending
 - f. Health Center
 - g. Middle College
 - h. Psychological Services
 - i. Staff Travel & Conference Fund
 - j. Student Life/Judicial Affairs
 - k. Associated Students
 - l. District Diversity Committee
 - m. Police & Security

4. Enrollment Services – Dean Nazy Galoyan
 - a. Admissions and Records
 - b. P1/P2 Reports
 - c. Financial Aid & Scholarships
 - d. Academic Council

5. Extended Opportunity Programs and Services (EOPS) & Community Programs – Director Alexandra Duran
 - a. EOPS
 - b. Outreach/Recruitment: Foothill College Careers Connections (FCCC)
 - c. Community Partnerships
 - d. Career Technical Education (CTE) Grants & Silicon Valley Community Collaborative
 - e. Map Your Future Academies
 - f. High School & Regional Occupational Program (ROP) Articulation
 - g. Non-credit Bridge: High School to College (Curriculum through the Counseling Division)

6. Family Engagement Institute (FEI) – Executive Director Betsy Nikolchev
 - a. Family Engagement Institute
 - b. Stretch to Kindergarten
 - c. Non-credit Parenting (Curriculum through the Counseling Division)

7. Offices and Responsibilities
 - a. ASK Foothill
 - b. Day on the Hill
 - c. Student Services Tech Support Programs
 - d. Student Services at Education Center
 - e. Annual Tech Conference
 - f. Student Equity
 - g. Equity Workgroup – Ex officio