



FOOTHILL COLLEGE
Planning and Resource Council (PaRC)
Wednesday, March 01, 2017
AGENDA

PURPOSE: Participatory Governance Leaders Meeting
LOCATION: Administration Building / Room 1901 / President’s Conference Room
TIME: 1:30 – 3:00 PM / First and Third Wednesdays

ITEM	TIME	TOPICS	LEADERS	EXPECTED OUTCOME
1	1:30-1:35	General Announcements & Reminders	PaRC Tri-Chairs	Information
2	1:35-1:45	President’s Report (Board, Chancellor’s Cabinet, President’s Cabinet, SHEA)	Nguyen	Information
3	1:45-1:50	Approve Meeting Minutes – February 01, 2017	PaRC Tri-Chairs	Approval
4	1:50-2:05	Program Creation Proposal – Global Studies AD-T – <i>1st Read</i>	Maurer, Evans	Discussion
5	2:05-2:20	Program Creation Proposal – Social Justice Studies AD-T – <i>1st Read</i>	Fox	Discussion
6	2:20-2:30	College Mission Statement	LaManque	Discussion
7	2:30-2:40	Sustainability Report – <i>1st Read</i>	Davis-Visas	Discussion
8	2:40-2:50	Facilities Master Plan Update – <i>1st Read</i>	LaManque	Discussion
9	2:50-3:00	Strong Workforce & Perkins Allocations	Girardelli, Wolf, Campbell	Information

MEMBERS PRESENT: Micaela Agyare, Samah Shaiq, Veronica Bliss, Rachele Campbell, Courtney Cooper, Cleve Freeman, Dawn Girardelli, Carolyn Holcroft, Adrienne Hypolite, Debbie Lee, Maureen McCarthy, Thuy Nguyen, Erin Ortiz, Denise Perez, Ramiel Petros, Bret Watson, Donna Wolf, Teresa Zwack

EX-OFFICIO PRESENT: Laureen Balducci, Karen Erickson, Andrea Hanstein, Andrew LaManque, Justin Schultz, Thom Shepard, Denise Swett

GUESTS: John Fox, Kathryn Maurer

(1) GENERAL ANNOUNCEMENTS & REMINDERS

Thuy Nguyen thanked Erin Ortiz and Carolyn Holcroft for cancelling the previous meeting on February 15, due to limited agenda items.

Thuy shared some good news – in looking at the 2015 data for the Associate Degree for Transfer (ADT), Foothill stands out as having grown student usage of the pathway substantially. In just one year, Foothill went from awarding 141 AD-Ts (16.8% of all degrees awarded) to conferring 355 AD-Ts (32.3% of all degrees awarded), more than doubling the total output of AD-Ts and nearly doubling their share of all degrees awarded.

Ramiel Petros announced that the election packets for next year's ASFC student officers are now available – the due date is April 17. He encouraged faculty to speak to their classes and encourage the students to run for the various positions within ASFC, as a majority of campus council are 2-year transfer students and under 20 years of age (not necessarily representative of the entire student body). Applications are available in the Library, ASFC office, STEM Center and the TLC.

Debbie Lee noted that the Student Equity Workgroup approved funding for 20 faculty/staff to attend the Asian Pacific Americans in Higher Education (APAHE) conference in Oakland CA on April 06-07. She and Teresa Ong are working to find students interested in attending. If you would like more information, please contact Debbie and/or Teresa directly.

Courtney Cooper highlighted the kick-off of Women's History Month right before the PaRC meeting. Erin Ortiz thanked Courtney and all the other student leaders involved with the event(s). She also thanked Thuy for serving as the keynote speaker at the kick-off in the Library Quad.

The next 'Teaching Moment' is scheduled for March 08 from 10:00am-12:00pm in Room 5015. The topic is climate change – four faculty members across four divisions will be presenting on topics related to global warming and climate change from the standpoint of each of their fields. This coincides with an International Women's Day presentation on March 08 from 9:30am-11:30am in Room 1901.

Ramiel Petros also announced that voting on an official plan for student emails will take place soon. The current plan would create students emails with the @foothill.edu domain. This would be on an 'opt-in' basis – students would need to go to MyPortal to create an account. Further discussion is needed around how long the college should wait before removing the email account of an inactive student.

Thuy also announced that Foothill's women's basketball team has made it to the Nor Cal Regional Final. They will take on Sierra College next; if they win, they will head to the state championship tournament next week.

(2) PRESIDENT'S REPORT (Board, Chancellor's Cabinet, President's Cabinet, SHEA)

[S] SUNNYVALE & ENROLLMENT

Thuy thanked all who were able to attend the budget forums at the main campus and/or Sunnyvale Center. Adrienne Hypolite asked if a summary of the discussion would be sent out to all constituencies across the campuses. It was noted that the District Office is putting together a central repository for comments and feedback, but the exact timeline is not clear, as De Anza has not had their budget forum yet. It was noted that 40-50% of the ideas shared at the forums are longstanding ideas that continue to remain a real issue (e.g. childcare, student/employee housing, transportation). Debbie asked what measures are being taken to address STRS, PERS and the impact of COLA. Thuy clarified that if you take STRS and PERS out, at some point, if we do not grow, we will deplete our stability fund. STRS and PERS may have accelerated the depletion forecast by about a year or so. Statewide, there is discussion about advocating for base funding as opposed to growth funding, but this is a difficult discussion, as politically, it is hard for the legislature because it would look like tax increases were being used to pay for public pensions.

Thuy noted that Chancellor Judy Miner is working on negotiating a possible land deal for two parcels across the street from the Sunnyvale Center. Those parcels are ripe for us to build out and be better able to address the needs of the city's disenfranchised community members. Continuation of this conversation could definitely happen within the next 9 months, as there is interest in partnerships with Fremont Unified High School District (FUHSD) and UC Santa Cruz. Carolyn asked if any other public partnerships are being considered aside from a hotel or a restaurant – both of which seem like very shaky investments.

Thuy announced that Admin Council will be having an extended meeting (3.5 hours) on April 13 to participate in enrollment management discussion and training session with Omid Pourzanjani, who conducted a statewide training last year as part of Institutional Effectiveness and Planning Initiative (IEPI). All members of PaRC are invited to this meeting – the invitation will go out in the next President’s Communiqué.

[A] ACCREDITATION

Andrew LaManque announced that teams are currently working on the draft of the self-study and discussion has begun around scheduling town halls and how to present the draft and solicit feedback from the various constituency groups. Andrew is currently working on the Quality Focus Essay (QFE) topics:

- Create a new college participatory governance system that actively involves a majority of the college employees and is recognized by learning and dialogue about how to achieve college goals.
- Develop more clearly defined educational pathways, resulting in reduced time for students to complete their goals.

The first QFE topic will have a plan that outlines steps and processes – all of which will likely take more than a year to do. Changing the current system and updating/revising the governance handbook will involve a great deal of discussion. The response to the first QFE topic will spell this out. It was noted that these revisions to the participatory governance structure will not eliminate the classified staff involvement – instead, the college needs to figure out ways to get more people involved (e.g Flex Day, additional meetings, etc...).

The second QFE topic specifically notes ‘educational pathways’ vs. ‘guided pathways’ as the focus is on educational pathways that *could* be guided. Technology is a critical aspect of this discussion – one example is the EduNav system, which allows students to maneuver and select their courses for the entire year.

[E] EQUITY & SERVICE LEADERSHIP

Thuy noted that she started a discussion around a Service Leadership initiative with the Foothill Commission. The commission was very supportive of the ideas. Next year, a gala will be held in honor of Dick Henning and the 50th Anniversary of Celebrity Forum. The money raised from that event will help provide seed funding for scaling up Service Leadership initiatives around the college.

(3) APPROVE MINUTES – FEBRUARY 01

The meeting minutes from the February 01 meeting of PaRC were approved by consensus; no revisions.

(4) PROGRAM CREATION – GLOBAL STUDIES AD-T – 1st Read

This AD-T, along with the Social Justice Studies AD-T, is the first set of interdisciplinary AD-Ts to be offered at Foothill:

http://www.foothill.edu/president/parc/minutes/parc2016-17/03.01.17/Global_Studies_AD.T.pdf

Global Studies is an interdisciplinary program designed to increase knowledge and understanding of the processes of globalization and their impacts on societies, cultures, and environments around the world. The Global Studies program provides the student with knowledge of critical issues that affect their lives and community, as well as the affairs of other cultures, societies, and nations. An understanding of the world’s social, political, economic, and natural systems and their increasing interdependence, along with an appreciation of the diversity of human culture, will supply the student with a strong background for working in a global economy, for living in a multicultural society, and for making intelligent decisions as global citizens.

The Global Studies Associate Degree for Transfer (ADT) is designed to prepare students to transfer to local California State Universities (CSUs). Students who complete the ADT will be ensured preferential transfer status to local CSUs for Global Studies majors and majors in the following related disciplines: Global Politics, International Relations, International Studies, International Relations and Comparative Government. Other majors that may accept this degree include: African American Studies, Anthropology, Behavioral Science, Chinese, Communication Studies, Creative Arts, History, Humanities,

Interdisciplinary Studies B.A. with Global Studies Concentration ,Linguistics, Philosophy, Political Science, Psychology, Social Work, Social Sciences B.A. Concentration in International Studies, Sociology, Spanish.

Program Learning Outcomes

- Students will be able to identify, analyze, and offer potential solutions to major global challenges from multiple perspectives and worldviews.
- Students will be able to differentiate multiple perspectives on globalization.
- Students will be able to explain how and why the environmental well-being of the world demands personal and collective responsibility.
- Explain the interconnectedness of global decisions and events.

(5) PROGRAM CREATION – SOCIAL JUSTICE STUDIES AD-T – 1st Read

This AD-T, along with the Global Studies AD-T, is the first set of interdisciplinary AD-Ts to be offered at Foothill:

http://www.foothill.edu/president/parc/minutes/parc2016-17/03.01.17/Social_Justice_Studies_AD_T.pdf

Social justice is the idea that all members of a society are entitled to equal rights and equal opportunities. Social Justice Studies recognizes the social inequality and inequities in society – particularly regarding race and ethnicity, and gender and sexuality – and works in its analysis toward creating a more equitable society. More specifically, Social Justice Studies analyzes the injustices in society, such as how racism, sexism, and homophobia are manifested through discrimination, economic disparities, and violence. Furthermore, Social Justice Studies examines social policies that aim to alleviate injustices and create a more equitable society. Foothill College's Social Justice Studies program provides an overview of how societal organization and practices result in unequal opportunities for racial and ethnic minorities, women, and LGBTQ individuals.

The Associate in Art in Social Justice for Transfer Degree (ADT) is designed to prepare students to transfer to local California State Universities (CSUs). Students who complete the Associate in Art in Social Justice Studies for Transfer Degree will be ensured preferential transfer status to local CSUs for Social Justice Studies majors and majors in related disciplines. The ADT degree requirements will fulfill the lower division major requirements at many local CSUs. The ADT degree will enable students to develop a strong foundation in race and ethnicity, gender and women's studies, social research Methods or quantitative reasoning, and understanding patterns of inter-personal behavior, and will also offer interdisciplinary perspectives on social inequality and social justice. In addition, students will develop strong critical thinking, communication, and problem-solving skills that will prepare them for the requirements of upper division course work.

Program Learning Outcomes

- Students will be able to identify and analyze the causes of race and gender inequality in the United States.
- Students will identify and analyze social policies that have the potential to alleviate race and gender inequalities.

(6) COLLEGE MISSION STATEMENT

The college has yet to receive the formal report from the ACCJC following the Dental Hygiene Baccalaureate Degree site visit. One of the suggestions; however, was shared – it dealt specifically with the mission statement for the college. Per ACCJC Standard A.1, "... mission statement will list out the types of degrees and other credentials the College offers ...". With the college accreditation visit coming up, Andrew LaManque suggested that we may want to discuss or revise the existing mission statement. Rachele Campbell added that this standard was highly emphasized as a 'must' at a recent ASCCC conference. It was noted that the easiest way would be to insert a specific line in the mission statement and not revise the existing language was took time and effort to update last year. Andrea Hanstein and Andrew will take time to draft a proposed revision and bring back to PaRC on March 15 for a more formal 1st Read.

(7) SUSTAINABILITY REPORT

The Sustainability Report is a way of summarizing what the College is doing in regards to sustainability efforts (e.g. water usage) and share it out with the campus and local community. As the report was not available (or posted to the website) on the day of the meeting, this item will be moved to the March 15 PaRC meeting as an ‘information-only’ item – a formal 1st Read/2nd Read is not required for this document.

The Sustainability Report can be found here: <http://www.foothill.edu/president/parc/minutes/parc2016-17/03.01.17/Annual-Sustainability-Mgmt-Report.pdf>

(8) FACILITIES MASTER PLAN UPDATE – 1st Read

Earlier this academic year, PaRC asked that the Facilities Master Plan (FMP) be updated based on the following feedback:

- What can be done to naturally establish sense of student community on campus?
- How can facilities and/or technology be used to create sense of community for online students?
- ADA Accessibility – How can we make campus more ‘wheelchair friendly’?
- Any additional information regarding the Sunnyvale Center build out? Can we include something about Workforce moving to Sunnyvale?

It was noted that the updated FMP is a much broader document. Some of the revisions/additions include:

- Student Services move to Lower Campus; documentation of the discussion of why the move took place as well as existing issues. (Pages 5-6)
- Assumptions – what are some of the underlying assumptions that drive out facilities planning? (Page 8)
- Metrics – how do we gauge how we are doing, including some board indicators? (Page 15)
- Alignment of the FMP and the Educational Master Plan (EMP). (Page 16)

It was noted that one of the broad indicators is “eliminate the gap between online and face-to-face course success rates”. A number of the projects relate to online learning spaces and locations and additional professional development space for faculty, which might help support this overarching indicator. Karen Erickson requested clarification on one of the assumptions: *Limited increases in high school student populations will require the college to focus increasing attention on retaining students through completion of career, certificate, and transfer pathways*. Andrew clarified that this is more an assumption addressing limited enrollment growth and that separating that out is perhaps a good idea. Cleve Freeman asked if transportation is discussed in the FMP – it was noted that parking is mentioned.

They requested that the review process for the Facilities Master Plan be slowed down a bit – to allow more time for feedback. It was proposed that the 2nd Read of the document(s) be scheduled for sometime in June, as the FMP does not need to go to the Board until August 2017.

(9) STRONG WORKFORCE & PERKINS ALLOCATIONS

A summary of the Perkins Allocations was made available: http://www.foothill.edu/president/parc/minutes/parc2016-17/03.01.17/Perkins_17-18_Tentative_Allocations.xlsx

For the Strong Workforce Program (SWP) the 1st round allocations: http://www.foothill.edu/president/parc/minutes/parc2016-17/03.01.17/SWP_Final_Allocations.xlsx
For the 2nd round allocation, the Deans are being asked to look at what was not previously funded, as certain requests were left out. The goal is to include ties to program review and the College strategic plan in the allocation review template. The 2nd round of funding is supposed to be available on July 01, but the application for funding will not be expected until August/September at the earliest. If Deans are speaking with their various departments, this will help them get read for those new allocation applications.