



FOOTHILL COLLEGE

Prerequisite Clearance Form

INCOMPLETE FORMS LACKING REQUIRED DOCUMENTATION WILL NOT BE PROCESSED

Name: CWID:
Email: Phone No.: Date:

WHAT OPTION WILL YOU USE TO CLEAR THIS PREREQUISITE? (Check one)

A. Coursework taken at another U.S. College/Institution

ATTACH AN OFFICIAL OR UNOFFICIAL TRANSCRIPT SHOWING A GRADE OF C OR BETTER AND COURSE DESCRIPTIONS AT THE TIME YOU TOOK THE COURSE(S).

Table with 5 columns: FOR OFFICE USE ONLY, Class I want to take at Foothill College, Foothill required prerequisite(s), Name of institution where prerequisite was completed, Course title and course number at previous institution.

B. AP test score of 3 or higher (Attach a copy of AP test score from College Board)

Only for prerequisite purposes; see counselor for transfer eligibility of AP scores

C. EAP (Early Assessment Program---High School)

**Attach EAP Student Testing Results Letter

- Assessment/Placement Exams taken outside of FH Assessment Office require approval from the Assessment Office.
Courses taken at a college outside the U.S. require FH counselor or Departmental Approval.
Other/Challenge: (Requires Dean or Director Approval).

DROP OFF, FAX, MAIL, OR EMAIL THIS FORM WITH REQUIRED DOCUMENTATION TO FOOTHILL COLLEGE ADMISSIONS AND RECORDS OFFICE:

MAIL: Foothill College, Admissions and Records Office, 12345 El Monte Road, Los Altos Hills, CA 94022

FAX: 650-949-7048

EMAIL: prereqclearfh@fhda.edu

FOR OFFICIAL USE ONLY

Evaluation Specialist/ Counselor/Dean/Director Signature

Extension

Date

Evaluation Specialist/Counselor/Dean/Director Printed Name

ATTN: STUDENT

Please allow approximately 3-5 business days for approval. Email responses are only sent to students whose requests are DENIED. If approved, you will be able to register for the class in your MyPortal. It is highly encouraged to check everyday for clearance.