FOOTHILL COLLEGE
Professional Development Committee Meeting

AGENDA

Date: 12/05/16   **Time:** 12:00 p.m. – 1:30 p.m.   **Location:** Library Room (3533)

Discussion Items

- Welcome and introductions

- Review and approval of minutes (available at http://www.foothill.edu/staff/development/PDC.php)

- Announcements
    - Status of position for Coordinator of Equity Scholarship and Professional Development
    - Status of "Peer to Peer PD" proposal - Ben Stefonik will coordinate for Spring 2017 Quarter

- Winter Quarter PD
    - Reflective Writing Challenge in 2017 (Ben Stefonik)
    - College-wide event scheduled for Feb. 3 (Elaine Kuo)
    - Outlook Email and Calendar training - coordination in progress (Judy Baker)

- PD Plan
    - Review of PD Plan draft
    - Include LINC and KCI offerings
    - Review existing SLOs from Program Review
        - **AU-SLO Outcome #5** - Faculty are informed of new and emerging educational technologies and provided with professional development opportunities to develop the skills and expertise necessary for effective technology-mediated instruction.
        - **AU-SLO Outcome #6** - After participating in professional development offerings at Foothill College, participants will feel that they will use the information or training from the event in their work

- PDC input for Accreditation Standard III.A. items regarding professional development
    - **Standard III.A.8. Resources**. An institution with part time and adjunct faculty has employment policies and practices which provide for their orientation, oversight, evaluation, and professional development. The institution provides opportunities for integration of part time and adjunct faculty into the life of the institution.
        - **Evidence:** Attendance records of PD events
    - **Standard III.A.14. Resources**. The institution plans for and provides all personnel with appropriate opportunities for continued professional development, consistent with the institutional mission and based on evolving pedagogy, technology, and learning needs. The institution systematically evaluates professional development programs and uses the results of these evaluations as the basis for improvement.
        - **Evidence:** Reports on results of feedback surveys for PD events

Agendas and minutes will be archived online through the Professional Development Committee at
http://www.foothill.edu/staff/development/PDC.php