



Date/Time: Tuesday, 3pm, 11/7/17

Location: Toyon Room

## Inter Club Council

1. **Roll Call and Establishing Quorum**
2. Clubs will be marked as PRESENT if they are present from roll call to adjournment. Three absences results in a suspension. A club is marked *1/2 absent* if they are present but miss roll call. Please let us know if you need to leave early.
3. **Approval of Minutes**
  - 3.1. Approval of previous meeting's minutes (10/31/17)

**FACS motions to approve minutes from 10/31/17**  
**Seconded by Claybodies**  
**Approved Unanimously**
4. **Open Forum (3 minutes per announcement)**
  - 4.1. Reserved for anyone in the public who wishes to speak on any item in the agenda or anything ICC-related. Please limit announcements to 3 minutes. Open forum is NOT for club business or questions.

**Native American Heritage month**  
**Volunteer videographer needed for dance**
5. **ASFC and Inter Club Council Executive Report (5 minutes)**

*Given by ICC Executive or Advisor*

  - 5.2. Club Day- 10th Week **Wednesday, November 29th, Second Club day confirmed**  
**Reminder to complete club constitutions due five weeks after club was approved**  
**Extension to five weeks from previous four weeks**
  - 5.3. Club of the Month
6. **ICC Outreach Director Report (5 minutes) - Matthew Schurz [mschurz24@gmail.com](mailto:mschurz24@gmail.com)**
  - 6.1. Halloween Costume Prize **Winner: Sabrina Kwong EOPS Club \$50 Bookstore giftcard**
  - 6.2. Foothill Club Events Facebook Page
7. **ICC Student Involvement Coordinator (5 minutes) - Xinyi Hu [sissi201711@gmail.com](mailto:sissi201711@gmail.com)**
  - 7.1. Thuy's Service Leadership Competition **\$300 seed fund for participants, Top 3 Clubs at the end of the year will receive \$1000**
  - 7.2. Club Events Stand



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**8. ICC Finance Director (5 minutes)- *Grant Baum [grantinator@gmail.com](mailto:grantinator@gmail.com)***

**8.1.** ICC FAQ Sheet **Will be posted on facebook and in the public folder**

**8.2.** Workshop for Funding and Conference Information

**9. Activity Petitions**

**9.1.** To hold an event, clubs must submit an activity petition **1- 4** weeks before the date of the event. Activity Petition forms can be found in the ICC handbook or online.

**Grappling Club: Self Defense Seminar**  
**Athletic Center 4-5P.M. Wednesday, December 6th**  
**Enactus motions to approve**  
**Seconded by Anthropology Club**

**Foothill Honors Connection: Owl Talks**  
**Hearthside Lounge 6-8:30PM Tuesday November 21st**  
**Accounting Club motions to approve**  
**Seconded by Enactus**

**We Care Club: Secret Heart Volunteer Event**  
**1381 South First Street San Jose 1-4PM November 18th**  
**CSSA motions to approve**  
**Seconded by Neuroscience Club**

**10. Fund Requests**

**10.1.** Clubs are eligible for \$50 (One time seed money for brand new clubs), \$200 (Annual Grant for general use, form required), \$500 (Special Activities Fund per year for on-campus events, must include minutes, expense list, fund request and activity petition form), and \$1000 (ICC Project Fund for any large events, requires 4 weeks advanced notice and include cost list, minutes, form required). Fund Request forms can be found in the ICC handbook or online.

**10.2.** Contact Kamara Tramble, Student Accounts Manager, for old and new account details

*Email: [tramblekamara@foothill.edu](mailto:tramblekamara@foothill.edu)*

*Phone: (650) 949-7280*

*Office: Campus Center, Room 2005*



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Grappling Club: Self Defense Seminar Mats \$500  
Gay Straight Alliance motions to approve  
Seconded by FACS

### **11. Club Reports / Open Discussion Forum (1 minute per report)**

11.1. All ICC members reporting on agenda items or club-related business can report during this time.

Computer Science Club: 10AM.-5PM.Friday/Saturday Hackathon

Breakfast Club Saturday: Group activities/networking 10:30AM

### **12. Advisor Report (5 minutes)**

12.1. ASFC advisor present will give updates on district related information and ICC reminders

Erin: Reminder of fund request forms and travel forms for field trips. 72 hours in advance for forms requesting conference travel. Reminder to submit forms ahead of time, more time needed for larger events up to one month ahead of time.

Caterers require health permit and business license. Proposition to have club-wide discount when catering from on-campus food services.

### **13. Adjournment**

13.1. Meeting will be adjourned by chair

Prepared By,  
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