



# Foothill College Inter Club Council

## Agenda

Date/Time: Tuesday, 2 pm, 1/15/19

Location: Hearthside Lounge

### 1. **Roll Call and Establishing Quorum**

1.1. Clubs will be marked as PRESENT if they are present from roll call to adjournment. Three absences results in a suspension. A club is marked *1/2 absent* if they are present but miss roll call. Please let us know if you need to leave early.

### 2. **Approval of Minutes**

2.1. Approval of previous meeting's minutes (1/8/19)

### 3. **Open Forum (3 minutes per announcement)**

3.1. Reserved for anyone in the public who wishes to speak on any item in the agenda or anything ICC-related. Please limit announcements to 3 minutes. Open forum is NOT for club business or questions.

### 4. **ASFC and Inter Club Council Executive Report (5 minutes)**

*Given by ICC Executive or Advisor*

4.1 Club Day

4.2 Google Calendar—ICC Events

### 5. **ICC Finance Director (5 minutes) — Sean Lim**      [asfc.seanl@gmail.com](mailto:asfc.seanl@gmail.com)

5.1 Mini workshop

5.2 Q & A

### 6. **ICC Outreach Director (5 minutes) — Mohammed Saeed**

[asfc.mohammeds@gmail.com](mailto:asfc.mohammeds@gmail.com)

6.1 Constitution

### 7. **Activation/Reactivation Forms (Action)**

7.1. Clubs may request to become activated/reactivated within the first **5 weeks** of the quarter

### 8. **Activity Petitions (Action)**

8.1. To hold an event, clubs must submit an activity petition **1- 4 weeks** before the date of the event. Activity Petition forms can be found in the ICC handbook or online.



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### **9. Fund Requests (Action)**

**9.1.** Clubs are eligible for \$50 (One time seed money for brand new clubs), \$200 (Annual Grant for general use, form required), \$500 (Special Activities Fund per year for on-campus events, must include minutes, expense list, fund request and activity petition form), and \$1000 (ICC Project Fund for any large events, requires 4 weeks advanced notice and include cost list, minutes, form required). Fund Request forms can be found in the ICC handbook or online.

**9.2.** Contact Kamara Tramble, Student Accounts Manager, for old and new account details

*Email: [tramblekamara@foothill.edu](mailto:tramblekamara@foothill.edu)*

*Phone: (650) 949-7280*

*Office: Campus Center, Room 2005*

### **10. Club Reports / Open Discussion Forum (1 minute per report)**

**10.1.** All ICC members reporting on agenda items or club-related business can report during this time.

### **11. Advisor Report (5 minutes)**

**11.1.** ASFC advisor present will give updates on district related information and ICC reminders.

### **12. Announcements (3 minutes per announcement)**

**12.1.** This section of the agenda is reserved for announcements. At the chair's discretion, comments may be limited to 3 minutes per speaker.

### **13. Adjournment**

**13.1.** Meeting will be adjourned by chair

Prepared By,

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