



<p>c. Social Justice Studies ADT and ESL for Food Service Workers Noncredit Certificate Approvals</p> <p>d. RFP for New Curriculum System Update</p> <p>e. Governance Update</p>	<p>and R T 53A (all effective 2018-19); also listed is an ongoing requisite, for which a Content Review form was not on file. ENGL courses being updated to meet C-ID requirements. Campbell noted R T 53A being updated to address need for students to have communication skills while working in clinic environment, especially around confidence building.</p> <p>The CCCCO has approved the Social Justice Studies ADT, and the noncredit ESL for Food Service Workers certificate.</p> <p>LaManque presented topic. Request for Proposal (RFP) should be posted in the next few days—will distribute. Includes new curriculum system plus catalog piece. Deadline for vendors in mid-April. Goal is to select system sometime during spring quarter. Hueg asked who will be project lead—still to be determined; plan is to have evaluation team and provide opportunity for others to sit in on demos and be involved. Campbell suggested involvement of not only high-level users; those who struggle may continue to do so with the new system, and should be involved in the process.</p> <p>LaManque presented topic. Town hall meeting last week. Leadership Council has been meeting since fall; recommended a redesign modeled after Foothill’s Educational Master Plan (EMP). Consists of an overall committee (like PaRC), with three subcommittees: Equity/Education, Community/Institutional Effectiveness, Resources/Sustainability. PaRC will review feedback this week; Council meeting next week to collect and discuss feedback. From there, will pause for further review, and come back out to the college in May. Goal for governance process to be focused on strategic aspect of planning and resource allocation, but focused on EMP. Would track activities laid out in EMP to help ensure we are meeting those goals. More information available on the PaRC website.</p> <p>Campbell asked LaManque to share any feedback they’ve received. Generally, people seem to be in favor of basing it on EMP. Has received feedback regarding the number of participants—current plan has 12 members on each committee (3 each from faculty, staff, students, administration), plus a recorder and a facilitator; has heard concern that this might decrease engagement. Has heard concern that subcommittees might be taking on too much. Noted that Academic Senate committees (e.g., CCC, COOL) not included and are not being redesigned. Hueg noted change in day/time committees would meet—proposal has them meeting on Friday afternoons, on a regular schedule. Remote access (e.g., Zoom) for those who cannot attend.</p>
<p>4. Consent Calendar a. GE Applications</p>	<p><b>Speaker: Rachelle Campbell</b> The following GE applications were presented: Area VII—CRLP 73, 74. No comments.</p> <p>Motion to approve <b>M/S</b> (Gilstrap, Thomas). <b>Approved.</b></p>
<p>5. Stand Alone Approval Request: JRNL 53A</p>	<p><b>Speaker: Rachelle Campbell</b> Second read of Stand Alone Approval Request for JRNL 53A. No comments.</p> <p>Motion to approve <b>M/S</b> (Thomas, Fernandez). <b>Approved.</b></p>
<p>6. Stand Alone Approval Request: JRNL 53B</p>	<p><b>Speaker: Rachelle Campbell</b> Second read of Stand Alone Approval Request for JRNL 53B. No</p>

	<p>comments.</p> <p>Motion to approve <b>M/S</b> (Venkataraman, Gilstrap). <b>Approved.</b></p>
7. Stand Alone Approval Request: KINS 55	<p><b>Speaker: Rachelle Campbell</b>                  Second read of Stand Alone Approval Request for KINS 55. Campbell noted discussion at previous meeting regarding potential confusion with the course title.</p> <p>Motion to approve <b>M/S</b> (Starer, Ripp). <b>Approved.</b></p>
8. Stand Alone Approval Request: KINS 82	<p><b>Speaker: Rachelle Campbell</b>                  Second read of Stand Alone Approval Request for KINS 82. No comments.</p> <p>Motion to approve <b>M/S</b> (Cooper, Venkataraman). <b>Approved.</b></p>
9. Stand Alone Approval Request: KINS 83	<p><b>Speaker: Rachelle Campbell</b>                  Second read of Stand Alone Approval Request for KINS 83. Hueg noted potential overlap with GERN courses— Vanatta noted those have been deactivated.</p> <p>Motion to approve <b>M/S</b> (Ziegenhorn, Hanning). <b>Approved.</b></p>
10. Stand Alone Approval Request: KINS 84	<p><b>Speaker: Rachelle Campbell</b>                  Second read of Stand Alone Approval Request for KINS 84. No comments.</p> <p>Motion to approve <b>M/S</b> (Cooper, Schwartzman). <b>Approved.</b></p>
11. Stand Alone Approval Request: KINS 85	<p><b>Speaker: Rachelle Campbell</b>                  Second read of Stand Alone Approval Request for KINS 85. No comments.</p> <p>Motion to approve <b>M/S</b> (Fernandez, Thomas). <b>Approved.</b></p>
12. New Program Application: Child and Adolescent Development ADT	<p><b>Speaker: Rachelle Campbell</b>                  First read of new Child and Adolescent Development ADT. BSS rep noted was unaware program would be on this agenda and was surprised to see it; suggested better communication around this. Campbell noted she can send a separate email to division reps, in the future. Hueg noted program is somewhat aligned with the Elementary Teacher Education ADT; focus on getting students into childcare and teaching career paths. Noted crisis in the Bay Area regarding shortage of teachers. PSME rep noted MATH 17 does not have the C-ID approval listed on the TMC (believes course has been submitted)— Vanatta noted rule recently passed by the state, to allow ADTs to include courses that have been submitted for C-ID and under review for at least 45 days. BSS rep will follow up with Bernie Day to check on status of MATH 17. BSS rep asked about process for updating an ADT— Vanatta explained that she and Day meet each spring to review ADT curriculum sheets and add/remove courses; includes communication with faculty. Vanatta updates curriculum sheets in C3MS.</p> <p>Second read and possible action will occur at next meeting.</p>
13. New Program Application: Elementary Teacher Education ADT	<p><b>Speaker: Rachelle Campbell</b>                  First read of new Elementary Teacher Education ADT. BSS rep noted program necessitated new courses, including PSE 20. Noted interdisciplinary nature of program. PSME rep asked about role of CCC in approving ADTs; noted MATH 42 listed but is rarely taught, due to its narrow focus, and possibly unlikely to be offered due to recent budget issues. Campbell noted Guided Pathways project will focus on aligning course scheduling with needs of</p>

	<p>students in programs, and will hopefully address this sort of issue. Hueg noted plan in development with San Jose State to create pathway for students in program; plan to work with Marketing to advertise. Noted the concern is valid and, as with a lot of ADTs, potential demand is unknown. Echoed hope that Guided Pathways project will help. Campbell noted proof of cohort model to support courses, such as MATH 42, that have less broad appeal. BSS rep noted faculty who developed program has experienced a good amount of interest and believes demand exists. Campbell noted that program would be a good candidate for the cohort model, because it includes primarily core courses.</p> <p>Second read and possible action will occur at next meeting.</p>
<p>14. Stand Alone Approval Request: APPT 195</p>	<p><b>Speaker: Rachelle Campbell</b>            First read of Stand Alone Approval Request for APPT 195. Will be temporarily Stand Alone and included in a forthcoming Plumbing Technology program. No comments.</p> <p>Second read and possible action will occur at next meeting.</p>
<p>15. Stand Alone Approval Request: APPT 196</p>	<p><b>Speaker: Rachelle Campbell</b>            First read of Stand Alone Approval Request for APPT 196. Will be temporarily Stand Alone and included in a forthcoming Plumbing Technology program. No comments. Campbell noted upcoming Academic Senate meeting will be held at one of the trades—will distribute information to the group; encouraged group to attend and have visibility into apprenticeship programs.</p> <p>Second read and possible action will occur at next meeting.</p>
<p>16. Cross-List Request: MTEC 84A &amp; MUS 83A</p>	<p><b>Speaker: Rachelle Campbell</b>            Request to cross-list MTEC 84A (existing course) with MUS 83A (new course for 2018-19). MUS 83A course number was previously used for a course that was renumbered to MTEC 84A in summer 2017.</p> <p>Motion to approve <b>M/S</b> (Francisco, Cooper). <b>Approved.</b> 1 abstention.</p>
<p>17. Guided Pathways</p>	<p><b>Speaker: Andrew LaManque</b>            Framework from the state, involves looking at our whole pipeline, from recruiting students, to basic skills, to mapping out our program sequences, with the goal of getting students to complete in a quicker time period. Includes Student Services’ support, term-by-term maps (EduNav) to help students plan. Committee has been meeting and gone to training—looking for more members to join. Must submit a plan to the state for next year, to describe what our activities will be. Current plan involves selecting 10 ADTs and having an interdisciplinary group review them, including GE, and using data in review. Chose to focus on ADTs because they’re becoming more popular every year, but most of them have a long list of electives without necessarily suggesting to students which selections to make. Plan also involves discussions about the bigger picture: what does this mean for us at Foothill? how might we redesign our processes to help students? All are welcome to join in discussions. New draft of plan going to Academic Senate soon, and discussions will continue.</p> <p>Language Arts rep asked what the possibility will be for students to have “wobble-room” (e.g., start in one program but want to switch later)—local decision; some colleges looking at “meta-majors” to allow for such flexibility. Will be part of the larger</p>

	<p>discussion but not right away. Hueg noted that Social Sciences General could be considered a meta-major, as it could allow a student to then specialize in a specific program/ADT. Campbell noted focus to help students transition from high school to college and, instead of asking “where do you want to transfer?”, help student determine their strengths and interests. Counseling rep noted discussions with students who struggle around feeling lost in their current path. PSME rep has found that students can be very focused on grades and transfer path.</p> <p>BSS rep noted appreciation for approach, to help students organize; agreed there must be room for students to have flexibility in changing path. Suggested likelihood of a student to come to Foothill with no plan, rather than knowing specifically which track they want to take. Noted outside forces that affect students, rather than course availability (e.g., housing, food security, etc.). Noted graduation rate chart on attachment—what forces are really affecting those students? Noted statewide focus on a two-year plan for students, but reality for students is that two years might not be realistic, because they’re working full-time or have other personal factors affecting their ability to be in school full-time.</p> <p>Bio Health rep expressed concern that students are being promised (or given the expectation) that they will be done in two years, but they are working full-time and having difficulty meeting that goal. Noted push to offer the full Anatomy &amp; Physiology course series over 18 weeks, during the summer.</p> <p>Campbell stated faculty need to be involved in discussions. Cited discussions around which courses could be “linked” together to make sense for students. Agreed that many students support themselves and that two years is not realistic. Noted that Allied Health programs are two years, but those students complete GE and prerequisite courses beforehand, which can add up to four years, total. Noted that there will need to be a faculty person serving as the team lead for the ADT review (unsure if position will be compensated).</p>
18. Good of the Order	
19. Adjournment	<b>3:18 PM</b>

**Attendees:** Mark Anderson (FA), Rachelle Campbell (Faculty Co-Chair), Zachary Cembellin (PSME), Sara Cooper (BH), Hilda Fernandez (LA), Marnie Francisco (PSME), Evan Gilstrap (CNSL), Brenda Hanning (BH), Kurt Hueg (Dean, BSS), Eric Kuehnl (FA), Andrew LaManque (AVP Instruction, Administrator Co-Chair), Bruce McLeod (Apprenticeship), Tiffany Rideaux (BSS), Katy Ripp (KA), Ben Schwartzman (SRC), Paul Starer (Dean, LA), Mary Thomas (LIBR), Mary Vanatta (Curriculum Coordinator), Anand Venkataraman (PSME), Bill Ziegenhorn (BSS)

**Minutes Recorded by:** M. Vanatta