

**College Curriculum Committee
Meeting Minutes
Tuesday, February 15, 2022
2:00 p.m. – 3:30 p.m.
Meeting held virtually via Zoom**

Item	Discussion
1. Reaffirmation of Remote Meetings Resolution	<p>Speaker: Eric Kuehl CCC approved Resolution Authorizing Remote Teleconference Meetings Pursuant to Brown Act Provisions Included in AB 361 at Oct. 5th meeting and reaffirmed at Nov. 16th & Jan. 18th meetings. If we wish to continue to meet virtually, we are required to reaffirm it every 30 days. Tentative plan is for in-person CCC meetings to resume in April.</p> <p>Approved by consensus.</p>
2. Minutes: February 1, 2022	<p>Approved by consensus.</p>
3. Report Out from Division Reps	<p>Speaker: All PSME: Division recently discussed Meta Majors; working on plans to address recent AB 705 changes; reviewing Courses not Taught in Four Years list. Related to AB 705, Subramaniam shared that Math dept. will no longer offer MATH 105 or 180, but awaiting more information re: articulation before deactivating.</p> <p>LRC: Continuing to discuss and respond to AB 705 changes, to support campus as a whole.</p> <p>Language Arts: Discussing course deactivations, including ENGL 1S/1T—still trying to determine timing (fall 2022 vs. later term w/ plan to no longer offer courses starting in fall). Ethnic Studies dept. working on new courses; upcoming Ethnic Studies summit and division CC retreat. Discussing Summer Bridge as a way of navigating AB 705 changes—strategically thinking about how/when it will be offered. Rep mentioned English dept. plans for AB 705 Implementation Plan form selections.</p> <p>Kinesiology: Working on Courses not Taught in Four Years list; division recently discussed Meta Majors; working on DL addendum submissions.</p> <p>Fine Arts: Working on Courses not Taught in Four Years list; two faculty in division have expressed concerns w/ DL addendum and requested review and possible revisions.</p> <p>SRC: Family Engagement Institute working w/ Strong Workforce to create new entrepreneurship program; rep recently hosted workshop on how to create a COR.</p> <p>Counseling: Working on DL addendum submissions; division recently discussed Meta Majors; a few counselors reached out to reps re: AB 705 changes, including changes to math requirements for local AA/AS degrees and Allied Health programs.</p> <p>BSS: Working on DL addendum submissions; working on Courses not Taught in Four Years list.</p> <p>Bio Health: Focused on creating new certificates and Respiratory Care BS degree; awaiting recommendations re: math requirements for Allied Health programs (re: AB 705 changes); recently discussed Meta Majors and received feedback re: "Allied Health & Wellness" name—suggestion to</p>

	<p>change to "Health Sciences."</p> <p>Apprenticeship: Murphy named new director of training for Pipe Trades Training Center; working on Courses not Taught in Four Years list.</p> <p>Vanatta shared she's hopefully in the final stages of getting the new DL fields into the COR form in CourseLeaf; working with their support team has been a long process, as they appear to be short-staffed.</p> <p>Gilstrap will be attending UCOP webinar Thursday, which will address implications of AB 705 changes; hopes we can then plan accordingly, when it comes to articulation.</p>
<p>4. Public Comment on Items Not on Agenda</p>	<p>No comments.</p>
<p>5. Announcements</p> <p>a. New Course Proposals</p> <p>b. Notification of Proposed Requisites</p> <p>c. Upcoming Curriculum Deadlines</p> <p>d. New Minimum Qualifications Handbook (AKA Disciplines List)</p> <p>e. Plumbing and Pipefitting Apprenticeship AS Degree Approval by CCCCCO</p>	<p>Speakers: CCC Team</p> <p>The following proposals were presented: APSM 180A, 180B, 180C, 181A, 181B, 181C. Please share with your constituents. No comments.</p> <p>New prerequisite for NCEL 435 (eff. 2022-23), to match ESLL 235; ongoing requisites for EMS 63A, ESLL 235 & ESLL 246, for which Content Review forms were not on file.</p> <p>Vanatta announced the deadline for curriculum sheets for 2022-23: Friday, April 15th. CourseLeaf CAT system will be used again; once system is ready for sheet owners to begin editing, Vanatta will send email to owners and reps, with link to last year's training video and helpful resources (likely in second week of March). CCC Team discussed last year's experiment with two COR deadlines and determined that it was not more successful than having a single deadline; this year's deadline (for 2023-24) will be Thursday, June 16th (Friday is Juneteenth). PSME rep asked if PLOs on curriculum sheets need to match info in TracDat—Subramaniam responded that a group has begun discussing SLOs and will soon discuss mechanism/software used for tracking SLOs; for now, continue to do the same thing we've been doing. Other PSME rep asked for clarification that TracDat does not need to be updated related to curriculum sheets—correct (Vanatta confirmed she does check TracDat for SLOs when reviewing CORs, but not for curriculum sheets).</p> <p>Vanatta shared that the CCCCCO recently published a new edition of the MQ handbook, which is the list we use to select disciplines on CORs; has updated the link to the handbook on the CCC website to this new edition. No disciplines have been removed, but there is one new addition: Digital Fabrication Technician.</p> <p>Vanatta shared that the CCCCCO has approved the new Plumbing and Pipefitting Apprenticeship AS degree!</p>
<p>6. Consent Calendar</p> <p>a. GE Applications</p>	<p>Speaker: Eric Kuehnl</p> <p>The following GE applications were presented: Area I—ENGL 12A, ETHN 4; Area VI—ENGL 12A, ETHN 4; Area VII—KINS 49. No comments.</p> <p>Motion to approve M/S (Venkataraman, Mac Neil). Approved.</p>
<p>7. Stand Alone Approval Requests: C S 203A, NCBS 443A</p>	<p>Speaker: Eric Kuehnl</p> <p>Second read of Stand Alone Approval Requests for C S 203A, NCBS 443A. No comments.</p> <p>Motion to approve M/S (Armerding, Murphy). Approved.</p>

<p>8. New Program Application: Respiratory Care BS Degree</p>	<p>Speaker: Eric Kuehnl First read of new Respiratory Care BS degree. Note that submission to CCCC is unique for bachelor degree programs, using an online form, so dept. using associate degree narrative template for local approval process. Gilstrap asked if program will offer two different tracks, similar to Dental Hygiene (entry-level and completion)—Subramaniam responded this is the plan, but will differ from Dental Hygiene because students will be able to earn both AS and BS degrees at Foothill (Dental Hygiene no longer offers AS degree). Kuehnl noted submission to CCCC has already occurred, due to very tight deadline; moving forward with other bachelor programs, will follow regular process of local approval before submission to CCCC.</p> <p>LRC rep noted IDS 300 listed as elective/support course and asked about plans for offering course for this program (e.g., co-teaching) and if COR will need revisions (e.g., TOP Code is currently Dental Hygienist)—Subramaniam suggested rep reach out to program director Brenda Hanning. Counseling rep noted the current AS program is lottery-based and asked if the BS program will be the same—Subramaniam responded yes; doesn't believe there will be any change to entrance requirements for students. PSME rep asked if lottery system related to students' issues with missing registration dates—Subramaniam explained system: finite number of slots for program, receive many more qualified applications than number of slots, randomized lottery used to select from those applications. Not related to students missing registration dates.</p> <p>Second read and possible action will occur at next meeting.</p>
<p>9. Guided Pathways Meta Majors Resolution</p>	<p>Speaker: Eric Kuehnl Guests from the Guided Pathways (GP) Team: Natalie Latteri, Amy Leonard, Isaac Escoto. Second read of Resolution to Approve the Foothill College Meta Major Groupings and Names. Document has been updated since first read. Latteri mentioned poll conducted to ask faculty to weigh in on names of groupings and to verify their program's standing within groups. Noted that although not everyone could attend events, links to participate in naming shared widely. PSME rep asked if names may still be changed, noting universal sentiment during division meeting that "Allied Health & Wellness" name should be changed; also noted appreciation that resolution updated to make it clear that CCC voting on set groupings. Latteri responded that current groupings a result of several months' worth of effort to determine placement of programs, and 100% of those who responded to poll approved names of groupings. Subramaniam agreed that grouping names are very important, and strongly advised that if CCC does approve resolution the group should urge that name be changed. Latteri responded that Allied Health & Wellness grouping also includes other programs (outside of STEM division), which have already weighed in on name of grouping, as has Academic Senate.</p> <p>Bio Health rep noted need to discuss name with colleagues in Kinesiology. Latteri mentioned that folks in Kinesiology division came up with that name; believes that changing a name should be discussed by faculty from all associated programs and not a decision made by CCC. Subramaniam pointed out that resolution being brought to a vote by CCC, which opens the possibility of the group not simply approving. Kinesiology rep recalls discussion was to first name the grouping "Health & Wellness," and suggestion was made to change to "Allied Health & Wellness"; noted their division more interested in the "Health & Wellness" aspect of the name. Wondered if "Health Sciences & Wellness" could be a good name. Escoto asked the group to pause, stressing that the GP Team not trying to force these names; work was done to incorporate feedback from many folks but there may have been gaps in process. Leonard agreed and wants to</p>

	<p>ensure group voting on resolution they're comfortable with; welcome to amendments.</p> <p>Kuehnl believes there are two options: 1. edit resolution now, prior to approving; 2. approve as written and look to modify name in the future. Bio Health rep moved to amend name to "Health Sciences & Wellness" if Kinesiology rep OK with change. Escoto believes if amendment being suggested that communication must be made to colleagues who approved the previous name, with a clear explanation about what happened. Fine Arts rep noted that groupings intend to be a way for students to have a starting point, but believes they may diminish certain programs by putting them together within a larger group; suggested this specific discussion might be bringing this to light and noted some folks in division concerned about how certain programs are being lumped together. Kuehnl reiterated the two options and stressed we cannot afford to go backward and fundamentally change the work the GP Team has done to create the Meta Majors (i.e., re-do the sorting). Meta Majors will be an evolving effort, and we will have the ability to revisit sorting and make possible changes, in the future. Fine Arts rep responded that not everyone has been able to attend all of the meetings; shared their own experience of attending a meeting and not realizing that activity being done was actually sorting programs.</p> <p>Other Kinesiology rep agreed that "Health Sciences & Wellness" would accurately describe programs from their division in that grouping. Believes the point of that grouping is to get students into science-based programs related to health. Language Arts rep under the impression that this is an iterative process and asked GP Team what the plan is for the next step in this process, to regroup/rethink/revise groupings and names. Leonard responded that one idea is to incorporate with Program Review (re: reviewing a program's placement in sorting); in general, will probably be a year before names revisited. PSME rep mentioned was unable to attend related events, and because groupings were only recently finalized didn't have time to discuss final names/lists with division constituents for feedback. Latteri noted GP Team reached out to division deans to share lists, and reached out to depts. affected by certain sorts, to offer to attend meetings and communicate as much as possible. Leonard noted updates to resolution were made in response to comments and concerns during CCC's first read, so feedback was taken into consideration. Hueg doesn't believe anyone is questioning effort and thoroughness of GP Team's work, but noted that CCC does have purview to make changes, as the official college body approving the grouping names—Leonard agreed and asked for timeline on when resolution would come back with changes.</p> <p>BSS rep mentioned resolution has been brought to their division for discussion; feel like they can approve but don't want to step on toes of folks represented within problematic grouping. Moved to approve Meta Major groupings with caveat that name of "Allied Health & Wellness" be brought to affected departments for discussion within the next week. Bio Health rep noted own previous motion to approve with change to "Health Sciences & Wellness."</p> <p>Motion to amend resolution to change grouping name from "Allied Health & Wellness" to "Health Sciences & Wellness" M/S (Campbell, Bissell). Approved. 2 abstentions</p> <p>Motion to approve resolution as amended M/S (Mac Neil, Murphy). Approved. 1 abstention</p>
<p>10. AB 705 Implementation Plan Update</p>	<p>Speaker: Eric Kuehnl Subramaniam provided summary of recent changes to AB 705 regulations,</p>

	<p>which mean we may no longer offer certain courses if data do not show that such courses maximize throughput. As a result, English and Math depts. need to determine how to move forward—whether to continue to offer courses and submit required documentation to CCCC, or to deactivate courses and submit information on how we will offer robust support for students to ensure their success (which we are already doing). Believes plan is to deactivate courses, in both depts. Language Arts rep verified English dept. plan to deactivate; working with Gilstrap and Vanatta on timeline. Will not be offering ENGL 1S/1T starting in fall 2022, active or inactive. Noted that English dept. wants to regroup and see about exploring new options to maximize throughput. Added that original AB 705 language mentioned pre-transfer-level courses, but new guidelines also specify stretch transfer-level courses (e.g., ENGL 1S/1T).</p> <p>Counseling rep noted all students at California community colleges will be experiencing this situation, and asked what requirements for AA/AS degree will be—Subramaniam mentioned our current language allows for any MATH course to be sufficient. Counseling rep suggested students will most likely use MATH 10, and asked Bio Health rep if MATH 10 might be used for Allied Health programs—Bio Health rep responded that program faculty need to discuss. Counseling rep suggested using "Intermediate Algebra or MATH 10." Subramaniam noted Math dept. creating new CSU-transferable course which could be a good option for Allied Health programs. PSME rep agreed that Math dept. working to address issue for Allied Health programs, and noted that other possible options could be MATH 48A (w/ support if needed), MATH 44. Noted frustrations related to C-ID's apparent decision to not change their math prerequisite requirements. Other Counseling rep asked if students can use high school algebra for Allied Health programs—no. Subramaniam noted that Dental Hygiene program already uses MATH 10 as a program prereq. PSME rep mentioned recent change in some chemistry C-ID descriptors to allow for high school math.</p>
11. Adding Equity Section to COR	<p>Speaker: Eric Kuehnl Topic delayed to future meeting, due to time constraint.</p>
12. Good of the Order	
13. Adjournment	3:30 PM

Attendees: Micaela Agyare (LRC), Chris Allen (Dean—APPR), Ben Armerding (LA), Kathy Armstrong (PSME), Jeff Bissell (KA), Rachelle Campbell (BH), Roosevelt Charles (Dean—CNSL), Isaac Escoto (CNSL), Valerie Fong (Dean—LA), Evan Gilstrap (Articulation Officer), Hilary Gomes (FA), Allison Herman (LA & LRC), Kurt Hueg (Administrator Co-Chair), Maritza Jackson Sandoval (CNSL), Julie Jenkins (BSS), Ben Kaupp (SRC), Eric Kuehnl (Faculty Co-Chair), Natalie Latteri (BSS), Andy Lee (CNSL), Amy Leonard (De Anza), Don Mac Neil (KA), Allison Meezan (BSS), Ché Meneses (FA), Brian Murphy (APPR), Tim Myres (APPR), JP Schumacher (Dean—SRC), Ram Subramaniam (Interim AVP Instruction), Mary Vanatta (Curriculum Coordinator), Anand Venkataraman (PSME)

Minutes Recorded by: M. Vanatta