

**FOOTHILL COLLEGE**  
**College Curriculum Committee**  
**Division Curriculum Committee Meeting Report**

**Division: Fine Arts & Communication**

**Date of Meeting: 2/8/22, 1:00pm-2:00pm**

**Attendees:** Hilary Gomes (CC Rep/ART), Ché Meneses (CC Rep/COMM), Steven Clemmons (COMM), Kristen Tripp Caldwell (MDIA), Amy Shidler (MDIA), Kate Jordahl (PHOT), Tom Gogh (THTR), Valerie Fong (Dean FA/COMM/Language Arts)

**Meeting Location: Zoom Meeting**

Department	Course, Certificate or Course Proposal and Title	Division Action(s)
PHOT, ART, MDIA, MTEC, THTR, MUS	<p><b>Courses not taught Past 4 Years:</b>  Reviewed the list of division courses that have not been taught the past 4 years and review the exception/deactivation form signature steps/process.</p> <p>Discussed the ART 5C Sculpture course deactivation due to poor facilities at Foothill College.</p> <p>Reviewed the MUS 3D exception form.</p>	<p>The division CC rep(s) will send a 2<sup>nd</sup> reminder email to the departments with deadlines for the Deactivation Exception Request form.</p> <p>Have faculty discuss the exceptions first with departments, next with the dean and last with the division cc for approval.</p> <p>The division CC will need all exception forms sent to us by no later than February 16<sup>th</sup>.</p> <p>We reviewed the MUS 3D exception form. This form will need a signature by Dean Fong and then have it sent back to the division CC reps by February 16<sup>th</sup>.</p>
MUS	Review Distance Learning Forms: MUS 2A; MUS 2AH; MUS 2B; MUS 2BH; MUS 2C; MUS 2CH, MUS 47A, 47B, 47C, 47D, MUS 3A, MUS 3B, MUS 3C, MUS 10	Approved
COMM	Review Distance Learning Forms: COMM 2, COMM 10, COMM 55	Approved
COOL/CCC	Discussion about Distance Learning Form edits. Faculty were concerned that all modalities were not checked for distance learning forms. Faculty had recommendations about accessibility edits to the Distance Learning Form.	The recommendation would be for concerned faculty to contact the COOL committee and the CCC Co Chair to discuss edits to the Distance Learning Forms.

**Actions** may include but are not limited to: general updates, substantial changes, changes for C-ID, updates to meet GE areas, number change, add distance learning addendum, etc.