

**FOOTHILL COLLEGE**  
**College Curriculum Committee**

**Division Curriculum Committee Meeting Report: Mar 1 2022**

**Division:** LRC

**Date of Meeting:** Mar 1, 2022

**Attendees:** Allison Herman, and Micaela Agyare

**Course Updates & Actions:**

Date	Item	LRCCC Approval	Office of Instruction

LRCCC Agenda 3/1

Items for Discussion:

- Report out Items:
  - Library: correction to minutes--rep notation
  - LACC/LRCCC Retreat: March 18th @10-1
    - Ethnic Studies/Equity
    - AB 705
- Review CCC meeting agenda and note items of likely interest for LRC.=
  - Guided Pathway Program Maps
  - AB705 Improvement Plans
    - Library
      - support faculty with needs
      - orientations and support for research
      - MLA/APA Workshop Basics w/TLC (Spring)
      - Lib Guides
      - Video Tutorials
      - Asynchronous & Synchronous workshops
        - Swivl-assisted workshops: Hybrid
        - Canvas Modules
        - Tutorials
    - LRC Tutoring
      - Class creation:
        - Just-in-time support for\_\_\_\_
      - Continued “just-in-time support” in the tutoring centers
      - Embedded Tutoring
      - DRC training/Garden
      - Ongoing Skills Workshops
        - Swivl-assisted workshops: Hybrid

**Actions** may include but are not limited to: general updates, substantial changes, changes for C-ID, updates to meet GE areas, number change, add distance learning addendum, etc.

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- Request a class workshop
- Canvas Modules
- Tutorials
- [Program Map Approval Process for Division Curriculum Committees](#)
  - Agree with general map approval process
    - Suggestion on process:
      - Clarify step 1: What is the request? New program map, or revised map? What is CC approving?
      - Step 9B order : earlier inclusion of cross-disciplinary course conversations (item 9B>6B)
    - Suggestion on Approval Form: match the checklist to the process order/steps
- New Course Creation Steps: NCCS/NCLA for independent study
  - ~~Reach out to Anthony Cervantes regarding apportionment for tutoring/ST courses~~
  - ~~Reach out to Valerie & Mark regarding apportionment for tutoring/ST courses~~
    - Considering a course for community/ongoing personal edification
    - Responding to AB705 wraparound support
    - Responding to FEI (conversation for Spanish speaking or non-native speaking parents of high school, incoming students)
    - Responding to LRC/Garden discussion: More workshops for soft skills--mindfulness, stress reduction, etc.
      - Overlap with CNSL? PSYCH? psych services? DRC?
      - Use of Mary's wellness lib guide
  - Continue to Investigate New Course Proposal
    - Section 58170 –Apportionment for Tutoring
    - <https://www.cccco.edu/-/media/CCCCO-Website/College-Finance-and-Facilities/Manuals/SAAM2021/2020-saam-a11y-041321-a11y.pdf?la=en&hash=4A78073B6367007FC9D5C9EF4970CBA6320794C1>
      - page 30 (per Anthony Cervantes)!!!!
      - Very helpful: updates 2019 allow for student self-reported need for tutoring,
    - <https://foothill.edu/curriculum/pdf/other/New%20Course%20Creation%20Steps%2011.13.20.pdf>
    - (b) the learning assistance is optional and is provided through an open entry/open exit course conducted pursuant to subdivision (c) of section 58164, which is intended to strengthen student skills and reinforce student mastery of concepts taught in another course or courses.

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