HSH Division Curriculum Meeting Minutes Friday, April 12, 2024 12:00 PM – 1:00PM HSH Division Conference Room 5203

Item	Action	Notes	Presenter(s)
Welcome and check in			Campbell
2. Approval of HSH minutes 3/8/24	Action	Approved by consensus	Campbell
3. Overview of Title 5 COR Review Process	Discussion	HSH Committee had a succinct overview of Title 5 COR review process	Campbell
4. Title 5 Courses Ready for Review	Action		Campbell
• RT F053D		Campbell explained that minimal revisions were done to the COR. The content did not change. Slight revisions were made to course objectives, making them more measurable, representative texts, and a statement regarding principles of equity was added.	Campbell
		Motion to approve M/S (St Onge-Cole, Chan) Approved	
RT F063ART F063BRT F063C		Campbell explained that these 3 CORs are part of a second year clinical series which are similar except for one part. No revisions were made to the content. Some of the course objectives were updated to be more measurable as well as wording regarding methods of instruction. The COR was	Campbell
		undated with an equity mindest All 2 COPs	Campbell

 DMS F070A DMS F070C 		Motion to approve RT F063A M/S (St Ongle-Cole, Chan) Approved Motion to approve RT F063B M/S (St Ongle-Cole, Chan) Approved Motion to approve RT F063C M/S (St Ongle-Cole, Chan) Approved McSweeney explained how an equity statement was added to the COR. Motion to approve DMS F070A M/S (St Ongle-Cole, Chan) Approved McSweeney explained how an equity statement was added to the COR. No revisions were done to course content Motion to approve DMS F070C M/S (St	
5. New Degree Proposal • Public Health AS-T	Action	Ongle-Cole, Chan) Approved Motion to approve Public Health AS-T Degree (St Ongle-Cole, Chan) Approved	Campbell
Degree 6. Curriculum Sheets for Review & Approval • Non-Credit EMT Certificate	Action	Motion to approve Non-Credit EMT Certificate M/S (St Ongle-Cole, Chan) Approved Motion to approve Paramedic M/S (St Ongle-Cole, Chan) Approved	Campbell
 Paramedic Radiologic Technology 		Campbell explained revisions were made to career opportunities, average salary and math requirement section. Motion to approve Radiologic Technology M/S (St Ongle-Cole, Chan)	

	Approved	
 Community Health Worker 	Program description and PLO were updated. Motion to approve Community Health	
	Worker M/S (St Ongle-Cole, Chan) Approved	
Dental		
Hygiene	Chan explained that degree completion track was updated. Revisions were made to program description, program learning outcomes, and career opportunities sections. No changes were made to course content.	
	Motion to approve Dental Hygiene M/S (St Ongle-Cole, Chan) Approved	
 Dental Assisting 	Daniel explained how no changes were made to course content or units. Only revisions in program description, program learning outcomes and career opportunities section.	
	Motion to approve Dental Assisting M/S (St Ongle-Cole, Chan) Approved	
 Veterinary Technology 	St Ongle-Cole explained the revision of Associate in Science to Associate of Science in Veterinary Technology.	
	Motion to approve Veterinary Technology M/S (Chan, Kurisu) Approved	
Respiratory Therapy	Revisions to PLO and Associates Degree sections were made.	
Respiratory Care	Motion to approve Respiratory Therapy	

	M/S (St-Ongle-Cole, Chan) Approved	
	Revisions to bachelor's degree section were made.	
	Motion to approve Respiratory Care M/S (St Ongle-Cole, Chan) Approved	
Pharmacy Technician	Su explained that specific language was added to program description that class will be offered intermittently based on available resources pertaining to Certificate of Achievement in Pharmacy Assistant and Certificate of Achievement of Pharmacy Technician	
	Motion to approve Pharmacy Technician M/S (St Ongle-Cole, Chan) Approved	
Veterinary Technology	St Ongle-Cole explained how VT 84L, veterinary anesthesia lab is going to be increased from 2 to 3 units.	
	Motion to approve Veterinary Technology M/S (Chan, Kurisu) Approved	
Diagnostic Medical Sonography	HSH Committee reviewed the specific language McSweeney will add regarding accreditation under the program description.	
	Motion to approve Diagnostic Medical Sonography M/S (St-Ongle-Cole, Chan) Approved	
Horticulture	Motion to approve Horticulture M/S (St Ongle-Cole, Chan) Approved	
Geriatric	Motion to approve Geriatric Home Aid	

Home Aid		M/S (St Ongle-Cole, Chan) Approved	
7. NCBH 400 and Title 5 COR. Revision Timeline	Discussion	 Reviewed NCBH 400 Title 5 COR revision timeline reviewed. Due 5/10. HSH will review at next meeting on 5/17. 	Campbell
Next Meeting	Discussion	May 17, 2024; 12:00pm, Room 203	Campbell

Attendees:

Rachelle Campbell, Program Director, Radiologic Technology Dept Shaelyn St Onge-Cole, Program Director, Veterinary Technology Patti Chan, Program Director, Dental Hygiene Angela Su, Program Director, Pharmacy Technology Nicole McSweeney, BS, RDMS, RDC, Clinical Associate Diagnostic Medical Sonography Lydia Daniel, Instructor, Dental Assisting Nancy Cheung, MPA, Dean of Health Sciences and Horticulture Glenn Kurisu, Program Director, EMS department

Minutes recorded by: Glenn Kurisu