

**HSH Division Curriculum Committee  
Minutes  
Friday, February 21, 2025  
HSH Conference Room 5212**

<b>Item</b>	<b>Action</b>	<b>Presenter(s)</b>
1. Welcome and check-in	<p>Discussion</p> <p>Batool provided updates on restructuring DMS courses by aligning lectures with current practices and removing the lab component. The accrediting body (JRC-DMS) has no objections but requires a substantive change form. Internal discussions on unit changes are still needed.</p>	<p>All</p> <p>Batool</p>
2. Updates from the CCC	<p>Information</p> <p>A new subject code is being introduced for non-credit, non-mirrored courses designed for <b>adult learners</b>. These courses, such as <b>choir, painting, and ceramics</b>, can be taken multiple times and are mainly geared towards older adults. Discussions focused on course categorization, class discovery, and advertising strategies.</p> <p>Updates on General Education criteria were discussed, especially for new course proposals. Institutional Learning Outcomes (ILOs) will be revised to streamline processes.</p> <p>Curriculum sheets are expected in March and must be updated by April 18.</p>	Campbell, Draper
3. New curriculum from DeAnza	<p>Information/Discussion</p> <p>DeAnza College's new curriculum was briefly reviewed, including courses in</p>	Campbell, Draper

	phlebotomy, introduction to ECG, and medical transcription. Draper will upload the file to OneDrive for those interested in further details.	
4. Approval of 1/24/25 minutes	<b>Motion to approve M/S (Chan, Staana) Approved.</b>	Campbell, Draper
5. Course deactivation exemption requests  RT201 and RT202  RT71  EMS 200	Discussion/Action  These courses are continuing education in radiologic technology. <b>Motion to approve M/S (Chan, Staana) Approved.</b>  MRI fellowship course. <b>Motion to approve M/S (Chan, Staana) Approved.</b>  Paramedic Academy to help prepare students interested in going to paramedic school. <b>Motion to approve M/S (Chan, Staana) Approved.</b>	Campbell          Kurusu
6. Course deactivation proposals:  HORT 54J, HORT 54K, HORT 801, HORT 80K, HORT 901, HORT 91C, HORT 91E, HORT 400A, HORT 400B, HORT 400C	Discussion/Action  No action was taken since a faculty member from Horticulture was not present.	Svenson
7. Program deactivation  Public Health Science ADT	Discussion/Action  Requests program deactivation due to name change to Public Health <b>Motion to approve M/S (Chan, Staana) Approved.</b>	Draper
8. New course proposals  EMS 412		

<p>EMS 413 EMS 414</p> <p>DH 306</p>	<p>Will be splitting the EMS 412 ECG course into a 3-part series (EMS 412, EMS 413 &amp; EMS 414). A certificate of completion will be given after completing the series. <b>New course proposals, EMS 413 and EMS 414</b> have been approved by the CCC. <b>Motion to approve M/S (Chan, Staana) Approved.</b></p> <p>This is a pharmacology class for dental hygiene students. The committee provided feedback and assisted with revisions, and the course was <b>rolled back for further revision.</b></p>	<p>Kurusu</p> <p>Chan</p>
<p>9. Title 5 course review</p> <p>DA 62A, 62B, 62C</p> <p>DA 58</p> <p>DA 53A, 53B, 53C</p> <p>DH 326B, 326C</p> <p>DH 300A, 300B</p>	<p>Discussion/Action</p> <p>Title 5 updates, simple revisions to course description, course objectives and formatting. Equity statement was added <b>Motion to Approve M/S (Kurusu, Batool) Approved</b></p> <p>Title 5 updates, simple revisions to course description, course objectives and formatting. Equity statement was added <b>Motion to Approve M/S (Kurusu, Batool) Approved</b></p> <p>Dental radiography series. <b>Rolled back for further revision (editorial/formatting).</b></p> <p>Title 5 updates, simple revisions to course description, course objectives and formatting. Equity statement was added <b>Motion to approve M/S (Campbell, Batool) Approved</b></p> <p>Title 5 updates, simple revisions to course description, course objectives</p>	<p>Staana</p> <p>Chan</p> <p>Staana</p> <p>Chan</p> <p>Stanna</p>

RT 54C	<p>and formatting. Equity statement was added  <b>Motion to approve M/S (Campbell, Batool) Approved</b></p>	Campbell
RT 62A	<p>Radiographic pathology, Title 5 updates, simple revisions to course description, course objectives and formatting. Equity statement was added  <b>Motion to Approve M/S (Kurusu, Batool) Approved</b></p>	Campbell
RT 73	<p>Intro class to advanced modality imaging. Title 5 updates, simple revisions to course description, course objectives and formatting. Equity statement was added  <b>Motion to Approve M/S (Kurusu, Batool) Approved</b></p>	Campbell
RT 70A, RT 70B	<p>Advanced clinical experience mammography.  <b>Motion to approve M/S (Chan, Draper) Approved</b></p>	Campbell
HORT 52L HORT 54A, HORT 54B, HORT 54C, HORT 54J, HORT 54K HORT 60J HORT 80A, 80B, 80C HORT 90E, HORT 90H, HORT 90K, HORT 90L, HORT 90P HORT 90Q, HORT 90X, HORT 90Z HORT 91C	<p>Title 5 updates, simple revisions to course description, course objectives and formatting. Equity statement was added  <b>Motion to approve M/S (Campbell, Batool) Approved</b></p>	Campbell
	<p>No action taken since no faculty was present from Horticulture.</p>	Svenson

HORT 400A, 400B , 400C  VT 72	Veterinary Dentistry. Title 5 updates, simple revisions to course description, course objectives and formatting. Equity statement was added <b>Motion to approve M/S (Campbell, Batool) Approved</b>	St. Onge-Cole
10. HSH CC 2025 meeting schedule	Discussion  Upcoming HSH meetings are scheduled for: <ul style="list-style-type: none"> <li>• March 14 at 12 PM</li> <li>• April 18 at 12 PM</li> <li>• May 23 at 9 AM</li> </ul>	Campbell, Draper
11. Good of the order		
12. Adjournment		Campbell, Draper

Attendees:

Cathy Draper, Instructor, Health Department, HSH Curriculum Committee Representative  
 Rachelle Campbell, Program Director, Radiologic Technology Dept. HSH Curriculum Committee Representative  
 Shaelyn St Onge-Cole, Program Director, Veterinary Technology, HSH Curriculum Committee Representative  
 Zenaida (Pia) Staana, Acting Director of Dental Assisting Program  
 Patti Chan, Program Director, Dental Hygiene  
 Ailya Batool, Program Director, Diagnostic Medical Sonography  
 Glenn Kurisu, Program Director, EMS department

Minutes recorded by: Glenn Kurisu