

**HSH Division Curriculum Committee**  
**Final Minutes**  
**Friday, April 18, 2025**  
**HSH Conference Room 5212**  
**12:00PM**

<b>Item</b>	<b>Action</b>	<b>Presenter(s)</b>
1. Welcome and check-in	Discussion	All
2. Updates from the CCC	Information-	Campbell, Draper
3. Approval of 3/14/25 minutes	Action <b>Motion to approve M/S (Draper, Kurisu)</b> <b>Approved</b>	Campbell, Draper
4. Geriatric Home Health Aid Certificate deactivation	Discussion/Action <b>Motion to approve M/S (Draper, Kurisu)</b> <b>Approved</b>	Campbell, Draper
5. New course proposal  Noncredit AHS 52-next meeting	Discussion/Action  No action: Will be discussed next HSH CC meeting	Kurisu
6. Curriculum sheet review  Environmental Horticulture and Design          Community Health Worker	Discussion/Action  Reviewed and discussed revisions including the deactivation of the Landscape Design Technician certificate due to course restructuring.  <b>Motion to approve M/S (St Onge-Cole, Chan)</b> <b>Approved</b>  Reviewed and discussed revisions <b>Motion to approve M/S (Draper, Kurisu)</b> <b>Approved</b>	All programs/departments

Dental Assisting	<p>Reviewed and discussed revisions</p> <p><b>Motion to approve M/S (St Onge-Cole, Campbell)</b></p> <p><b>Approved</b></p>	
Dental Hygiene	<p>Reviewed and discussed revisions</p> <p><b>Motion to approve M/S (Draper, Kurisu)</b></p> <p><b>Approved</b></p>	
Diagnostic Medical Sonography	<p>Reviewed and discussed revisions</p> <p><b>Motion to approve M/S (Draper, Kurisu)</b></p> <p><b>Approved</b></p>	
Paramedic	<p>Reviewed and discussed revisions</p> <p><b>Motion to approve M/S (Staana, Chan)</b></p> <p><b>Approved</b></p>	
Non-Credit EMT	<p>Reviewed and discussed revisions</p> <p><b>Motion to approve M/S (Staana, Chan)</b></p> <p><b>Approved</b></p>	
Pharmacy Technician	<p>Reviewed and discussed revisions</p> <p><b>Motion to approve M/S (Draper, Kurisu)</b></p> <p><b>Approved</b></p>	
Radiologic Technology	<p>Unit increase with RT 54A and RT 54B to 3 units. Removed some content.</p> <p><b>Motion to approve M/S (Draper, Kurisu)</b></p> <p><b>Approved</b></p>	
Respiratory Care	<p>Reviewed and discussed revisions</p> <p><b>Motion to approve M/S (Draper, Kurisu)</b></p> <p><b>Approved</b></p>	

Respiratory Therapy	Reviewed and discussed revisions <b>Motion to approve M/S (Draper, Kurisu)</b> <b>Approved</b>	
Veterinary Technology	Reviewed and discussed revisions. Revised units. <b>Motion to approve M/S (Draper, Kurisu)</b> <b>Approved</b>	
7. Title 5 course review	Discussion/Action	
DH 324	Updated and revised course content and objectives. Added a diversity statement. Made formatting changes and restructured course content.  <b>Motion to approve M/S (Draper, Kurisu)</b> <b>Approved</b>	Chan
DH 310	Updated and revised course content and objectives. Added a diversity statement. Made formatting changes and restructured course content.  <b>Motion to approve M/S (Draper, Kurisu)</b> <b>Approved</b>	
DH 316A	Updated and revised course content and objectives. Added a diversity statement. Made formatting changes and restructured course content.  <b>Motion to approve M/S (St Onge-Cole, Campbell)</b> <b>Approved</b>	

DH 316B	<p>Updated and revised course content and objectives. Added a diversity statement. Made formatting changes and restructured course content.</p> <p><b>Motion to approve M/S (St Onge-Cole, Campbell)</b> <b>Approved</b></p>	
DH 308	<p>Content needs to support the objectives. Rolled back to course owner for further revision.</p>	
DH 332	<p>Content needs to support the objectives. Rolled back to course owner for further revision.</p>	
DA 88	<p>Updated and revised course content and objectives. Added a diversity statement and formatting changes.</p> <p><b>Motion to approve M/S (Draper, Kurisu)</b> <b>Approved</b></p>	Staana
DA 56	<p>Updated and revised course content and objectives. Added a diversity statement and formatting changes.</p> <p><b>Motion to approve M/S (Draper, Kurisu)</b> <b>Approved</b></p>	Staana
EMS 412, EMS 413, EMS 414	<p>The previously approved 12-Lead ECG course has been divided into a three-course series: EMS 412,</p>	Kurisu

	<p>EMS 413, and EMS 414. All three courses have been approved.</p> <p><b>Motion to approve M/S (St Onge-Cole, Campbell)</b> <b>Approved</b></p>	
HORT 52 E	<p>Updated and revised course content and objectives. Increased to 4 units. Added a diversity statement. Made formatting changes and restructured course content.</p> <p><b>Motion to approve M/S (Draper, Kurisu)</b> <b>Approved</b></p>	Svenson
HORT 60G	<p>3D Design: Minor revisions were made to course objectives and course content, acronyms were spelled out for clarity, and an equity statement was added.</p> <p><b>Motion to approve M/S (Draper, Kurisu)</b> <b>Approved</b></p>	
HORT 45	<p>Updated and revised course content and objectives. Added a diversity statement. Made formatting changes and restructured course content.</p> <p><b>Motion to approve M/S (Staana, Chan)</b> <b>Approved</b></p>	

Hort 90G	<p>Updated and revised course content and objectives. Added a diversity statement. Made formatting changes and restructured course content.</p> <p><b>Motion to approve M/S (Staana, Chan) Approved</b></p>	
RT 71	<p>ARRT content was added, and the course content was revised and reformatted. The course load was adjusted from 13 units to 14 units to reflect the additional material. Sixteen hours of didactic instruction were added, expanding the course content while keeping the objectives the same. A diversity statement was also included. <b>A request has been made for the course to be fast-tracked.</b></p> <p><b>Motion to approve M/S (Staana, Chan) Approved</b></p>	Campbell
VT 51	<p>Updated and revised course content and objectives. Added a diversity statement. Made formatting changes and restructured course content.</p> <p><b>Motion to approve M/S (Staana, Chan) Approved</b></p>	St Onge-Cole

VT 61	Updated and revised course content and objectives. Added a diversity statement. Made formatting changes and restructured course content.  <b>Motion to approve M/S (Staana, Chan) Approved</b>	
8. HSH CC 2025 meeting schedule	Discussion May 23, 2025 – 12:30pm June 6, 2025 – 12:30pm	Campbell, Draper
9. Good of the order		
10. Adjournment		Campbell, Draper

**Attendees:**

Cathy Draper, Instructor, Health Department, HSH Curriculum Committee Representative  
 Rachelle Campbell, Program Director, Radiologic Technology Dept. HSH Curriculum Committee Representative  
 Shaelyn St Onge-Cole, Program Director, Veterinary Technology, HSH Curriculum Committee Representative  
 Zenaida (Pia) Staana, Acting Director of Dental Assisting Program  
 Patti Chan, Program Director, Dental Hygiene  
 Glenn Kurisu, Program Director, EMS department

**Minutes recorded by: Glenn Kurisu**