

**HSH Division Curriculum Committee  
Minutes  
Friday, November 14, 2025  
HSH Conference Room 5212  
12:00PM**

<b>Item</b>	<b>Action</b>	<b>Presenter(s)</b>
1. Welcome and check-in	Discussion: Started 12:03 pm	All
2. Updates from the CCC	Information: <ul style="list-style-type: none"><li>• New courses are in development, including expanded apprenticeship offerings (e.g., plumbing).</li><li>• A comprehensive GE pattern reference sheet is being created to show which classes meet specific GE requirements.</li><li>• Departments are currently reviewing and providing feedback on these GE sheets.</li><li>• Curriculum applications are now reviewed and decided on by the full curriculum committee rather than a subcommittee.</li></ul>	St Onge Cole, Campbell, Kurisu
3. Approval of 6/06/25 minutes	Action:	St Onge Cole, Kurisu

	<p><b>Motion to approve: M/S (Campbell, ST Onge Cole) Approved</b></p>	
<p>4. New certificate proposal by the Language Arts Division:</p> <p>Spanish for Healthcare Workers</p>	<p>Discussion/Action:</p> <p>The Language Arts Division is proposing a new <i>Spanish for Healthcare Workers</i> certificate designed to help healthcare professionals better communicate with Spanish-speaking patients. Although the courses will be taught within the Spanish discipline, the program will use healthcare-related TOP and CIP codes. The division is seeking approval from the Health Sciences and Horticulture Curriculum Committee.</p> <p><b>Motion to approve: M/S (Campbell, ST Onge Chan) Approved</b></p>	St Onge Cole, Kurisu
<p>5. New Course Proposal:</p> <p>VT 83A</p> <p>VT 83B</p>	<p>Discussion/Action:</p> <p>The current pharmacology course is being split into VT83A and VT83B, with VT83A offered in the summer and serving as the prerequisite for VT83B in the winter. The existing prerequisite of anatomy</p>	St Onge Cole

	<p>and physiology will remain in place for VT83A. The department aims to fast-track this change so the new sequence can begin this summer.</p> <p><b>Motion to approve Both Courses: M/S (Campbell, Chan) Approved</b></p>	
<p>6. Title 5 Course Review:</p> <p>DH 320</p> <p>DH354</p> <p>RSPT 50C</p>	<p>Discussion/Action:</p> <p>Rolled back for simple revision</p> <p>One of the courses taught in the Completion Track Program has not undergone Title 5 revisions in five years. Minor updates have now been made to ensure compliance with current Title 5 requirements, and an equity statement has been added.</p> <p><b>Motion to approve: M/S (Campbell, ST Onge Cole) Approved</b></p> <p>Respiratory IST 50C has been revised from a 6-week format to a 12-week</p>	<p>Chan</p> <p>Hills</p>

<p>RT 73</p>	<p>course. During the update, the weekly lab hours were entered incorrectly; the course should include three hours of instructional lab time each week.</p> <p><b>Motion to approve: M/S (ST Onge Cole, Chan) Approved</b></p> <p>The course is being revised by decreasing units through reduced hours, shifting from a six-week format at 32 hours per week to a five-week format with two hours of weekly lecture and review during the first four weeks. This optional course provides graduating students with additional clinical practice in mammography and supports their preparation for national board exams and state licensure. Both credit and non-credit versions will be offered. Course content includes eight hours of additional didactic instruction funded through lottery resources, and one week will include supervised clinical site visits. The course is also open to technologists, enabling facilities to use it as training for those preparing for state</p>	<p>Campbell</p>
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	<p>licensure after completing the required didactic hours. The revisions were approved for courses RT 73 and noncredit RT 473, and the instructor will request a fast-track to launch the updated course this summer.</p> <p><b>Motion to approve: M/S (Kurusu, Chan) Approved</b></p>	
<p>New Business:</p> <p>Community Health Worker Certificate</p>	<p>Information/Discussion:</p> <p>The Community Health Certificate program, launched in 2022, requested approval for a fast-tracked certificate revision for implementation in Fall 2026. The proposal reduces the required courses from four to three and increases internship hours by replacing Internship 51 (72 hours) with Internship 52 (108 hours). The Counseling 6 Exploring Leadership course would be removed, as it does not support skill development. These changes are based on student and advisory board feedback; the advisory board approved all revisions except the increased internship hours. The program notes</p>	<p>Rebecca Ryan: Virtual Attendee</p>

	<p>that its current 72-hour requirement is the lowest in California and that increasing to 108 hours will improve competitiveness. The request involves changing the certificate requirements only, not course content. Credit for Prior Learning will remain available for students with at least 300 hours of prior CHW experience.</p> <p><b>Motion to approve: M/S (Campbell, Chan) Approved</b></p>	
HSH CC 2025 Fall Next Meeting	12/5/25 12pm-1pm Room 5212	St Onge Cole, Kurisu
7. Good of the order		
8. Adjournment	12:53pm	St Onge Cole, Kurisu

**Attendees:**

**Rachelle Campbell**, Program Director, Radiologic Technology  
**Shaelyn St Onge-Cole**, Program Director, Veterinary Technology; HSH Curriculum Committee Representative  
**Zenaida (Pia) Staana**, Director, Dental Assisting Program  
**Patti Chan**, Program Director, Dental Hygiene  
**Lisa Chesser-Nielsen**, Radiologic Technology Instructor  
**Lisa Hills**, Respiratory Therapy Clinical Director  
**Rebecca Ryan**, Health Instructor (*attended virtually*)  
**Glenn Kurisu**, Program Director, EMS Department; HSH Curriculum Committee Representative

Minutes recorded by Glenn Kurisu