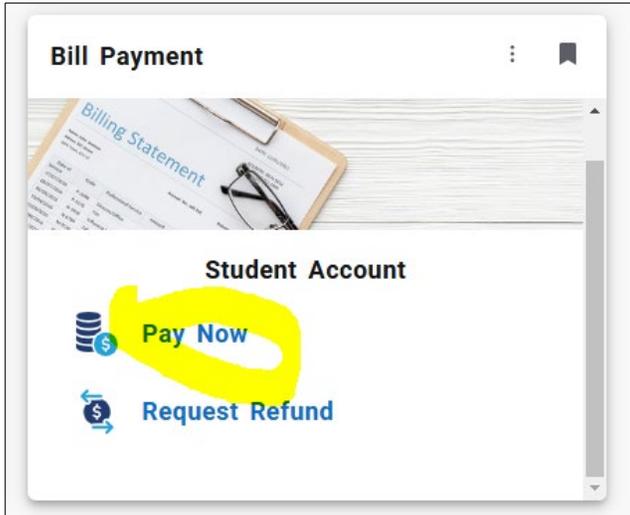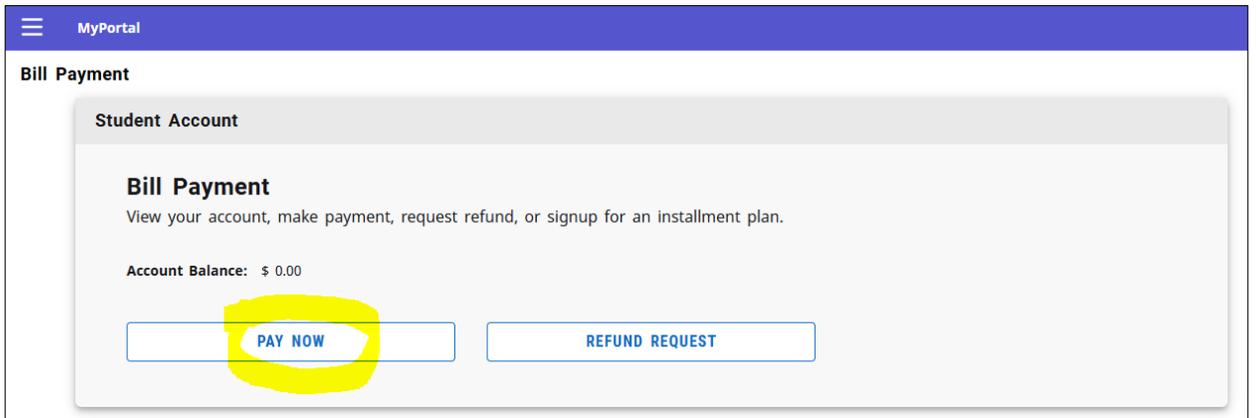**HOW TO GET PROOF OF PAID "STUDENT BODY FEE"**

FOR FOOTHILL STUDENTS

1. Log in to MyPortal
2. Locate **Bill Payment** and then click **Pay Now**

3. A new window will pop up. Click **Pay Now**

4. Click **View Activity**

5. Choose the **current quarter** and then click **PDF**. Download it and email it to dentalhygieneclinic@foothill.edu

Account Activity

Filter activity by: Full account activity

Foothill Account Balance — $0.00

Foothill Fall 2024 — $0.00

Account Activity

Description	Code	Date	Charges	Credits/Anticipated Credits
FH Payment - Web Credit Card	9050	9/28/24	--	$31.00
FH Enrollment Fee	3001	9/28/24	$31.00	--
			Total Charges:	$31.00
			Total Credits/Anticipated Credits:	$31.00
			Term Balance:	$0.00

6. Sample

Foothill Account - Foothill Fall 2024 - Account Activity

Description	Code	Date	Charges	Credits/Anticipated Credits
FH Fin Aid BankMobile Refund	5600	9/24/24	$1,233.00	--
Foothill Pell Grant	FPEL	9/23/24	--	$1,233.00
FH Payment - Web Credit Card	9050	9/4/24	--	$1,011.75
FH VTA SmartPass	1514	8/1/24	$7.75	--
FH Student Representation Fee	5550	8/1/24	$2.00	--
FH Health Service Fee	5530	8/1/24	$20.00	--
FH Enrollment Fee UDC-BDH	3003	8/1/24	$952.00	--
FH CCPG C	FBGC	8/1/24	--	$527.00
FH Student Body Fee	5500	8/1/24	$10.00	--
FH Enrollment Fee	3001	8/1/24	$527.00	--
FH Campus Center Use Fee-$20	5525	8/1/24	$20.00	--
Total Charges:				$2,771.75
Total Credits/Anticipated Credits:				$2,771.75
Term Balance:				$0.00