



To: Community and Communication Council

Cc: Advisory Council
Equity and Education Council
Revenue and Resources Council
Academic Senate
Classified Senate
ASFC
Administrative Council

Fr: Thuy Thi Nguyen, President

Date: May 7, 2021

Re: Shared Governance Task Force

Thank you for your memo, and thank you for calling a special meeting earlier this week to reach such decision. As mentioned at your last regular meeting, I support the initial request by Academic Senate for such a Task Force though want to make sure you as a Council are agreeable to me doing so.

We are in conversation with Academic Senate and Classified Senate leadership about the logistics of forming the Task Force. As part of the transition from the C&C Council to the soon-to-be formed Task Force, thank you also for dedicating the first hour of your May 21 regular meeting for the RP Group to go through the assessment with invitation to the Task Force (or potential members of it).

The Task Force will indeed be charged with the following as expressed in the Academic Senate letter to me on April 12, 2021:

“Provide resources for, and collaborate with the Academic Senate, Classified Senate and ASFC, in the convening of a “Shared Governance Task Force,” to be charged with conducting a SWOT analysis (Strengths, Weaknesses, Opportunities and Threats) of the current governance structure, utilizing the data collected to date from various forums (C&C, Academic Senate, Classified Senate, ASFC, etc.), and to be convened prior to the end of May 2021. We ask that you create a new body to complete this work, and do not charge such an important task to C&C and/or one of the governance councils, which meet only once a month for two hours. This Task Force would be charged with:

- Preparing recommendations for needed improvements/fixes.
- Facilitating opportunities for college-wide input into these recommendations.
- Ensuring approval of all recommendations by all constituency groups: ASFC, Classified Senate, Academic Senate, Admin Council, and the Office of the President.
- Implementing the changes and updating the Governance Handbook.”