



Foothill College Academic Senate
Academic Year: 2020-21
Monthly Committee Reports
1st Report: September 28, 2020

Table of Contents

| | |
|---|----------|
| <i>Academic Senate Sub-Committees</i> | <i>1</i> |
| College Curriculum Committee | 1 |
| Committee on Online Learning..... | 1 |
| COVID Scheduling Taskforce | 2 |
| <i>Governance Councils & Study Groups</i> | <i>2</i> |
| Advisory Council (Council) | 2 |
| Community & Communication Council (C&C) | 2 |
| Equity & Education Council (E&E) | 2 |
| Revenue & Resources Council (R&R)..... | 3 |
| Joint AC/R&R..... | 4 |
| Facilities (Measure G) Study Group | 4 |
| Guided Pathways | 4 |
| Bookstore Study Group..... | 5 |
| <i>District Committees</i> | <i>5</i> |
| DDEAC/HRAC (District Diversity and Equity Advisory Committee + HR Advisory Committee) | 5 |
| ETAC (Education Technology Advisory Committee)..... | 5 |
| <i>ASCCC Committees</i> | <i>5</i> |
| ASCCC Open Educational Resources Initiative (OERI)..... | 5 |

Academic Senate Sub-Committees

College Curriculum Committee

Co-Chaired with Office of Instruction

No report

Committee on Online Learning

Co-Chaired with Office of Online Learning

Reported by Faculty Co-Chair, Kerri Ryer

The co-chairs have started meeting to discuss scheduling and communication. Meetings will be held bi-weekly on Fridays, starting October 9th, with sub-committee working groups each Friday in

between starting October 16th. Calls for membership will be forthcoming. If interested in serving, please contact the co-chairs.

COVID Scheduling Taskforce

Co-Chaired with Office of Instruction

Reported by Faculty Co-Chair, Kathryn Maurer

This taskforce met weekly over summer and into September with a primary focus on class scheduling for our virtual campus. The taskforce worked on developing new codes for the class schedule to better reflect the different modalities of virtual instruction. It then developed a survey to receive faculty input around scheduling and delivery of online instruction. We also developed guiding principles to follow for returning instruction to campus, understanding that we will likely have to consider a phased approach, once the District approves a broader return of instruction. Last we have proposed a set of criteria to prioritize which classes could return first in a phased approach, and we are working on a survey for programs to complete to help prioritize classes (first possible implementation: Spring 2021).

Governance Councils & Study Groups

Advisory Council (Council)

Reported by Faculty Tri-Chair, Kathryn Maurer

The Council Tri-Chairs (Kathryn Maurer, Josh Pelletier and Anthony Cervantes) have met with new facilitator Janie Garcia to begin to plan out fall agendas and likely meeting dates. There is a scheduling conflict with the first meeting day/time, so it will likely be changed. Since last year's Council was unable to hear the Program Reviews last year, the Council needs to prioritize these presentations this fall, as well as an assessment of the new program review process, and will likely have to hold additional meetings. The Council will also agendaize the Accreditation Mid-Term Report, and may consider updating the college's core values. The Council will work closely with R&R (Joint AC/R&R) in continuing to address the budget crisis, and will work with the Academic and Classified Senates in establishing processes for program reduction/discontinuance.

Next meeting of the Council: TBD

Community & Communication Council (C&C)

Reported by Faculty Tri-Chair, Laura Gamez

C&C did not meet over summer, and hasn't met since the summit two weeks ago. We are looking to prioritize: Governance Assessment, Fostering Community on Campus (virtually), partnering with R&R for the Facilities Master Plan, and supporting service leadership.

C&C will have its first meeting on October 16th.

Equity & Education Council (E&E)

Reported by Faculty Tri-Chair, Patrick Morriss

E&E met twice over the summer, July 27 and August 12. At the July 27 meeting, E&E received the APAN resolution and a draft of Equity 2.0. The APAN resolution asks college and district leadership to take several concrete actions with respect to hiring & retention, decision-making, and curriculum. Senate has already resolved to take action on the key areas under faculty purview (Ethnic Studies and course outlines of record). I see my role as keeping those resolutions close to mind. When we follow through on those resolutions, we'll demonstrate faculty leadership on equity. Melissa Cervantes asked E&E for feedback on the working draft of Equity 2.0. Much of that discussion is reflected in the later draft released to the college on opening day. We tabled an

agendized information/discussion item about the proposed changes to Title 5 regarding diversity, equity, and inclusion, specifically the addition of Section 51200 and following.

During a public comment period at a June E&E meeting, David Marasco presented some thought-provoking materials concerning our land acknowledgement, particularly the role of Foothill Geology and Anthropology faculty and students when an Ohlone site was discovered during construction at El Monte & O'Keefe in 1970. Tiffany Rideaux took the initiative to gather several faculty, staff, and administrators from E&E to ask the Chancellor and the President to acknowledge the land on opening days in a way that recognizes the actions of Foothill faculty and students at that time. The resulting acknowledgement is what we all heard on opening days, and we will continue to open E&E meetings with it as we develop an improved version.

With the college's single strategic goal of equity this year, I expect E&E to be a focal point in the governance structure. Thuy has asked us these questions:

- What questions do the Equity & Education Council want the College President to ask of the Equity & Education Council?
- Develop an Equity Plan 2.0 for submission to the Board of Trustees by December 2020; & provide a big picture allocation of funds of consolidated SEA (equity, basic skills, SSSP funds) and braid other funding sources such as facilities, career technical education, and grant funds.
- Assess each of the six requests expressed in the students' Letter to Academic Senate, and provide a set of recommendations for action (either incorporated in Equity Plan 2.0 or separately).
- Advise on areas of improvement on relationship campus climate between district police and the college, along with potential college funding to improve such partnership.
- Assess the hiring and retention practices of the college to increase racial diversity, particularly in faculty (full-time and part-time) and management; and recommend changes in policy/procedures and allocation funds to increase such diversity including a Faculty Diversity Internship program, for incorporation in Equity Plan 2.0.
- Recommend a process, policy/practice, and design for Guided Pathway that promotes equity to be incorporated in Equity Plan 2.0 and Education Master Plan 2030.

Certainly Equity 2.0 will dominate our work this fall, and between the initial trichairs' meeting, the governance summit, and college opening day, I believe that addressing the six asks in the student letter will fill our schedule.

We're lucky to have Susie Huerta serving as council facilitator, Carolyn Holcroft as faculty-at-large, and Ileana Da Silva as part-time faculty representative. We also have some AMAZING students on board, three of those we saw on college opening day: Mariam Touni, Jayme Albritton, and Priya Vasu. We'll all work to hold administration accountable, so that our college's actions align with our stated values.

Next meeting of E&E will take place on October 16.

[Revenue & Resources Council \(R&R\)](#)

Reported by Faculty Tri-Chair, Cara Miyasaki

The tri-chairs have begun meeting to look at meeting dates and agenda topics. President states main charge for R & R is to figure out the carry over strategically with consideration for equity and sustainability. The first meeting of R&R will take place 10/2/20.

Joint AC/R&R

Reported by Faculty Tri-Chair of AC, Kathryn Maurer

The joint Councils met weekly throughout the summer and well into September with an exclusive focus on how to address the budget crisis. They worked closely with both Academic and Classified Senates in attempting to develop processes for program reduction or elimination, should the cuts require us to go in that direction. Up until mid September the joint Councils were following the Chancellor's direction to cut \$4.025 million from Foothill's operating budget, and had been told one-time cuts could not be proposed. This direction changed suddenly, and with the reduction in amount, as well as an allowance for more flexible budgeting, it suddenly seemed apparent that no program reductions were going to have to be implemented for 2021-20 (which would have required the proposed cuts to be submitted to the District by November 1, 2020). At the September 14th meeting, the Councils accepted President Nguyen's recommendation that she come back to the joint Councils in early October with recommended cuts (which we were assured would *not* include program reduction or elimination), and the joint councils would share this information with the campus community in a town hall, tentatively scheduled for October 14th before meeting again on October 16th.

Facilities (Measure G) Study Group

Chaired by Bret Watson

Reported by Faculty Rep, Kerri Ryer

The study group had its first meeting on Sept 22nd. The study group began to discuss a [bond list](#), compiled by Bret. There was much discussion about housing and the budget. Bret noted that the housing funding will be "taken off the top" and that the remaining funds will be used here at Foothill. He explained that the Chancellor has plans to build off-campus housing in a public/private partnership. I expressed extensive concern about "the district" deciding to take on that project without community input. Other members brought attention to the fact that several items on the list did not have a specified budget. For example, boiler repairs, and the KCI are all listed as \$0. Concern was also expressed over building any new facilities on campus with bond funds due to maintenance costs. I reminded the committee that the biggest items proposed by the bond campaign and supporters was student, faculty, and staff housing. Bret noted that we cannot allocate maintenance costs into the bond budget. Wrapping up the meeting Bret asked that the committee review the list in-depth and come to the next meeting prepared to make any more suggestions.

Guided Pathways

Reported by Lead Facilitator, Isaac Escoto

The Guided Pathways leads met this week to start to get on the same page as a team. We reviewed different team lead focus areas. The leads are working on setting goals for the quarter, and will continue to plan out what specific efforts we'll work on this quarter/year. More to come, including opportunities for campus wide representation/involvement in this work.

A big big thank you to Ben Armerding, Rosa Nguyen, and Katie Ha for their Guided Pathways leadership prior to this year.

2020/2021 Guided Pathways Leads

Onboarding: Hilda Fernandez and Dokesha Meacham

Meta Majors/Program Mapping: Fatima Jinnah and Natalie Latteri

Communication: Janie Garcia and Ché Meneses

Tech/Data Support: Chris Chavez and Elaine Kuo

Administrative Support: Laurie Scolari and Melissa Cervantes

Facilitator: Isaac Escoto

Bookstore Study Group

No report

District Committees

DDEAC/HRAC (District Diversity and Equity Advisory Committee + HR Advisory Committee)

Chaired by Pat Hyland

Reported by Faculty Rep to DDEAC, David Marasco

DDEAC/HRAC, like many bodies, worked over the summer.

District opening day was one of the tasks assigned to these committees. As diversity/equity was the content for opening day, planning and discussion of the day's events were performed.

DDEAC/HRAC examined policies surrounding the assignment of EO reps to hiring committees, in order to create a more fair process than the "first come, first served" model that is currently used. It was agreed that reform is needed, but specific procedures have not been formulated.

In response to the George Floyd killing, and in support of Black Lives Matter, Foothill's Asian Pacific American Network sent a resolution to the district concerning reforms. As many of the proposals address hiring and retention, this was forwarded to DDEAC/HRAC. In cases where DDEAC/HRAC supported the asks, it was agreed that we should look at how those asks could be operationalized. In cases where there was disagreement or need for more interpretation, there should be further consultation. Additionally, as it was recognized that APAN speaks from a set of viewpoints, and that there are many other constituent groups across the district that could also give strong input, committee members should reach out to other groups for additional feedback.

Finally, the topic of the revised hiring policies was discussed. The Faculty, Administrative, and Classified Hiring Policies have all been deeply revised over the span of the past three to four years. However, there have been challenges in implementing these new policies. One of the main orders of business in fall will be to get these on the books.

ETAC (Education Technology Advisory Committee)

Chaired by Joe Moreau

Reported by Faculty Rep Kate Jordahl

Our first meeting of the ETAC is 10/14. We do not yet have access to an agenda.

ASCCC Committees

ASCCC Open Educational Resources Initiative (OERI)

Reported by Foothill liaison, Carolyn Holcroft

The ASCCC OERI is always looking for faculty to serve as reviewers and is currently recruiting Discipline Leads. The Discipline Lead role is a temporary position and is compensated with a stipend. Discipline Leads are initially tasked with developing or updating the discipline resources provided in the OERI Canvas site, preparing or updating an OER by TMC document (if appropriate), and prioritizing the OER needs of the discipline. Both the ASCCC OERI Application and the ASCCC Faculty Application for Statewide Service need to be completed if you are interested.