

Academic Senate Approved Minutes June 5, 2023

Meeting called to order at 2:03 p.m.

Roll call (Cormia)

Voltaire Villanueva (President)	(4006)
Jordan Fong (Executive Vice President)	(4006)
Eric Kuehnl (Vice President of Curriculum)	(online)
Robert Cormia (Secretary/Treasurer)	(4006)

APPR

Brian Murphy (absent)

BSS:

Brian Evans (4006)

Mona Rawal (4006)

CNSL:

Tracee Cunningham (4006)

Leticia Serna (4006)

DRC/VRC:

Mayra Palmerin-Aguilera (online)

FA/Comm

Ché Meneses (4006)

Kate Jordahl (online)

HSH:

Rachelle Campbell (4006)

vacant

KA:

Katy Ripp (online)

Rita O'Loughlin (online)

LA:

Stephanie Chan (4006)

Rocio Giraldez Betron (online)

LRC:

Kimberly Escamilla (online)

Mary Thomas (4006)

STEM:

Matthew Litrus (online)

Rosa Nguyen (4006)

PT Reps:

Michael Chang (4006)
Ellen Judd (4006)

Other Members:

ASFC:

Skye Bridges (absent)

Classified:

Adiel Velasquez (office)

FacAssoc:

John Fox (4006)

Prof. Dev.:

Carolyn Holcroft (office)

Chair of COOL:

Allison Lenkeit Meezan (4006)

Student Learning Outcomes Coordinator

Kerri Ryer

Dean of Equity:

Ajani Byrd (online)

President's Cabinet:

Kurt Hueg (4006)

Lene (guest) Eric Reed (guest)

Agenda was adopted by consensus (Chan first, Serna)

Public comment

Minutes from 5/22/23) were amended **working definitions #8 sentence needed the phrase social justice and global studies embedded in the sentence)**

Minutes from May 22nd were adopted by consensus (Mary Thomas first, Brian Evans second)

Consent calendar added Tiffany Riddeaux and Allison Meezan for the Psychology TRC starting in fall, and adopted by consensus (Lety Serna first, Rachell Campbell second)

Announcements Mary Thomas is retiring from Foothill in June and leaving the Academic Senate. Destiny Rivera will replace her. Michael Chang will be replacing Ellen Judd as a part-time representative. Mathew Littrus and John Fox will both be on PDL next year.

Item 7 COOL action on distance education plan

Discussion on faculty development and RSI needed for accreditation Allison asked for feedback and thoughts on what this would look like

Option 1 Professional development PGA badges, asynchronous course offered by online learning, discussion by participants in the course, every three years,

Option 2 POQR model, in a cohort facilitated by online learning, reflects on RSI practices done every three years.

The feedback that COOL came up with is Option #1 better for adjunct faculty and Option #2 is better for synchronous

There was feedback that this is for online (asynchronous) courses and instruction only. The federal government gives us a lot of leeway but not much guidance.

There was a query about whether the federal government would look into the course? There was also a question about where a faculty receives a badge and the course meets the requirement. Allison replied that faculty are badged but that all or most the courses taught by a faculty member should be looked at. Ellen asked if students will be asked about feedback during the course. Allison asked that this will be brought up at the District level, including FA. Lene commented about an experience she had at UCSC. Voltaire recognized the importance of the discussion we're having, and mentioned that this will also involve De Anza College. Brian read a comment from a colleague stating that without acknowledging the large class size, they weren't supportive of going forward.

Item #9 Program review cycle

Kelaiah mentioned that clarification was made to indicate year, for example December 2024 would be year one with the program reviews submitted by December of that year. There was an addition of instructional programs. She showed a large schedule with many instructional programs. Rachelle asserted that until there's a memorandum of understanding from the union, Allied Health will not go forward with this schedule. Rachelle further added that the comprehensive review as presented doesn't reflect what the accrediting body asks for, and she expects that whatever this process becomes, that we have a rigorous approach to evaluating what the program does. Rachelle is looking for a document with signatures that recognizes the depth and rigor of the evaluation. Lety commented that the schedule for services didn't reflect connections to the department. There was a comment about the dates and clustering of activities that looked busier in some years, Kurt commented that some departments ask for extension. Rachelle moved to approve second from Kate first Mary Second. The motion passed unanimously.

Item #9 on avoiding major religious holidays

Adiel spoke about avoiding college dates on major religious holidays, messaging acknowledging support for students. Counseling feedback was that the College keep in mind all (or other) religious holidays. Comment that for a large list of religions that students be given support and not punitive for missing the first day of class. John Fox brought up the logistics of not dropping a student missing the first day of class, and that prohibits adding a student, as you don't know what a student missed the first date. Mary Thomas commented she had heard similar feedback. Ellen commented on the need to have a College-wide or district wide policy for religious holidays. Kurt commented (reported out) that there might be discussions around changing the length of time for a quarter to 11 weeks. Voltaire suggested that perhaps the Academic Senate write their own resolution. Ellen added the importance of also sharing with faculty that they are allowed to take the first day of the quarter off (for a holiday). John Fox commented that part-time faculty only receive one personal day off. Another problem for us is that winter quarter starts on Orthodox Christmas. Voltaire that the Academic Senate will draft a companion resolution for fall, acknowledging support. Kurt commented that FHDA-CCD is tied into ADA attendance which K12 also operates on. Voltaire concluded that we will revisit this in the fall.

Item #10 Academic Senate Calendar

We won't meet on the first day of fall quarter, but will meet every other Monday. We will have a workshop on opening day to talk about the role and activities of the Academic Senate. There was a comment that the week of November 20th is Thanksgiving week, and some faculty may have childcare challenges. In the winter and spring quarter, we'll be meeting every other week.

Adoption of the Academic Senate calendar (Jordan Fong first, Allison Meezan second) by consensus

Item 11 - District Academic Senate

The District Academic Senate consists of both bodies. De Anza College decided to pick Kathryn Mauer, but next year Foothill may elect a Foothill or De Anza College. Jordan commented that we might consider a "2-year term" for the District Academic Senate President. There were questions about workflow.

Item #12 - Academic Senate Retreat

Voltaire mentioned that in the past (pre COVID) the Senate retreat was held on a Monday, often the last Monday of the quarter, but this year we're impacted by Juneteenth and finals week. Voltaire wanted to conduct a survey before the retreat, and then have the Senate retreat only last one hour. There might be cookies. Voltaire commented that it would be great to have the meeting offsite. Voltaire and others mentioned the Japanese cultural center. We may meet on Monday the 26th or Wednesday the 21st. Voltaire will be sending out a survey to solicit dates.

Item #13 - Summer Senate

The business of the College does continue over the summer. Voltaire asked for faculty volunteers. Mona and Lety expressed strong interest, Jordan and Stephanie as well. Allison will join as a COOL representative. Voltaire mentioned that we do have a modest budget for compensation, at a rate of \$50/hr. There are typically a few hours of meetings and other activities. The five names were presented for the summer Academic Senate cabinet. Rachelle Campbell first, and John Fox second, the motion was passed unanimously.

Item #14 - Senate budget

Cormia presented the budget balance for the year, the impact of the College paying for the part-time reps, and our ASCCC conference registration, and talked about the budget balance approaching \$10K by the beginning of fall quarter 2023.

There was a comment about increasing scholarships for students. Lety talked about student scholarships, for special populations in all affinity groups. Ellen mentioned the need to get more part time faculty. Food pantry, get a coordinator of food. Gift cards for food. Transportation. Mona shared that she got gift cards from student services. Mona also commented that her students said they had filled out food cards applications and not received them. Snacks in the STEM center have been a good attraction as well. Brian shared that getting students to campus. Funding for food seemed to have interest. Voltaire commented that the officers are paid over summer for some of our work. We have a B budget of ~ \$7000, plus some rollover. So we might have \$10K plus a \$6K rollover. Other topics are leadership, attending plenary. We will propose a Senate budget at our first fall meeting. Mary commented that it is a good idea, and faculty should be compensated.

Item #15 accreditation report - Elaine Kuo

Elaine commented on ICER, we're getting visited in fall 2024 2A standard is instructional programs, Elaine commented on the last bit of work that is being cleaned out, she shared improvement in the process.

Item #16 housing (informational)

Eric Reed addressed the Academic Senate, commenting on being at an inflection point in the planning process. We're 3 years in from the March 2020 bond measure approval by the voters, approving a \$900 million bond, \$200 million for affordable housing. Eric commented on a \$100 million dollar grant to help for student housing. Eric commented on a feasibility study, and a proposed 440 bed housing facility. There was mention of a parking lot or event center site for housing at De Anza, but there was a lot of resistance to that. There was also mention of land at the Sunnyvale Campus. There will be further discussion around each of these options. There was a question regarding TCE at Sunnyvale (near a superfund site). There was a comment that if it were located at Sunnyvale, it could serve three sites. There was an issue about air quality

(particulate matter) near two of the Foothill College sites. There was mention of price for multiple students in suites.

Item #17 Committee reports and closing comments

Voltaire commented that this has been a great year for him, his first year as Academic Senate president. Jordan commented on a smoke-free campus initiative at De Anza College.

The meeting was adjourned at 4 p.m.

Roll call vote #1 Item # 8 Program review

Voltaire Villanueva (President)

Jordan Fong (Executive Vice President) Y

Eric Kuehnl (Vice President of Curriculum) Y

Robert Cormia (Secretary/Treasurer) Y

APPR

Brian Murphy (absent)

BSS:

Brian Evans Y

Mona Rawal Y

CNSL:

Tracee Cunningham Y

Leticia Serna (no proxy) Y

DRC/VRC:

Mayra Palmerin-Aguilera Y

FA/Comm

Ché Meneses Y

Kate Jordahl Y

HSH:

Rachelle Campbell Y

vacant

KA:

Katy Ripp Y

Rita O'Loughlin Y

LA:

Stephanie Chan Y

Rocio Giraldez Betron Y

LRC:

Kimberly Escamilla Y

Mary Thomas Y

STEM:

Matthew Litrus Y

Rosa Nguyen Y

PT Reps:

Michael Chang Y

Ellen Judd Y

Other Members:

ASFC:

Skye Bridges

Classified:

Adiel Velasquez Y

FacAssoc:

John Fox Y

Prof. Dev.:

Carolyn Holcroft Y

Chair of COOL:

Allison Lenkeit Meezan Y

Student Learning Outcomes Coordinator

Kerri Ryer (absent)

Dean of Equity:

Ajani Byrd Y

President's Cabinet:

Kurt Hueg Y

Roll call vote #2 Item #

Voltaire Villanueva (President)

Jordan Fong (Executive Vice President)

Eric Kuehnl (Vice President of Curriculum)

Robert Cormia (Secretary/Treasurer)

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Rita O'Loughlin

LA:

Stephanie Chan

Rocio Giraldez Betron

LRC:

Kimberly Escamilla

Mary Thomas

STEM:

Matthew Litrus

Rosa Nguyen

PT Reps:

Roxanne Cnudde (Michael Chang)

Ellen Judd

Other Members:

ASFC:

Skye Bridges (Ibrahim)

Classified:

Adiel Velasquez

FacAssoc:

John Fox

Prof. Dev.:

Carolyn Holcroft

Chair of COOL:

Allison Lenkeit Meezan

Student Learning Outcomes Coordinator

Kerri Ryer (absent)

Dean of Equity:

Ajani Byrd

President's Cabinet:

Kurt Hueg