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| Book | Administrative Procedures |
| Section | Chapter 5 - Student Services (including former Article 5 |
| - Students) Title | Counseling |
| Code | AP 5110 |
| Status | New |
| Legal | ACCJC Accreditation Standard II.C.5 Education Code Sections 72620 and 72621 Title 5 Section 51018 |
| Origin | Legally advised - Going for review at Academic and Professional Matters Committee meeting on 12/7/2022 |
| Office | Chancellor's Office |

(CCLC note: This procedure is legally advised.)

The provision of counseling services is an integral component of the District's commitment to student success and completion of their educational goals. Counseling services are provided within the ethical guidelines of the profession and in concurrence with the District's Mission Statement.

SERVICES PROVIDED:

The counseling services available in the District include at least the following:

- a. Academic counseling, in which the student is assisted in assessing, planning, monitoring and implementing his/her/their immediate and long-range academic goals;
- b. Career counseling, in which the student is assisted in assessing his/her/their aptitudes, abilities, and interests, and is advised concerning the current and future employment trends and opportunities;
- c. Personal counseling, including crisis intervention, in which the student is assisted with personal, family, or other social concerns, when that assistance is related to the student's education;
- d. Workshop facilitation to assist students with orientation, registration, selection of academic program, transferring, and accessing campus resources.
- e. Counseling and support to specialized student populations, including but not limited to the following student populations: athletes, dual-enrolled, English language learners, first generation, foster youth, international, justice-impacted, LGBTQ+, student parents, students with disabilities, undocumented, unhoused, veterans, and traditionally underrepresented populations experiencing significant equity and gender gaps.

- f. Referring students to on-campus, off-campus and/or online academic and/or social service resources which support students in achieving their educational goals, including but not limited to counseling, testing, transfer, tutoring, career assessment and job placement services, disability services, financial aid, learning communities, and mental/physical health services.

CONFIDENTIALITY OF COUNSELING INFORMATION:

Information of a personal nature disclosed by a student 12 years of age or older in the process of receiving counseling from a counselor is confidential, and shall not become part of the student record without the written consent of the person who disclosed the confidential information. However, the information shall be disclosed when permitted by applicable law, including but not limited to disclosure as necessary to report child abuse or neglect; reporting to the Chancellor or other persons when the counselor has reason to believe that disclosure is necessary to avert a clear and present danger to the health, safety, or welfare of the student or other persons living in the college community; reporting information to the Chancellor or other persons as necessary when the student indicates that a crime involving the likelihood of personal injury or significant or substantial property losses will or has been committed; reporting information to one or more persons specified in a written waiver by the student.