

## Foothill College Academic Senate Meeting Summary – October 28, 2024

### Meeting Details:

The meeting was called to order at 2:02 p.m. by Voltaire Villanueva. Due to his travel commitments, Voltaire later passed the facilitation to Executive Vice President Patrick Morriss. **Roll call** was conducted by Robert Cormia.

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### Adoption of the Agenda

- **Motion:** Ben Kaupp moved to adopt the agenda, seconded by Eric Reed.
  - **Outcome:** The agenda was adopted by consensus.
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### Public Comment

**Ben** announced that TTW students are available to assist with work across campus, highlighting their engagement and availability as a resource for various needs.

**David Marasco** reminded the Senate that last Friday marked the third anniversary of the vote of no confidence that led to the discontinuation of President Nguyen's contract. He emphasized that this decision demonstrated the Senate's resilience and ability to tackle difficult issues when necessary.

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### Approval of October 14, 2024, Minutes

- **Motion:** Proposed by Sara Cooper and seconded by Eric Reed.
  - **Outcome:** The minutes from October 14 were approved by consensus.
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### Consent Calendar

- **Motion:** Ben Kaupp moved for approval, with Paulo Verzosa seconding.
  - **Outcome:** The consent calendar was approved without opposition.
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### ASFC President's Report

ASFC President **Paulo Verzosa** provided updates on student government activities and current student concerns:

- **Voter Participation Initiative:** Paulo announced the placement of a voting box in parking lot 8, aimed at encouraging students to participate in upcoming elections by providing an accessible on-campus voting option.
- **Safety and Security:** Paulo addressed growing concerns regarding campus safety, especially the inability to lock doors from the inside. He shared that many new faculty members are unaware of this limitation. He proposed the use of foam door blockers as a practical, affordable solution and highlighted that students have advocated for improved campus lighting and requested police escort services for safer navigation at night.
  - Faculty members **Sara** and **Patrick** acknowledged the strong alignment between faculty and student concerns on safety but noted limitations in budgetary control. They underscored the importance of student voices in effecting change, and **Doreen** suggested adding information on available night escort services to course syllabi for increased awareness.
- **Zero-Cost Textbook (ZCT) Initiative:** Paulo underscored the importance of ZCT resources for students already facing substantial tuition costs and mentioned ASFC's limited representation, with only 30 members serving 13,000 students.

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### **Senate Communication Standards and Practices**

**Patrick Morriss** discussed enhancing communication effectiveness within the Senate:

- **Senate Digest and Draft Minutes:** Patrick emphasized the Senate Digest's role in communicating essential updates across divisions. He encouraged faculty on the executive committee to disseminate information actively within their respective divisions to ensure consistency in communication.

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### **Foothill College ZTC Course Conversion Stipend Program Proposal**

**Carolyn Holcroft** and **Destiny Rivera** presented the Zero-Textbook-Cost (ZTC) stipend proposal, which aims to support faculty in adopting, adapting, or creating Open Educational Resources (OER):

- **Faculty Incentives:** The stipend program is designed to motivate faculty to transition courses to ZTC, reducing the financial burden on students.
  - **Discussion: Fatima** raised a point about library resources and asked if books available for borrowing could be included as ZTC materials. **Mona** inquired about legal considerations around sharing downloadable books from other institutions. **Carolyn** clarified library access for online students, and **Ulysses** inquired about ISBN requirements.
  - **Outcome:** A motion to adopt the ZTC stipend proposal was passed unanimously.
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### Reimagining Student Learning Outcomes (SLOs) Assessment

**Ben Kaupp** facilitated a discussion on improving the approach to SLOs:

- **Equity and Accessibility:** Ben described ongoing efforts with various faculty members, including **Voltaire** and **Mary Pape** from De Anza, to create equitable and accessible SLOs. He stressed the importance of SLOs being under faculty control, with opportunities to incorporate student input.
  - **Public and Private Assessment:** While Ben advocated for a transparent, public-facing SLO process, **David Marasco** cautioned that full transparency could discourage private discussions about departmental challenges. Ben supported a balanced approach, highlighting the need for both inward and outward-facing documentation.
  - **Integration with Institutional Goals:** **Sara** discussed leveraging efforts like RSI and common course numbering in SLO alignment. **Evan** added that attaching SLOs to common course numbering could streamline assessment.
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### Common Course Numbering and Quarter System Alignment

**Evan Gilstrap** updated the Senate on the implementation of AB 1111:

- **Phased Implementation:** Phase one of common course numbering is underway, with six courses already aligned. Subsequent phases aim to expand this to 50 student-facing courses. Evan invited faculty to participate in convenings or surveys to contribute to this evolving process.
- **Challenges with Sequence Courses:** Faculty raised concerns about challenges in aligning quarter system courses with semester-based templates, particularly for

sequence courses. **Evan** and **Ben** discussed possible solutions, including matching two semesters to three quarters where possible.

- **Compliance and Flexibility:** Evan noted the absence of penalties for non-compliance under AB 1111 but acknowledged requirements for consistent course descriptions.
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### **Regular and Substantive Interaction (RSI) Program Update**

**Allison Meezan** presented on the RSI professional learning program:

- **Program Success:** Allison reported early success with the two-part program aimed at ensuring regular and substantive interaction in online classes. Faculty engagement was encouraged to meet upcoming requirements for asynchronous instruction.
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### **Development of a Comprehensive Campus-Wide AI Policy**

**Allison Meezan** led a discussion on establishing an AI policy framework:

- **AI Usage Levels:** Allison shared a four-level framework to clarify AI use in classrooms, ranging from prohibition to full integration with transparency.
  - **Ethical and Practical Considerations:** Faculty discussed intellectual property concerns, potential for false positives in AI detection, and the implications of enforcement across different contexts.
    - **Patrick Morriss** referenced historical integrity policies, noting the difficulty of enforcing comprehensive AI regulations. **Cormia** advocated for helping students learn responsible AI use, while **Ben** mentioned energy and environmental impacts tied to AI technology.
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### **Officer and Committee Reports**

- **Teaching with Technology:** Allison Meezan encouraged faculty attendance at RSI compliance meetings and emphasized the value of professional learning opportunities.
- **Police Chief's Advisory Committee:** David Marasco shared updates on campus security, including ongoing efforts to assess door-locking mechanisms and

discussions about the potential adoption of tasers as a non-lethal option by campus police. Faculty expressed mixed opinions on the taser policy and broader policing issues on campus.

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### Good of the Order

- **Announcements:** **Fatima Jinnah** announced the upcoming “Owls for Palestine” event focusing on "manufacturing consent," and **Mona** highlighted concerns about drop-off safety hazards around campus.

**Meeting Adjournment:** The meeting was adjourned at 3:57 p.m.

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### Attendance

Role	Name	Attendance
Dean of Equity	Ajani Byrd	Zoom
Faculty Chair, Teaching with Tech	Allison Meezan	4006
DRC/VRC	Ana Maravilla	Absent
Vice President of Curriculum	Ben Kaupp	4006
Professional Development Coord.	Carolyn Holcroft	4006
LRC	Destiny Rivera	4006
KIN	Don Mac Neil	Zoom
Classified Senate Rep	Doreen Finkelstein	4006
FAC	Eric Kuehnl	4006
LRC	Eric Reed	4006
Counseling	Fatima Jinnah	4006
FAC	Hilary Gomes	Absent
LA	Hilda Fernandez	Absent

<b>Role</b>	<b>Name</b>	<b>Attendance</b>
FA Rep	Jordana Griffiths	4006
BSS	Julie Jenkins	4006
KIN	Katy Ripp	Zoom
Part-Time Faculty Rep (24-26)	Lynette Vega	4006
Part-Time Faculty Rep (23-25)	Michael Chang	4006
BSS	Mona Rawal	4006
Apprenticeship	Nate Vennarucci	4006
Executive Vice President	Patrick Morriss	4006
ASFC Rep	Paulo Verzosa	4006
STEM	Rachel Mudge	4006
Secretary/Treasurer	Robert Cormia	4006
STEM	Sara Cooper	4006
President's Cabinet	Stacy Gleixner	Absent
Counseling	Tracee Cunningham	Absent
LA	Ulysses Acevedo	4006
President	Voltaire Villanueva	4006
Guest	David Marasco	4006
Guest	Lene Whitley-Putz	Zoom
Guest	Lydia Daniel	Zoom