

# DRAFT Foothill College AI Fellowship Program

## Purpose

The AI Fellowship Program is designed to position Foothill College at the forefront of ethical and equity-minded integration of artificial intelligence in higher education. This fellowship intends to iteratively resource existing professional development efforts, such as the [AI Learning Community](#), Bridging AI Navigation (BRAIN) and the Coalition of the Willing. By bringing together faculty, classified professionals, administrators, and students, the AI Fellowship program will serve as a hub for dialogue, innovation, and scalable implementation. Fellows will work collaboratively to build trust across constituencies, ensure student-centered policy development, and advance AI literacy across the campus community.

## Fellowship Structure

- The fellows will have the executive support of the Vice President of Instruction, Dr. Stacy Gleixner, and leadership and organizational support of the project lead for Objective 2.1 of the Blueprint for Success.
- Participants:
  - Up to 2 Administrators
  - Up to 2 Classified Professionals
  - Up to 2 Students\*
  - Up to 6 Faculty (2 instructional, 2 non-instructional, 2 with flexible categorization)--all faculty eligible

\*Additional student involvement through forums, focus groups, and collaborations.

- Compensation/Support:
  - Faculty: Partial reassigned time for Winter and Spring 2026 or stipend.
  - Classified: 20% reassigned time depending on role and workload alignment.
  - Students: Stipend offered, pending the completion of a participation agreement.
  - Administrators: Participation covered as a component of professional responsibilities

## Major Fellowship Activities

- Equity-minded Community Forums

Fellows will host recurring forums designed to:

- Facilitate open dialogue between students, staff, and faculty
- Surface concerns about AI implementation including equity-based, ethical, environmental, privacy of data and intellectual property rights
- Build trust and shared understanding of opportunities and risks

- AI Framework Development

A subset of Fellows will collaboratively create the District's AI Plan/Framework, addressing:

- Ethical principles rooted in equity and student success
- Guidelines for responsible AI use in instruction, services, and operations
- Recommendations for supporting AI literacy and upskilling across the campus
- Alignment to work at the State Chancellor's Office

- Policy Recommendations

Fellows will make local policy suggestions and provide insight to developing district policies (outside of 10+1 academic and professional matters), focusing on:

- Operational practices
- Equity safeguards and transparency measures
- Implementation pathways for cross-campus adoption
- Sustainability--in all of its many meanings

- Professional Development & Representation

Fellows will attend Future's Summit and/or Educause, ensuring that Foothill College stays aligned with leading AI innovation and national higher education trends.

Participants will return with actionable insights to inform local activities and frameworks.

- Fellows may vet and recommend many

- Liase Across the District

Fellows will engage with the AI activities across the College (such as in ETI, professional learning committee, technology committee, etc.) and the district to help synergize and align the work

- Technology Implementation & Testing

Fellows will assist ETS in:

- Adoption and integration of Google Gemini tools across academic and administrative functions
- Prioritizing and "pressure-testing" scalable AI products that enhance student success and efficiency

- Supporting the potential integration of [DataKind](#) tools or other predictive analytic data in the institutionalization of Career and Academic Pathways (CAPs)
- Curriculum and Literacy Development  
Fellows will curate and share resources that assist faculty in embedding AI literacy into existing curriculum. Resources may include case studies, toolkits, and open media such as [Our Media](#). These efforts will help faculty design assignments and courses that prepare students for an AI-transformed workforce.

## Resources Provided

- Funding for stipends/reassign time for fellows
- Administrative coordination and facilitation
- Access to professional development funds for national conference participation
- Support for technology procurement and integration testing conversations
- Access to external partners such as Our Media for resource library development

## Deliverables

1. A published FHDA AI Plan/Framework guiding institutional adoption of AI.
2. Cross-constituency forums that build trust, increasing student and employee confidence in ethical AI use.
3. Policy proposals recommending ethical, transparent, and student-centered AI practices, if needed.
4. Integration of Google Gemini tools across instruction and services.
5. Expanded use of data tools in CAP institutionalization.
6. Shared toolkits and resources to support AI literacy and fluency in classrooms and services.
7. Fellows serve as an emerging cohort of AI leaders, building long-term institutional expertise.

## Selection Process?

An appointment process will be conducted by the academic senate leaders.

Appointees will be announced at the November 21<sup>st</sup>