

Foothill Academic Senate Committee Reports

Prepared for the meeting of November 27th, 2017

COLLEGE CURRICULUM COMMITTEE

Reported by Academic Senate VP/curriculum committee faculty chair Rachele Campbell

Met on Tuesday, November 14th.

- Introduced the new CCC Website - <https://foothill.edu/curriculum/>
- Introduced the concept of Guided Pathways – A team of us learned more about Guided Pathways Nov. 7th at the IEPI (Institutional Effectiveness Partnership Initiative) training. What are Guided Pathways? Way to align the student experience, balancing exploration with setting academic goals, getting them on a path, keeping them on that path while offering effective student services at every step. This is a locally designed framework. It integrates the work we have been doing regarding student success, by increasing the interconnectivity of what we do to provide more focused guidance to the students.
- Curriculum Process Proposal – Add a Technical Review component in C3MS at the Articulation stage. The Technical Review Team would consist of Andrew LaManque, Bernie Day and an additional faculty member. Rachele Campbell will be participating during the pilot phase of this proposal.
 - This is the first step in bringing forth proposals to streamline our process without losing communication or quality.
 - Concern regarding the volume of work would create a bottleneck.
- Guest Speaker: Carolyn Holcroft – Evaluation of CORs Through an Equity Lens. Carolyn shared opportunities to reflect on equity through the curriculum design process.

Met on Tuesday, November 21st.

- Approved the following certificates:
 - English as a Second Language for Food Workers – Noncredit Certificate
 - Bridge to College Level Mathematics – Noncredit Certificate
- AB 705 was reviewed – requires community college districts to maximize the probability that a student will enter and complete transfer-level coursework in math and English within a one-year timeframe by utilizing assessment measures that include high school performance to achieve this goal.
 - Concern that “maximize the probability” language is not yet well defined.
 - Concern that placement of ESL students is not addressed by this bill.
 - Two Resolutions approved during Fall Plenary related to AB705 were shared:
 - AB 705 asking for guidance “Implementing AB 705 (Irwin, 2017) to Serve the Needs of All Community College Students” – requested flexibility of implementation, professional development as well as review of options in addition to high school transcripts. <https://www.asccc.org/resolutions/implementing-ab-705-irwin-2017-serve-needs-all-community-college-students>
 - ESL Equity Impact Caused by Termination of Common Assessment Initiative - Talked about consultation with the ESL faculty, convening faculty experts to review options, and to determine how this relates to AB 705 <https://www.asccc.org/resolutions/esl-equity-impact-caused-termination-common-assessment-initiative>
- Updates to District Administrative Procedures and Board Policies were reviewed

- a. AP 4235 and AP 4236 - Credit by Examination (Challengeable Courses) and Advanced Placement Examinations
 - i. Credit by Exam process was reviewed. The course would need to be designated as a Credit by Exam course. This is done per the faculty. The student would register for the course and take an exam to earn credit in the course. Faculty are encouraged to consider if their courses would be appropriate for credit by exam.
 - b. AP4020 - Program and Curriculum Development
 - c. BP 5010 - Admissions and Concurrent Enrollment
- Technical Review Committee Proposal was discussed. The Technical Review committee will place recommendations in the box at the bottom of the COR in C3MS. This way the forward momentum of the COR would not be stopped and the faculty would have the opportunity to address the issues at the Proof stage. Andrew and Rachelle will be visiting the divisions in early winter to gain an understanding of the various ways division curriculum committees are conducted as well as to address professional development of all faculty serving on the division curriculum committees, a requirement of Title 5.
 - Proposed Stand Alone Form Revision – In the last few weeks it became apparent that the Stand Alone Form needed to be revised to include noncredit courses. The curriculum team presented the revised form for review:
 - Language changed so the form is applicable to both credit and noncredit courses.
 - Criteria A. Appropriateness to Mission – updated to reflect Foothill mission statement and the faculty selecting transfer, workforce/CTE or basic skills.
 - Criteria B. Need – simplified. Same requirements, but much shorter.

Next Meeting is Tuesday, December 5th, 2pm in the President's Conference Room

COMMITTEE ON ONLINE LEARNING (COOL)

Reported by Carolyn Brown

Next meeting will be the first week of Dec. (Time/Day TBD)

DDEAC (DISTRICT DIVERSITY AND EQUITY ADVISORY COMMITTEE) HRAC (HUMAN RESOURCES ADVISORY COMMITTEE)

Next meeting TBA (December)

PROGRAM REVIEW COMMITTEE

Reported by Faculty Tri Chair Carolyn Holcroft

The PRC continues to meet each week, and continues working with faculty in programs up for the comprehensive program review.

PROFESSIONAL DEVELOPMENT COMMITTEE

Reported by Faculty Tri Chair Carolyn Holcroft

Report to follow on subsequent committee report.

WORKFORCE WORKGROUP

Reported by Phyllis Spragge.

Report to follow on subsequent committee report.

TRANSFER WORKGROUP

Transfer Workgroup meeting, Rm: ADM 1943.
Monday, December 04, 2017 10:30 AM-12:00 PM

STUDENT EQUITY WORKGROUP

Reported by tri-chair Micaela Agyare

Next Meeting: November 28th 1:30-3:00pm Room 5609

PARC

(reported by Isaac Escoto)

PaRC met on November 15th, 2017.

FH and DA students voted to increase the Eco Pass student fee in order to reflect the VTA rate increase.

Our Chancellor is setting up three Town Halls on the budget: November 30th 11 am-12pm (Sunnyvale Center Rm 126), December 5th from 1-2 (Foothill Hearthside Lounge) **let's keep an eye on our Outlook calendars for this one, as the date has changed recently**), December 5th 3-4pm (De Anza Hinson Campus Center, Conference Rooms A and B).

The general fund budget was added to the [budget power point presentation](#). There was a comment about early retirements, and how those would affect the budget. President Nguyen noted that our college will not be asking for early retirements, but knowing ahead of time when a faculty member is planning to retire can be helpful in our planning process.

Mention that it's tough to substantiate retention rates because of a lack of mechanisms to track data re: efforts to help keep students. How do we substantiate specific retention efforts/work, as well as where cuts should and shouldn't be made? Comment that in the context of student services, enrollment growth vs equity is often how discussions re: cuts/enrollment are framed.

Retention efforts seem to be working. As the Fall quarter began, we were able to retain more students compared to Fall 2016. Continued efforts to retain Fall students for the Winter quarter. What's working well? What isn't?

President Nguyen reported that President's Cabinet still has a growth mindset, but is well aware that tightening efforts are/will be necessary. However, we still have an incomplete picture, as we'll need winter enrollment data as well as information from the district as to how many faculty vacancies we'll be able to fill. President Nguyen is tempted to slow down budget reduction discussion until we have more information from the district.

The group looked at the current draft of the [Integrated Plan](#). Comment that the college should support continued equity efforts at the division level, not just focus on equity work at the Student Equity Workgroup. Kristy Lisle mentioned that Foothill is exploring ways to provide data to share with divisions, to give more focused/simplified metrics. Question of how college wide equity dollars are spent in specific support of equity efforts at the division level. How might we support localized efforts with equity funds? The SEW has discussed it's role and how it has changed with the new Equity Office, integrated plan, and how much of it's budget is used for salaries. The amount of money SEW has available to allocate to professional development and direct student support is smaller than it's been in the last three years.

The group reviewed the new proposals of the [Child and Adolescent Development](#) and [Elementary Teacher Education](#) programs.

The next PaRC meeting will be on December 6th, from 1:30-3pm in the President's Conference Room.

STUDENT SUCCESS COLLABORATIVE

Reported by liaison Isaac Escoto

Next Student Success Collaborative meeting TBD.

DISTRICT-LEVEL COMMITTEES

FHDA BOARD OF TRUSTEES

Reported by FH Academic Senate President Isaac Escoto

The next Board of Trustees meeting will be held on December 4th, at 6pm in the Toyon Room.

DISTRICT ACADEMIC SENATE

Reported by Academic Senate President Isaac Escoto

DAS met on November 21st. Bulk of time was spent updating early drafts of new versions of the Full and Part Time Faculty Hiring Procedures. The updated drafts of both documents will be shared with DDEAC/HRAC. Once DDEAC/HRAC give their feedback on the hiring procedures, each college will share updated drafts with their faculty senates.

The next meeting will be on November 29th from 12:30-1:30 at De Anza in room CD2-24.

ACADEMIC AND PROFESSIONAL MATTERS COMMITTEE

Reported by Academic Senate President Isaac Escoto

The next meeting will be on December 8th from 1:30-2:30 in the Altos Room.

CHANCELLOR'S ADVISORY COUNCIL

Reported by FH Academic Senate President Isaac Escoto

The next meeting will be on December 8th from 2:30-4 in the Toyon Room.