



FOOTHILL COLLEGE

Teaching with Technology Minutes

November 1, 2024					
Date: 11/1/2024		Time: 11:00am-12:00pm		Location: Zoom	
Teaching With Technology Members by Division					
<p>APP: Nate Vennarucci; HSH: Pia Stanaa BSS: Brian Evans, Kas Pereira, Kevin Wang-Nava (round-robin), vacant; KA: Katy Ripp; Warren Voyce FA&C: Amy Shidler; Oldooz (Oli) Mohammadi Language Arts: Kimberly Escamilla; vacant STEM: Mike Murphy, Robert Sandor, Bitá Mazloom (W, Sp) Library: Laura Gamez; Counseling: vacant Co-chairs: Allison Lenkeit Meezan, Lené Whitley-Putz. FA Representative: Steve Batham ASFC Representative: vacant Friends of COOL: Sally Baldwin, Cheyanne Cortez, Stephanie Crosby, Stacy Gleixner, Hilary Gomes, Helen Graves, Carolyn Holcroft, Kurt Hueg, Jackie Lauese, Kathryn Maurer, Rick Martinez, Amy Sarver, Paula Schales, Voltaire Villanueva, Sarah Williams,</p>					
TwT Representatives Roles and Meeting Norms					
Agenda					
	<i>Item</i>	<i>Discussion lead</i>	<i>Item type</i>	<i>Links</i>	<i>Time</i>
1	Approval of minutes from 10/18/2024	Allison	Action	Draft minutes from 10/18/2024	11:00
2	Academic Senate Updates	Allison	Information, Discussion	AI Classroom Use Guidelines	11:05
3	POCR Rubric Revision	Sally	Information, Discussion	POCR Rubric Revision	11:20
4	Canvas/College TwT updates	Allison	Information,	Canvas TwT site	11:35
5	Online Learning Updates	Lené	Information, Discussion		11:40
6	Adjourn				11:50

Fall 2024 TWT meetings. Agenda and minutes can be accessed at the [Academic Senate TwT site](#)

Meeting dates: 10/18, 11/1, 11/8, 11/22. 12/6

Fall 2024 Academic Senate meeting dates: 9/30, 10/14, 10/28, 11/4, 11/18, 12/2

Zoom link: <https://fhda-edu.zoom.us/j/89432127668?pwd=8SRmr6TxScXVhzNjJtZGmRsKDnNa5.1&from=addon>

Meeting ID: 894 3212 7668

Passcode: 279882

Join COOL on CANVAS:

<https://foothillcollege.instructure.com/enroll/3PTMYP>



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Present:

Brian
Ray
Nore Yan
Warren Voyce (other rep is Owen Flannery)
Oli
Steve B
Stephanie Crosby
Micaela A
Lene
Helen
Sally
Bob Sandor
Amber La Piana
Kimberly
Kas
Kevin Wang-Nava
Mike Murphy
Pia
Paula
Dolores

1. Meeting minutes approved, Allison will send out Amy's general minutes along with her summary after the meeting. Please share your own summary to your division (not Amy's entire minutes)

2. AS meeting update:

District-wide set of guidelines for AI use in classes – do we want to do this?
Since students use both campuses, should our guidelines be district-wide?

Warren – best for students if it's district-wide, barring specific class differences

Brian E. - wants to move forward now, in order to get it done quickly

Steve – agrees with Brian's point

The Committee on Academic Integrity spoke about this, AI is being used for fraud, and for students impersonating other students. Need strong guidelines in that regard.

Robert – instructors should be free to set their own policies within their own courses. We need to write some legal indemnification in our syllabi and our districts, so we don't get sued



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Oli - Are other similar policies aligned with De Anza? (Plagiarism, grade appeals, etc.) If they are, then it may make sense for continuity to be aligned. If they are not aligned, then it makes sense to keep them different

Kimberly – going through a faculty educational process for faculty, and LA wants to be part of the conversation.

Nora Yan – As counselors, we need to see this on the syllabus. Retention specialists need to know what faculty position/policy is.

Helen - One aspect of an AI policy that may be appropriate for college or district is the consequence for inappropriate use. Faculty may want guidance/support for that

Warren - I have seen obvious examples in my classes as well, mostly identified during RSI moments. However, from what I've observed, AI is learning and getting better. AI responses to the common "Introduction" assignment have gotten really hard to tell.

ASCCC – document recommends having a set of tiers – how much AI do you allow? A starting point for faculty to determine

Micaela – Library wants to be included. We frequently help students with citations.

Steve – Provided the history as to why Academic Integrity committee was eliminated

Ray – Wants flexibility in the policy for individual instructors. College should have a policy. Notice the tension between policing AI and reinvention. We need a college-wide philosophy on AI.

Sally AI policy-writing support bot: <https://www.playlab.ai/project/clvtiwpszk007j5e1cnov92gec>

Sally – AI policy padlet: https://foothillcollege.instructure.com/courses/23365/pages/university-policies-on-ai?module_item_id=2734523

Allison – clearly, we agree that we want to do this.

Do we want to create a menu of acceptable use guidelines, such as these:
https://www.asccc.org/sites/default/files/ASCCC_AI_Resources_2024.pdf

Oli – are we talking about policy or guidelines?

Kimberly – what about environmental impacts of AI?

Allison – our discussion is narrower – about AI in instruction.



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Who wants to work on putting together guidelines for Office of Student Affairs? Please put your name in chat? A working group.

Kimberly
Amber
Micaela
Nora
Kas

Oli - Hand up comment was: We should also articulate how we intend to check for Ai use. Students deserve that sense of safety and to have an outlet to defend their actions against however we claim they use Ai...

Nora – AI for people disabilities needs to be stated – AI can help, and can make learning possible for some.

3. New Rubric for POCR

Lene – Why we look at revising the pocr program context – at FH we want to put Teaching practices and Equity into Course Design.

Sally – Took what state-wide rubrics are doing, and added FH equity and teaching practices/RSI

<https://foothill.edu/gov/academic-senate/subcommittees/Quality%20Standards.pdf>

Our world has changed. We now have accessibility checkers taht are accurate. Sally wants to use this new rubric starting in Winter.

Kimberly – good that it’s more simplified. Do we need a column for “missing”?

Sally – wants to change the process, review them as the changes are implemented

Pia – HSH have questions. ‘biographical information’ - is redundant in the cohort model.

Hybrid courses – feedback is provided in person in a hybrid course?

Sally: if you want to align to this rubric, your feedback should be in writing in Canavs – it’s better for students – to have the feedback in person AND in writing.

Sally: we hope this will be our new rubric standard.

Allison – wants to bring it to AS as an informational item. Brian E wants to wait. We’ll look at it again at next week’s meeting.



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Lene – RSI Session II Culture Pod update: 120 people were put into groups. We got feedback it was too hard. So we are going to impose groups next time.

Warren - RSI imposed by the State of CA. Don't like it, call Sacramento. OLT just making it as valuable (and easy) as possible, per the agreed-upon MOU.

Mike – some like the choice of group.

Dolores – idea – require that people form pods in Session I. If they don't, then they will be placed into a pod. A compromise.

Lene – the final piece of that MOU is Accessibility. People will need to run reports on their courses. Faculty need to know they are not alone in this!