

# Classified Senate Meeting

Thursday, January 12, 2023

## Voting Members:

Name	Position	Attendance
Janie Garcia	President	Present
Adiel Velasquez	President Elect	Present
Itzel Sanchez-Arraga	Treasurer	Not Present
Vacant	Recorder	
Trizha Loren Aquino	Classified Segment Senator	Not Present
Danmin Deng	Classified Segment Senator	Not Present
Doreen Finkelstein	Classified Segment Senator	Present
Al Guzman	Classified Segment Senator	Present
Jerry Robredo	Classified Segment Senator	Not Present
Vanessa Santillan-Nieto	Classified Segment Senator	Present
Mary Vanatta	Classified Segment Senator	Present

## Agenda

1. Land Acknowledgement and Approval of Meeting Minutes from 12/8/22 I/D/A
2. Senators Roles & Responsibilities I/D
3. Preparing for our New President I/D
4. Meeting Reports I/D
5. Commendations/Kudos/Appreciation I/D
6. Announcements & Requests for next meeting agenda I/D

## Minutes

**Location:** via Zoom Link: <https://fhda-edu.zoom.us/j/84363204843>

**Meeting convened:** 10:05 a.m.

**Meeting adjourned:** 11:30 a.m.

### 1. Land Acknowledgment & Approval of December 23th Meeting Minutes

- € Janie reminded those present that two Foothill colleagues work closely with the Muwekma Ohlone Tribal Council and that if they are interested in learning more or getting involved, they can reach out to Kathryn Maurer or Janie.
- € Al Guzman made a motion to approve minutes of November 10th.
- € Mary Vanatta seconded motion to approve.
- € No discussion was brought forth
  - Approved unanimously

### 2. Senators Roles & Responsibilities

- Janie suggested to skip this agenda. No argument was made. aJanie reminded everyone that MIP-C welcomes all campus community members to attend and that it is a new structure and committee that is still getting off the ground.

### 3. Preparing for Our New President

- The new president, Dr. Kristina Whalen will begin on April 1<sup>st</sup>, 2023.
- In preparation for the new president meeting with the Classified Senate as representatives of the Classified Professionals (CP) constituency, attendees were asked to participate in an activity designed to help define the roles and responsibilities of an organization, in particular, Classified Professionals of Foothill College.
- Attendees were asked to use a provided Google Jamboard to add sticky notes that reflect their individual or collective statements as to what the Strengths, Concerns, Priorities, and Goals of FH's Classified Professionals are.
- Participants were given time to work on the activity before being welcomed to discuss their experience, thoughts, feedback, clarification, etc.
- Discussion:
  - Strengths
    - A senator commented regarding “peer support and comradery” that it is true that CPs are open to teamwork with other CPs regardless of departments because we share awareness of what being a CP entails.

- Janie clarified that the idea that she submitted originally came from another CP who expressed it as a reason why CPs stay at Foothill even though there are many challenges.
  - Another senator commented regarding CPs “creating a safe and approachable space,” sharing the idea of Caring Campus, which they learned about in a recent professional development opportunity. They thought this would be a good program to have at Foothill.
    - A community member gave an update that the web developer hired to complete the website redesign commented that it has been determined Foothill is already a “caring campus” and they think it is a good idea to brand the college in this way via the website.
- Concerns
  - A senator commented that it is clear that there is overlap with there always being too much work to do and budget issues with hiring.
    - Another senator agreed and mentioned a former CS president researched CA Community College ratios of classified staff to manager, and Foothill had one of the worst ratios.
    - Another voting member commented that they tend to push themselves to “grin and bear” being overworked but realize more each day that the workload and lack of necessary staff members is not OK and that there should be more support from management/administration.
- Priorities
  - A senator commented regarding “campus projects...” acknowledging that participating in campus projects is a successful way of promoting how knowledgeable CPs are as a group.
    - Janie added this topic to the list of focus areas for consideration during the Roles & Responsibilities discussion within Senate.
    - A senator confirmed they were the one who added the comment about campus projects because they are in a position where they have an overarching view of the projects that are being worked on at Foothill. They also encouraged people to participate in those projects because it is a great way to stay aware of the innerworkings of the college and keeps us in the same room with other FH staff.
    - Janie added that this topic is a good example of why Classified Senate needs more structure in what the collective focus is.

- The senator added that it also reflects more on the continual comment that there is too much work to do and not enough people to do it.
  - Goals
    - A senator clarified that the note they added about a topic brought to Senate previously—creating/maintaining a CP directory—was to volunteer to work on the task for Classified Senate.
      - Another senator volunteered to help with the task.
      - The senator added that they are unaware of why the directory has not been updated or why it is so difficult to find contact numbers for staff members on campus.
      - A community member stated the Marketing Department is working on rolling out a new directory system for all of Foothill. Everyone will be trained and required to update their directory information via the website. The directory will only be searchable by name but individuals can list desired information (e.g.: campus affiliations) beyond just title and phone number.
      - Question: will it be a directory for both Foothill and De Anza?
        - No, this is just for Foothill on the Foothill website
      - Janie asked if Senate wanted to work on a directory resource for CPs in the interim.
        - Janie has access to emails for all CPs at Foothill and names, but no further contact or occupation information, such as department.
        - Suggestion for future meeting: Senate to discuss whether or not we want to put effort into a separate directory for CPs, since the campus wide directory will not be searchable by anything beyond name.
  - Janie stated results of the Jamboard will be organized into a PPT presentation and shared with all Classified Professionals.

#### 4. Meeting Reports

- Academic Senate Meeting, January 9, 2023.
  - A committee that falls under Academic Senate is working to amend Foothill's hiring process to include student involvement on hiring committees.
    - Update: still in the process of being approved.
  - Research & Service Leadership Symposium (RSLs) adding acknowledgment of participation through transcription for students enrolled in a FH course.

- Process for crediting HS students who are not enrolled in a FH course is TBD.
- Academic Senate wants to focus on how they can contribute to improving (or even creating a better process for) evaluating program viability. Faculty feels like administration is making the decision with little input or transparency from the campus community, especially faculty.
  - It was also addressed that the data used to measure program viability could be improved to be more equitable.

## 6. Commendations/Kudos/Appreciation

- Shout out to Janie for getting married!
- Shout out to Al who goes out of his way to express appreciation and admiration for those around him.

## 7. Announcements & Requests for next meeting agenda

- ⊘ Student and staff volleyball game:
  - More students turned out than staff but it was still a good time.
  - Adiel has photos of participants. Janie to share with all CPs if possible.
  - Another game will take place on Thursday, January, at 4:15 p.m., in the small gym.
- ⊘ Some staff on campus are having an informal fitness challenge, including a couple components:
  - Hikes
  - Track events
  - Yoga circles in the Library Quad or Cesar Chavez Plaza
  - Weight loss challenge (contact Adiel Velasquez) for details
    - Some attendees vocalized the restrictiveness in focusing on weight loss as a “fitness challenge” and suggested having different goals or methods of measuring fitness in the future.
    - The response was that some others had already requested diversity in the challenges and they will work on that for a future quarter.
- ⊘ Sustainability Action Plan
  - Was passed by Board of Trustees!
  - The creek is full, if anyone hasn't seen that.
  - The committee will be reaching out regarding participation soon. (Janie offered to share any future information with all CPs)
- ⊘ HR Report:
  - Adrienne Hypolite is leaving Foothill for the Associate Dean of Learning Communities position at De Anza College.
    - Adrienne's last day will be Friday, January 20, 2023.