

## Classified Senate Meeting

Date: October 13, 2022

### Voting Membership

Name	Position	Attendance
Janie Garcia	President	Present
Adiel Velasquez	President Elect	Present
Itzel Sanchez-Arraga	Treasurer	Present
<i>Vacant</i>	Recorder	
Trizha Loren Aquino	Classified Segment	Present
Danmin Deng	Classified Segment	Present
Doreen Finkelstein	Classified Segment	Present
Al Guzman	Classified Segment	Absent
Jerry Robredo	Classified Segment	Present
Vanessa Santillan-Nieto	Classified Segment	Present
Mary Vanatta	Classified Segment	Present

### Agenda

1. Land Acknowledgement, Senate Members & Attendees Introductions, and Approval of Meeting Minutes from 6/9/2022 I/D/A
2. Consent Calendar I/D
3. Meeting Logistics I/D/A
4. Recorder Position I/D/A
5. Senator Role & Responsibilities I/D
6. Announcements & Requests for next meeting agenda I/D

## Minutes

**Location:** via Zoom Link: <https://fhda-edu.zoom.us/j/84363204843>

**Meeting convened:** 2:10 p.m.

**Meeting adjourned:** 3:40 p.m.

### 1. Land Acknowledgement & Approval of June 9th Meeting Minutes

- Mary Vanatta moved to approve June 9<sup>th</sup> meeting minutes
- Doreen Finkelstein seconded motion to approve
- No discussion was brought forth
  - Approved by consensus

### 2. Consent Calendar

- Janie Garcia sent out list of Appointments in committees and task forces from academic year 2021-2022
- Senate Officers to check with committees and task forces to see if they still meet
- Two examples of recent appointments:
  - ETAC
  - Integrated Planning Workshop
- One senator was unsure if ETAC was still meeting
- A senator said Integrated Planning Workshop is still meeting. Also, Program Review will continue in the same manner this year as it did this year.
- Once more information has been gathered about what committees and task forces are still running, and if they need Classified Senate representation, we will revisit appointments to either confirm them or find new participants.
- One role needing an appointee is Foothill's shared governance group, MIP-C (Mission I'm Possible Council)

- MIP-C's mission is to provide guidance in the visionary step of Foothill campus tasks and issues that ensures (1) the goals of the task/issue adheres to the college's Mission & Values, and (2) the right people/representation is brought to work on the strategic and tactical phases of the work.
- An example of how Guided Pathways would have been brought to MIP-C if it were established when the college was first tasked with the initiative.
- Recent examples of MIP-C agenda items were explained to give more information about what falls under the scope of MIP-C.
- No representative was identified but the Senate plans to continue to find a solution to increase Classified Senate representation in MIP-C.
- A community and former senate member suggested checking with President Fong and Cabinet to see if they are still honoring the agreement for compensation for Classified Professionals' involvement in shared governance in 2021-2022. Janie Garcia to follow-up.

### **3. Meeting Logistics**

- Classified Senate was asked to consider if meeting day, time, and method will continue for the new academic year.
- One main concern with the day/time carried over from 2021-2022 academic year (every other Thursday, 2:10 – 3:40 p.m.) is that it conflicts with ASFC meetings, which are held every Thursday from 2 – 4 p.m.
- Classified Senate officers sent out a short survey to collect opinions on:
  - Day of week
  - Time of day
  - Virtual, in-person, or hybrid
- Janie Garcia shared a Zoom poll asking for clarification on what “hybrid” means to those in attendance of the meeting:

- Result: having a choice on how to attend, in-person or virtual
- Meeting participants were asked to share their experiences in hybrid meetings:
  - A senator said she did not opt for hybrid meetings to be mindful of the burden of the meeting logistics for the planners, such as technology. Mary also said as a minute taker at other meetings, in-person is more conducive.
  - Another senator said there should be a hybrid option to ensure more people can attend the meeting, while also acknowledging that the meeting experience is diminished, and participation can be tricky.
  - Janie Garcia mentioned experience as an attendee of a hybrid meeting in a hyflex environment and that background noise makes participating virtually challenging. Plus, when sharing a screen via Zoom, virtual participants are hidden and sometimes ignored.
  - Another senator said he will always prefer in-person meetings; however, virtual attendance capability is important. He also said technology is not advanced enough to make hybrid meetings successful for all, so we should just stick to virtual.
  - Janie Garcia agreed.
- Meeting participants were asked if they would be OK with moving our meetings.
  - A senator asked if we could just keep our Thursday meetings that do not conflict with ASFC.
  - Janie Garcia clarified that ASFC meets every Thursday.
  - The senator followed-up by asking if we could move the Classified Senate meetings to the morning or a time that overlaps/provides time that does not conflict with ASFC.
  - Janie Garcia asked if mornings are agreeable to those in attendance.
    - One senator said yes.
    - Someone asked in the chat for the meeting to be after 9 a.m.

- The Senate agreed by consensus to schedule remaining meetings for Fall 2022 on Thursday mornings as a temporary/pilot solution.

#### **4. Recorder Position**

- A volunteer did not come forward for the Recorder Position
- Janie Garcia suggested she continue to keep minutes via Zoom recordings until more feedback could be gained on how to proceed with the vacant position/duties.

#### **5. Senator Roles & Responsibilities**

- Classified Senate bylaws, which included Senator Roles & Responsibilities have not been updated since 2015.
- There has been feedback from past senators that they are unclear as to who they represent and how they serve them.
- A current senator, who was senator last year, gave her experience as an example that she felt she was not as tuned in with the campus as other senators, which made her job as senator confusing.
- Janie Garcia gave an example of how senators can be reclassified in areas that pertain to the Loss/Momentum Framework used in Guided Pathways and 13-55
  - Loss/Momentum Framework breaks the college experience into four major touchpoints: Connection, Entry, Progress, and Completion
- A community and former senate member provided a reminder that the role of Classified Senate does not have to be entirely student centered and that they represent Classified Professionals as well.
- Janie Garcia agreed and acknowledged there are two issues to consider:
  - How we get connected
  - How we incentivize people to participate in Classified Senate as senators

- A senator added a resource to the chat from De Anza College regarding the difference between ACE and Classified Senate in terms of roles.
- A new senator asked as a new senator for someone to help her understand why being organized in previous years as senators who serve by building/location did not work.
  - A community and former senate member replied that one of the reasons building/location was unsuccessful is because we were not successful in the previous year of getting people involved from more spaces on the Foothill campuses.
- A current senator, who also served last year, offered her practices as an example of how to serve by building/location. She researched who worked in the area she served as a senator and emailed them because she rarely saw them in person. She provided the upcoming meeting's agenda and solicited questions or issues to be addressed in the meeting.
- Janie Garcia noted that recruitment for ACE is by word of mouth and sharing personal experiences; perhaps that is a model to consider as well.

## **6. Announcements and Requests for Next Meeting Agenda Items**

- Due to time restraints, this item was not addressed
- Janie Garcia notified participants she would send all President announcements to Foothill Classified Professionals via email.

## **7. Adjourn at 3:40 pm**