



## FOOTHILL CLASSIFIED SENATE MINUTES

Thursday, November 25

1:00pm-2:00pm

Link to [Agenda](#)

Name	Position	Attendance
Vanessa Santillan-Nieto	President	<b>present</b>
Pauline Brown	President-Elect	<i>absent</i>
Sheherazade Arasnia	Treasurer	<b>present</b>
Trizha Loren Aquino	Secretary	<b>present</b>
Doreen Finkelstein	Past President	<b>present</b>
Adiel Velasquez	Senator	<b>present</b>
Chris Custer	Senator	<i>absent</i>
Chris Yang	Senator	<i>absent</i>
Danmin Deng	Senator	<b>present</b>
Gera Robredo	Senator	<i>absent</i>
Janie Garcia	Senator	<i>absent</i>
Josh Pelletier	Senator	<i>absent</i>
Julie Ceballos	Senator	<b>present</b>
Mary Vanatta	Senator	<i>absent</i>
Michelle Tham	Senator	<i>absent</i>
Nadene Torres	Senator	<b>present</b>
Nannette Regua	Senator	<i>absent</i>
Yasmine Malboubi	Senator	<i>absent</i>

Other Classified Staff in attendance: Peter Chow, Sharon Garcia-Vega, Kaitlyn Koo, Cynthia Lee, Alex Collins

Other Faculty or Administration in attendance: Ajani Byrd

Other guests in attendance: Kevin Kelly

### **Agenda**

#### **Upcoming Professional Development Opportunities**

California Community Colleges Professional Development

- The training will go over how administrators and classified professionals can use AI in their roles. This training will include two upcoming date options requiring an RSVP. Those interested can RSVP using this link: [https://cccco.zoom.us/webinar/register/WN\\_pk4TblucTJy-yb1dmSjaxw#/registration](https://cccco.zoom.us/webinar/register/WN_pk4TblucTJy-yb1dmSjaxw#/registration)

#### The AI Fellows

- An interest form was launched last week but still needs additional feedback and applicants (link to form: <https://app.smartsheet.com/b/form/7adaebfdf9994acf852ea47f9348398a>); forms are due next Wednesday, December 3rd and early submissions will be reviewed in early December. There are two available seats for CS, which include release or reassign time and a stipend.

#### Classified Staff Onboarding Sessions

- The final onboarding session of the quarter will take place next Wednesday, December 3rd from 9–10 a.m., led by Elaine Kuo, and will focus on understanding students from a data perspective.

#### District Classified Professional Development Day

- Planning is also underway for the District Classified Professional Development Day, scheduled for Friday, March 20 (Week 11 of Winter Quarter). An interest form was circulated to gather feedback on potential dates and themes, and those who still want to contribute are encouraged to complete it. The link to the form is here: [FHDA Classified Professional Development Day 2026 – Fill out form](#). The next planning meeting will be held on December 11, and varying levels of engagement are available to accommodate different workloads.

### **Equity 3.0 Follow-up, Ajani Byrd, Dean | Institutional Equity, Diversity & Inclusion**

The Equity 3.0 plans to align multiple college plans under one major overarching plan, which was recently approved, and considered how to ensure ongoing progress toward this unified goal. Ajani noted that the process is currently in Week 9, during which final drafts are being shared with various constituencies. Equity 3.0 was presented as an action plan that supports the college's Blueprint for Success—an extension of the blueprint rather than a separate document—and is required for completing Grant 4.9. Leads are asked to share their work to ensure that the efforts are meaningful, realistic, and measurable. The plan includes five core focus areas, with an intensive emphasis on Black/African American and Latine students, recognizing them as historically marginalized groups. Discussion also centered on student educational plans, appointment patterns, and a case-management approach, noting that counselors are significantly outnumbered and exploring how to address systemic issues without hiring additional staff. The plan connects with Vision 2030 alignment and coordination, acknowledging that registration plays a major role in students'

ability to attain their educational goals. MANAPUA was highlighted as a promising practice for its whole-campus approach to community building and mentorship. Questions about logistics were raised, with a reminder of a Wednesday deadline, and participants were encouraged to check in with administrators to hold them accountable and monitor progress.

### **Google AI Tools and Certificates Rollout, Kevin Kelly | Executive Director (Interim) of the Digital Center for Innovation for California Community Colleges**

The group discussed upcoming Google-provided training opportunities, with more details to be shared soon, including examples like IBM training on AI tool use. Colleges and districts that have enabled AI tools, such as El Camino College, described being interested in adopting the technology but cautious about protecting student information; they signed on but initially kept the tools disabled while gathering more information and determining appropriate audiences. In the meantime, they are using available tools and training to prepare. A central concern raised was how to balance preparing students to use AI for future careers while still fostering strong critical thinking skills and preventing overreliance on AI. Different colleges are piloting different tools—for example, San Mateo County enabled Google AI for students, staff, and faculty after Thanksgiving, following extended discussions and reassurances about data protection and the fact that user data does not feed Google’s models. Google also offers weekly office hours, and users can access AI tools through Microsoft logins without needing a Gmail account. Privacy safeguards were reviewed, with confirmation that the tools meet FERPA, HIPAA, and ISO compliance requirements, and that Google agrees not to use data to train large language models. Additional technical details are available in the FAQ with the link here: <https://cccdigitalcenter.org/projects/google-1.html>. It was emphasized that students using personal Google accounts for Gemini do not receive the same data protections, so they should use their Foothill login. For further questions, Kevin Kelly can be contacted at [kkelly@cccdigitalcenter.org](mailto:kkelly@cccdigitalcenter.org).

### **End of Quarter Gathering**

Classified Senate discussed using the December 11 planning meeting as both a work session and an opportunity for community building, including incorporating an element of offering affirmations to one another.

### **Announcements (open to all)**

Finals Week Hike!

- Location: Deer Hollow Farm Trailhead Parking Lot on [Google Maps](#)
- Meet and Park: 4-4:15 pm

- Start hike: 4:20/25 pm
- Carpooling encouraged!
- An invite was sent out on Outlook if folks need more information or a point of contact. Shoutout to Adiel and Kaitlyn for planning this!

Danmin shared that her department is hiring a new director so they need more classified representation in the hiring committee.

- Cynthia expressed interest, they will connect offline!

Adjourn 2:05pm