

MEETING MINUTES

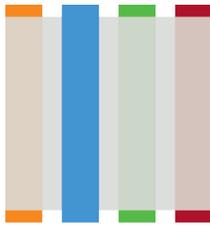
Date: March 5, 2021

Time: 9-11 a.m.

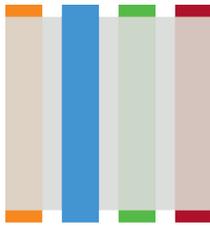
Loc: Zoom Room

NOTES BY TOPIC

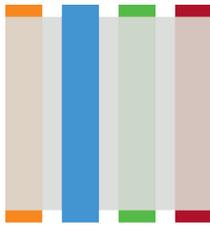
ITEM	TOPIC	DISCUSSION	OUTCOME	NEXT STEPS	*RESP
1	Land Acknowledgement Statement	October 2020, C&C Council agreed to include land acknowledgement statement at the beginning of every C&C mtg. For committee members: Land Statement to read as follows, "We begin this meeting by acknowledging the Ohlone people, who were the original inhabitants and caretakers of the land we are on."			
2	Roll Call and Approval of January 22, 2021 Minutes	Laura: Jozephine's name is spelled incorrectly on minutes.	Martha: move to approve minutes with changing of spelling of Jozephine's name Laura: seconded Motion approved to approve minutes from January 22, 2021	Post approved minutes to C&C governance website	



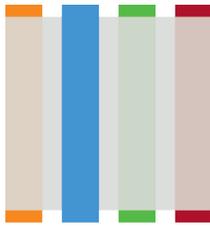
ITEM	TOPIC	DISCUSSION	OUTCOME	NEXT STEPS	*RESPONSE
			Jackie Lauese17:35 Yes Bruce McLeod17:38 Yes Ellen Judd17:38 yes jozephine yen17:38 yes Lené Whitley-Putz17:39 yes Martha Rubin17:40 yes Laura Gamez17:43 yes		
3	Student Report	<p>Two weeks ago, campus Council we appointed Katherine Rumph.and Angel Montes Sanchez to the student leadership study group. There are a lot of events going on. There is a form going around regarding free menstrual products – link is free menstruation product sign-up form: https://forms.gle/bFSx5jvFvhfDogeeZ campus safety petition: https://forms.gle/39Fksqf178v8B7wU9. there's also a petition going on around from the fund students first campaign regarding campus safety that'll also drop in the chat we also wanted to continue the conversation for a student quad chair position and there's a town hall on march 9 at 11 discussing basic needs.</p> <p>Lene: Do we know how much the menstruation products cost us when we were on-campus?</p>			



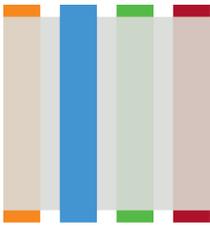
ITEM	TOPIC	DISCUSSION	OUTCOME	NEXT STEPS	*RESP
		<p>Jozie: I'm unaware of what it was in the past but, during the pandemic time, it's \$3,000.</p> <p>Lene: How are products being dispersed?</p> <p>Jozie: Working with the bookstore to ship them out.</p> <p>Bruce: Have you spoken to the library about distributing through them?</p> <p>Jozie: We haven't yet.</p> <p>Laura: You can reach out to me and</p> <p>Vanessa: Will also be including this information in the Parliament and Student Letter, including the links.</p>			
4	President's Update	<p>Improvements will be made to the governance handbook based on feedback.</p> <p>Student leadership is having districtwide conference on leadership.</p> <p>Return to campus – there is a need to slowly and mentally be ready to come back.</p> <p>“Adjustment activities” activities that can build campus community.</p> <p>Outreach team – the work that they are doing with adult ed and dual enrollment is extraordinary.</p> <p>Governance: a lot of good feedback from faculty that they are reluctant to being part of governance because they don't know what is involved.</p> <p>Extend offer to Tri-Chairs to meet with President.</p>			
5	Governance Evaluation Update	<p>Laura: The Tri-chairs and I, along with Elaine and Doreen from IR met with Dr Fong from the RP group to discuss the evaluation and to talk about timelines and where she's at in the process. Just to give you a quick update, interviews were done and I think they should be finished, I know they were some the week before and last week and the preliminary report of first findings should be done by April, with the full report done by May.</p> <p>Martha: Dr. Fong will get all the results to the C&C Tri-Chairs before the meeting on April 23rd and they'll share the information with C&C to discuss as a council. Then we'll send to other councils and get recommendation to Thuy by June.</p>			
6	FMP Update	<p>Sam Connell: We met on the 17th of February and it was the last meeting. The consultants gave us a kind of overview of what they are going to propose and put in the plan and I screenshot some of their documents from the PowerPoint and I thought that would be the easiest way</p> <p>If you divided it up into what they were calling planning principles that are coming off of conversations we were all having through the various months .A lot of people were contributing, and so they divided these principles up into equity and community which they brought together, and then the resources. These were comments and things and themes that were throughout the weeks and the months right, so how to</p>			



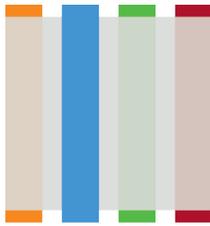
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		<p>knit campus together how to create welcoming experiences, how to enhance collaboration, because this idea that we were kind of in too many pods. How to improve access to student services developed spaces.</p> <p>Think about campus and from the student's perspective and how do you leverage these resources, on the other side, how do you develop pay for flexible spaces, improve zoning. As more and more people are moving online, what does that mean? Things like that. They hadn't developed a number of concepts - one was kind of the arrival experience and so maybe a redesign or a rethought about the entrance more improved signage.</p> <p>Maybe a piece of artwork or something around at where the fountain is at the entrance that is uniquely foothill over emphasis on where the bridges.</p> <p>And thinking about that as much more welcoming and arrival location where you could you know buses coming, but you could also be dropped off if you're coming from using rideshare but that whole area would be redesigned and their concept with benches coming down the slopes on either side of the bridge. Speed bumps slowing it down food trucks on the right hand side..There might be places to do laundry right in alongside there.</p> <p>Thuy: Building sense of belonging for students of color.</p> <p>Next step: looking at what are some doable process giving the issuance of bonds.</p> <p>Sam: Proposal for temporary housing is to take it from the district level and move it to the Foothill level.</p>			
7	Classified Senate Proposal	<p>Josh: There are a lot of classified staff who are interested in serving but don't have the time for it, their supervisor won't sign off on it or overtime is not approved in their department.</p> <p>Labor distribution ranks 113th out of 115th. Most are unique to their department so there is no replacement for them if they get up to leave to</p> <p>Proposed solution: Foothill College allows overtime for classified staff who are serving in governance.</p> <p>Abhi: Students are totally behind this and would like students to also be compensated. ASFC can now be compensated \$200.</p> <p>Sam: How are the district staff wrapped into this? A</p> <p>Josh: There is a little bit of crossover with Central Services folks - only KCI.</p> <p>Thuy: KCI is an exception to the rule because they came from Foothill.</p> <p>Sam: Where is their voice?</p> <p>Josh: There is a classified senate for District and they coordinate their activities.</p>		Have this put on agenda again as voting action	



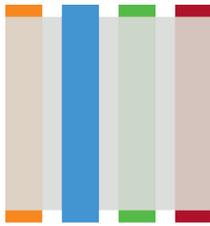
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		<p>Mike: it's a bit disappointing that people(/voting committee members) might not have read this before the meeting, understandable because it's not a voting/action item and we all have (a lot of) other work to do, but I feel it's illustrative of some of the difficulties (especially in time commitments) within our governance also, note on the "voluntary" participation in governance, Judy basically said during yesterday's return-to-campus info session that participating in governance (in the context of the emergency operations council) that governance work is a required part of our jobs at the college</p> <p>Lene: Did you pull where DeAnza fell?</p> <p>Josh: DeAnza is a lot closer to state average.</p> <p>Thuy: Is this strictly governance at Foothill?</p> <p>Josh: This is just about service on governance at Foothill.</p> <p>Christine Mang: Classified have lost a lot of redundancy, so many positions are now single person in job duties. It makes it hard to take leave, vacations, sick leave, and governance.</p> <p>Sara Cooper: The voice of classified professionals is essential on shared governance. It is distressing that the voice of classified professionals is being limited in this way. This resolution is a way to expand representation and really hear what classified professionals have to say. I am in full support of this proposal.</p> <p>Teresa: Is there a set number of hours:</p> <p>Josh: Would appreciate more time to crunch those numbers.</p> <p>Amy Edwards: Yes, Sara! Also, we need to pay our classified folks for all the crucial work they do.</p> <p>Lene: We need to pay attention to how we are taking care of each other.</p> <p>Craig Gawlick: a former facilitator on this committee who is classified, I would hope that facilitators and notetakers would be considered in this as well- it's a lot of work to facilitate!</p>			
8	Service Leadership Study Group Charter	<p>Lene: How do we balance study group that is small enough to move task forward and large enough to be inclusive. This is research-based.</p> <p>Ellen Judd: It would be better to accept a little bit more unwieldy group than to have some that feel left out. Not turning away people would be better for how people feel about this project.</p> <p>Laura: Scheduling is the hardest part. Can we come with idea that there is a core group that need to be there? Process is what we want to make sure we get right.</p>			



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		<p>Martha: There were members interested in joining from C&C. Tri-Chairs talked about it before – for all sub-committees, if you’re going to open it up, then open it up. We either are going to be inclusive or not</p> <p>Colber: Planning on opening it up to everyone and then thinking about where to put these people. Begin to build what process would look like. Planning to plan.</p> <p>Thuy: thank you!</p> <p>It’s quite exciting in that more people want to join a Service Leadership study group!</p> <p>Simon: Fantastic that more people want to be involved. Extremely important to have as many constituents involved as possible. Community colleges move at a glacial pace, but we have been moving around service leadership for several years now.</p> <p>Betsy: This is something that she is very passionate about. Not sure that she completely understands how this is being set up, how do you throw your hat in, and have decisions already been made. A lot of things belong in service leadership. Not feeling very secure about how decisions are going to be made about this group.</p> <p>Teresa: The group could be open and large if there is good facilitation and administrative support.</p> <p>Colber: Different groups for different things. Don’t know if study groups work in same way as initiatives of plan group. Wouldn’t make it more than 15 people and they would decide on and facilitate on what would happen. Not same group as study group.</p> <p>Bruce: What is the charge? Study group – are they doing more than gathering information. What we need now is information.</p> <p>Lene: Need to clarify charge of this group.</p> <p>Teresa: Agree with Colber- there needs to be support behind the study group that facilitates and puts together documents and executes the work.</p> <p>Kathryn: Urge C&C to extrapolate – focus on what is the study group about and not go too much into how it all is structured within governance. Focus on excitement and passion.</p> <p>Lene: Question of how we form study groups came from a letter about the charter. This triggered the conversation.</p> <p>Martha: With making small group from C&C to gather that research. Figure out what themes there were and then putting it out to council and move forward from there. In larger scale, how do we involve the campus would come after that. When we got letter, it changed the whole thought.</p> <p>Laura: How do we move on from here? Do we email chairs about suggestions?</p> <p>Jamboard.</p> <p>Thuy: It’s not a voting body. Brings back to C&C for vote.</p>			



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		<p>Voting on do we keep it small for now to come back with larger study group representation.</p> <p>2) Increase the number of memberships in the study group – no bigger than 15.</p> <p>Colber: How can we help? I'm thinking my team and I can assist the study group and hold campus wide conversations and then move from there.</p>			
9	Mid-Year Summit Check-In	<p>Laura: Jam board - for next week to help us reflect on our questions and charge for the rest of the year: https://jamboard.google.com/d/1TPjKB_cMJ7h5nfUb090my55sZqPE8ryfYvq9mvuO4ww/edit?usp=sharing After 10-minute Breakout session</p> <p>Martha: Wanted to have Colber help us facilitate a group to move forward. Governance summit – wait until we got the report.</p> <p>Ellen: It seems better not to vote on study group charter until next meeting. Focus down goal to gathering information on what is already happening on campus.</p> <p>Jozephine: If information is the goal, the more people would be better.</p>		<p>Motion to postpone mid-year summit until after we receive the report. Motion seconded and passed.</p> <p>Jozephine: Motion to create a study group that's main goal is information gathering so we don't need to limit number.</p>	Tri-Chairs will draft



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				Motion is seconded by Sam and passed.	

*Include the person(s) and or group responsible for next steps.

MEMBERS PRESENT

Voting

Tri-Chairs: Martha Rubin ((Classified), Lene Whitley-Putz (Administrator)

Administrator: Betsy Nikolchev

Classified Staff: Jackie Lauese

Faculty: Samuel Connell, Ellen Judd (PT), Bruce McLeod (FT)

Students: Nagar Bagheri, Iman Haq, Jozephine Yen

Non-Voting

Ex-Officio: Gay Krause, Thuy Nguyen, Teresa Ong, Simon Pennington, Vanessa Smith

Recorder: Melia Arken

Facilitator: Asha Jossis

Guest Presenters: Colber, Josh Pelletier

Visitors: Sarah Cooper, Janie Garcia, Craig Gawlick, Carolyn Holcroft, Christine Mangiameli, Kathryn Maurer