# MEETING MINUTES

Date: January 22, 2021

Time: 1:30 pm – 3:35 pm

Loc: ZOOM

## NOTES BY TOPIC

| **ITEM** | **TOPIC** | **DISCUSSION** | **OUTCOME** | **NEXT STEPS** | **\*RESP** |
| --- | --- | --- | --- | --- | --- |
| 1 | Group Check-in:Question for reflection:  How do we maintain the integrity of our governing processes while we still honor the reality of what is happening around us and allow for flexibility? | Internal discussion. |  |  |  |
| 2 | Norm Review, Minutes Approval and Revision of last meeting’s minutes  | Discussion on recording meeting minutes: * Approved to have minutes recorded.
* Patrick M. suggested not having meeting recoded due to the power relationship. “How do we get meaningful consent from everyone with all the interlocking power relationships

that we have going on here?” – Patrick M.Decision for meetings not to be recorded. | “Live” minutes document during E&E meeting to add to (by participants) as meeting is happening.Meeting will no longer be recorded | Erika will try “live” document in next meeting.  |  |
| 3 | Reminder: provide feedback to Kinesiology and Athletics regarding Foothill College Sports Medicine Program and creation of two new Certificates of Achievement |  | ReminderDocuments are on website to provide feedback on.  |  |  |
| 4 | Follow up discussion on financial literacy presentation | No comments or concerns. |  |  |  |
| 5 | Counseling and support for Black students at Foothill(Presentation by Voltaire Villanueva and Tracee Cunningham) | Developed by the student services division.Pilot program: Winter 2021, Spring 2021 and Fall 2021.Data to help address gaps:* Average number of visits.
* Met with the same counselor.
* Met with a counselor at least once.

120 new black students.30 students per counselor.Meet with counselor once per month for 45 min and based on critical academic dates and deadlines.Guided by the RP Group’s Success Factors:* Framework.
* Directed
* Focused
* Nurtured
* Engaged
* Connected
* Valued
 |  |  |  |
| 6 | Discuss revised affirmation for Equity 2.0- second read | Second ReadSuggestion by Tiffany R.: Switching the words institutional recognition and compensation instead of reward. The feel/read around the response has not captured the black. Missing a perspective.Patrick M. suggested to table until next meeting.Motioned to table to the next meeting to further discuss.  | Motion and approval to table for next meeting. | Third read at February’s meeting.  |  |
| 7. | Response to Student Letter: Review E & E’s official response to letter | Official response was written.Mention to provide more context to the part “…we acknowledge that we didn’t tackle everything in the letter…”There will be a second read to follow through with the processes. | Acknowledge “what wasn’t tackled” Second read. |  |  |
| 8. | Student Letter Follow-Up: Discuss letter’s specific focus about representation among staff and faculty at Foothill College and Culturally responsive pedagogy | REP: Re-Employment PreferenceEarned by faculty who teach article 7 assignments:* PT faculty
* FT faculty overload assignments

Earned by teaching 5 quarters of Article 7, having an administrative evaluation and student evaluation.REP is earned in a division. | Conversation to be continued | Discussion will continue in February’s meeting. Discuss faculty prioritization process.  |  |
| 9.  | Reflect on norms and meeting  |  |  |  |  |

\*Include the person(s) and or group responsible for next steps.

## MEMBERS PRESENT

### Voting

Tri-Chairs: Debbie Lee, Andre Meggerson, Patrick Morris

Administrator:

Classified Staff: Catalina Rodriguez (NP), Christopher Chavez, Andre Meggerson (Tri-Chair)

Faculty: Luis Carrillo,Carolyn Holcroft, Ileana da Silva (PT), Patrick Morriss (Tri-Chair)

Students: Jayme Albrighton, Mariam Touni, Batool Al-Jabiry, Abhiraj Muhar, Jasslie Altamirano, Priya Vasu

### Non-Voting

Ex-Officio:

Recorder: Erika Owens

Facilitator: Susie Huerta