# MEETING MINUTES

Date: December 11, 2020

Time: 11:30 am – 1:30 pm

Loc: ZOOM

## NOTES BY TOPIC

| **ITEM** | **TOPIC** | **DISCUSSION** | **OUTCOME** | **NEXT STEPS** | **\*RESP** |
| --- | --- | --- | --- | --- | --- |
| 1 | Group Check-in Approve Minutes from Last Meeting Nov. 2020 |  | Motion to approve by Debbie L. and second by Chris C.Minutes approved. |  |  |
| 2 | Financial Literacy Presentation | Presentation presented by Financial Aid Department/Office.Financial Literacy Modules Plan – Self-paced Canvas course was created free to Foothill students that includes a series of modules on different topics. Six modules divided following areas of learning: 1. Budgeting
2. Money Management
3. Budgeting - Life after graduation
4. Paying Student Loans
5. Dealing with Debt
6. Credit

Website (February 2021)Plan to have course live in Spring (2021).Incentives to complete modules.Hosting a 14-week Instagram campaign – Taco About Money Tuesday, each week a new tip will be posted from publication with tips from different topics.Platforms:1. Instagram
2. Videos
3. Websites - to help students manage their finances (still in the works)
4. Podcasts

Students are encouraged to leave feedback on Canvas or through Instagram DM (direct messenger), this will help the Financial Aid Dept./Office determine what topics to add into course. Financial Aid Dept./Office will also be working closely with Jose Nava from the business and Social Sciences Division as they expand and enhance the program.  |  |  |  |
| 3 | E & E Memo to Thuy regarding next steps for ES starting with faculty prioritization. Discussion about making an official recommendation the faculty prioritization for full-time, tenure-track faculty for ES. | Course outlines written for:* Intro to Ethnic Studies
* Into to Asian American Studies
* Intro to Latinx Studies

Going through the curriculum processLooking for faculty who are interested in writing curriculum for Native American Studies, due on Monday, Dec. 14, 2020.Request for ES full time faculty for the year 2022 and has ranked high on the prioritization list on the Advisory Board Committee. Patrick M. wrote a memo recommending to President Nguyen that she create/bring Ethnic Studies to Foothill College. First read vs. second read to be clear about what is being spoken about – faculty being full time faculty. Be less specific about the administrative poll, new academic discipline will require a new administrative “home”. Did not want to hold up the recommendation for lack of specificity on the administrative home.Motion to approve memo draft as is by Andre M. and second by Chris C. Approval by and 8 to 1 vote.  | Cannot answer/recommend to specific question. | Invite President Nguyen to ask E&E if she wishes to be more specific about what format administrative home should take.Have follow-up conversation about administrative home. |  |
| 4 | Equity 2.0 discussion-follow up on Town Hall discussion and discuss official E & E statement about the document and our interaction with Equity 2.0 as a “living document”; discuss leadership roles within the plan. | Patrick M. drafted a memo but realized that we (E&E) should also think about other governing councils. More affirmation needs to be explicitly tied to the elements of the plan. Vote from Advisory Council on 12.4.2020 to present to the board on February 1, 2021 vs. the December 14, 2020 date. Final draft will be going to Academic Senate (have reviewed and providing feedback), ASFC, and has been reviewed by Classified Senate.Office of Equity plans on making a public document that has the changes that have been made to the plan. This allows the campus to be updated on any changes that have been made. (Q) Affirmation to the Office of Equity?(A) Do you see yourself in this plan, in activities, in the actions, rolls, space etc. and see myself working towards these goals?Moving forward after affirmation:* Conversations about what is and what isn’t working as the actual actions and activities have been implemented.
* Action plan

Committee wants more details on checks and receipts a.k.a terms of assessment.  | Acknowledge that the plan is a living document and anticipate it will change.  |  |  |
| 5 | Reflect on E&E’s work to address student letter | Work has been done around towards addressing the Ethnic Studies issue.Request for full time tenure track faculty prioritization.Skimmed the surface of financial literacy.Jamie A. mentioned that ES has been a prioritization and haven’t seen a lot of feedback on the other demands. Students will need to go through responses to see what has and hasn’t been done before providing an update on what exactly has been done.E&E has not crafted an adequate response unlike other councils.  | Looking through each point and determining if that is “our” purview.  |  |  |
| 6 | Reflect on norms and meeting |  | E&E provide an update to community at large know what we have been working on. |  |  |

\*Include the person(s) and or group responsible for next steps.

## MEMBERS PRESENT

### Voting

Tri-Chairs: Debbie Lee, Andre Meggerson, Patrick Morris

Administrator:

Classified Staff: Catalina Rodriguez (NP), Christopher Chavez, Andre Meggerson (Tri-Chair)

Faculty: Luis Carrillo,Carolyn Holcrof, Ileana da Silva (PT), Patrick Morriss (Tri-Chair)

Students: Jayme Albrighton, Mariam Touni, Batool Al-Jabiry, Abhiraj Muhar, Jasslie Altamirano, Priya Vasu

### Non-Voting

Ex-Officio:

Recorder: Erika Owens

Facilitator: Susie Huerta