**CAREER AND TECHNICAL EDUCATION PROGRAMS ADDENDUM**

**RE-ACCREDITATION INFORMATION – please answer if applicable**

BOX 1: When was your last re-accreditation visit? Date: \_\_\_\_\_\_\_\_\_

Did the program maintain accreditation? Yes No

BOX 2: Were there any commendations/special mentions identified? If YES, please elaborate (100 words or fewer).

BOX 3: What were the major citations of the last re-accreditation report (e.g. areas of improvement, strategic direction, facilities, personnel, etc.)? (300 words or fewer)

BOX 4: What actions has the program taken to address the accreditation citations/recommendations? What barriers has the program faced in implementing improvements? (150 words or fewer)

BOX 5: If applicable, what areas of concern were noted during the annual accreditation report? (100 words or fewer)

**ADVISORY BOARD**

BOX 6: Did the program hold an annual advisory meeting each year of the five-year cycle? Yes/No

Did the program submit advisory board meeting minutes each year of the five-year cycle? Yes/No

Web Link to meeting minutes:

BOX 7: Were there any advisory board commendations/special mentions identified? (100 words or fewer)

BOX 8: Are there any identified actions for improvement or recommendations based on feedback from the program’s advisory board? (100 words or fewer)

BOX 9: What actions has the program taken to address recommendations made by the Advisory Board? What barriers has the program faced in implementing improvements? (150 words or fewer)

**FORECASTING DATA**

Occupational Outlook and Trends for Regional Demand for Labor

**Insert data trend graph for regional labor demand**

* 1. In the data table above, what does the pipeline data trend indicate?
     + the data trend shows an increase
     + the data trend shows a decrease
     + the data trend shows no change

BOX 10: Describe the regional demand for labor in this sector. If the projected data trend shows an increase or decrease in labor demand, explain why. (100 words or fewer)

## Regional Supply

**Insert data trend graph for regional labor supply**

**(Assuming we know the region size and it is appropriately defined)**

1. In the data table above, what does the pipeline data trend indicate?
   * + the data trend shows an increase
     + the data trend shows a decrease
     + the data trend shows no change

BOX 11: Describe the regional supply for labor in this sector over the last 5 years. If the data trend shows an increase or decrease in supply, explain why labor supply increased or decreased or showed no change. (100 words or fewer)

## Regional Wages (need some follow up to this section in order to define what “wage” actually means)

**NOTE: Elaine and team will follow up**

**Insert data trend graph for regional wages**

1. In the data table above, what does the wage data trend indicate?
   * 1. the data trend shows an increase
     2. the data trend shows a decrease
     3. the data trend shows no change

BOX 12: Describe the regional trend for wages in this sector over the last 5 years. If the data trend shows an increase or decrease in wages, explain why regional wages increased, decreased or showed no change (100 words or fewer).

## PROGRAM 13.5 COURSE COMPLETION

**Insert data trend graph**

* 1. In the data table above, what does the data trend indicate about the number of students completing the 13.5 CTE units each year in the last five years within your program?
     + the data trend shows an increase in the number of students completing the 13.5 CTE units
     + the data trend shows a decrease in the number of students completing the 13.5 CTE units
     + the data trend shows no change

BOX 13: If the data trend shows an increase or decrease, explain why the number of students increased or decreased in completing the 13.5 CTE units. (100 words or fewer)

Program Graduate Employment Rates

**Insert data trend graph for employment rates**

* 1. In the data table above, what does the graduate employment rate indicate for degree completers (e.g., Within one year after Community College Completion)?
     + the data trend shows an increase
     + the data trend shows a decrease
     + the data trend shows no change
  2. In the data table above, what does the graduate employment rate indicate for certificate completers (e.g., Within one year after Community College Completion)?
     + the data trend shows an increase
     + the data trend shows a decrease
     + the data trend shows no change

BOX 14: Describe the graduate employment rate trend for both degrees and certificates. If the projected data trend shows an increase or decrease, explain why. (100 words or fewer)

**STRONG WORKFORCE FUNDING QUESTIONS**

BOX 15: In the last five years, did your program receive funding from Strong Workforce Program?

Yes

No

BOX 16: How much funding did your program receive?

Total Amount -

BOX 17: What were/are the intended outcomes/metrics for the funding? (Please indicate if the funds are shared and with whom) (100 Words or fewer)

BOX 18: What was the funding planned for? (Please indicate if the funds are shared and with whom) (100 Words or fewer)

BOX 19: What were the baseline metrics for the funding?

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Baseline Number** | **Baseline Year** | **Current Number** | **Percentage Change** |
| * Number of enrollments |  |  |  |  |
| * Number of students who completed 13.5+ CTE units in one year |  |  |  |  |
| * Number of students who completed 48+ Non-Credit CTE hours in one year |  |  |  |  |
| * Number of students who got a degree or certificate |  |  |  |  |
| * Number of students who transferred |  |  |  |  |
| * Percentage of students employed second fiscal quarter after exit |  |  |  |  |
| * Percentage of students employed fourth fiscal quarter after exit |  |  |  |  |
| * Median earnings in dollars in second fiscal quarter after exit |  |  |  |  |
| * Median earnings in dollars in fourth fiscal quarter after exit |  |  |  |  |
| * Percentage of students employed in a job closely related to field of study |  |  |  |  |
| * Median percentage change in earnings |  |  |  |  |
| * Percentage who attained a living wage |  |  |  |  |

BOX 19 Narrative: Discuss the factors that would help the college understand these trends and whether there are tangible reasons for the increase or decrease. (150 words or fewer)

**PERKINS FUNDING**

BOX 20: In the last five years, did your program receive funding from Perkins Program?

Yes

No

BOX 21: How much funding did your program receive?

Total Amount -

BOX 22: What were/are the intended outcomes/metrics for the funding? (Please indicate if the funds are shared and with whom) (100 Words or fewer)

BOX 23: What was the funding planned for? (Please indicate if the funds are shared and with whom) (100 Words or fewer)

BOX 24: What were the core indicators for this funding?

Note: Perkins Core Indicators are:

1 = Tech. Skill Attainment

2 = Credential/Certificate/ Degree

3 = Student Persistence or Transfer

4 = Student Placement

5 = Nontrad. Participation in a program

6 = Nontrad. Completion in a program

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Baseline Number** | **Baseline Year** | **Current Number** | **Percentage Change** |
| * Number of students who attained a specific technical skill (1) |  |  |  |  |
| * Credential/ Certificate/ Degree Completion (2) |  |  |  |  |
| * Number of students who transferred (3) |  |  |  |  |
| * Number of students who completed 12+ CTE units in one year (3) |  |  |  |  |
| * Percentage of students employed second fiscal quarter after exit (4) |  |  |  |  |
| * Percentage of students employed in a job closely related to field of study (4) |  |  |  |  |
| * Percentage of non-traditional students who participated in program (5) (see definition below)   + Individuals with disabilities   + Individuals from economically disadvantaged families, including foster children   + Individuals preparing for nontraditional training and employment   + Single parents, including single pregnant women   + Displaced homemakers   + Individuals with other barriers to educational achievement, including individuals with limited English proficiency |  |  |  |  |
| * Percentage of non-traditional students who completed program (5) |  |  |  |  |

BOX 24 Narrative: Discuss the factors that would help the college understand these trends and whether there are tangible reasons for the increase or decrease. (150 words or fewer)