



## Integrated Planning & Budget Task Force

Agenda  
February 11, 2020  
1:00pm-2:00pm

ITEMS	TOPICS
1	Meeting Minutes
2	Presentation to Advisory Council

**Members in Attendance:** Doreen Finkelstein, Lene Whitley-Putz, Kristy Lisle, Debbie Lee, Lara Triona, Lisa Ly, Isaac Escoto, Melissa Cervantes, Adrienne Hypolite

### 1) Meeting Minutes

- [The committee voted and approved the meeting minutes by consensus.](#)

### 2) Admissions & Records Student Success Template

- The committee reviewed the Advisory Council powerpoint presentation.
  - The program review writers will present to the Advisory Council in April. Each program will have a total of 20 minutes to present, 10 minutes for the presentation and 10 minutes for questions and answers.
  - The writers will use the program review powerpoint template for the presentation to Advisory Council.
- The Advisory Council will identify the dates for the presentations and Isaac will report back to IP&B.
- Kristy and Kelaiah will work with Eric to develop the condensed outcome rubric summary for the Advisory Council.

For additional information on meeting minutes, please contact Kelaiah Harris at [harriskelaiah@fhda.edu](mailto:harriskelaiah@fhda.edu).