

**FOOTHILL COLLEGE GOVERNANCE AND DECISION-MAKING MODEL**



**May 20, 2022**

**1. Open forum**

**2. Information items: 25 mins**

- a. Upcoming End of Year Celebration June 15<sup>th</sup> - 3 mins.  
Bernadine announced that this event would honor upcoming retirees and also individuals who made extraordinary contributions to the college during the year. She names two such individuals. Members were asked to submit names of others who have made such contributions.
- b. Strategic Vision for Equity (SVE) 13-55 Task Force (Ajani Byrd)  
Ajani presented slides on his plan to activate the Strategic Vision for Equity by assembling the 13-55 Task Force, based on the 13 issues and 55 goals. There will be thirteen task forces to address their respective issues. The groups will be composed of one administrator and 1-2 faculty or staff members. He expects to have these groups organized for fall implementation.
- c. Budget overview for 2022-23 and position cap (Bret Watson/BC)  
Bret shared several slides which gave the group an overview of the college budget and also the anticipated 2022-23 budget. The college and district's budget will be reviewed by the Board in June and finalized in September. The key take aways are: 1) Foothill had ben experiencing declining enrollment over the last decade, though exacerbated by Covid. However, even if Covid issues were no longer a concern, there is no reason to expect a huge resurgence in enrollment because of the already downward trend, 2) rebuilding enrollment is top priority, 3) though all community colleges in the area have experienced

declining enrollment, Foothill's decline seems to be the steepest of all, 3) reasons for the decline, outside of Covid, are being investigated, including the fact that Foothill has lost its edge when it was offering more online courses than its counterparts, but that edge no longer exists since all schools and colleges had to go online because of Covid, 4) new strategies are in play, such as making Foothill's online course more robust and immersive, using new technologies, and adding new programs that make Foothill unique among its peers, 5) Foothill's budget is 96% in personnel costs (salaries and benefits), the standard measure should be closer to 80-85% , 6) however, Foothill has large carryover funds or "savings" because of Covid and many expenditures were not necessary. These are one-time only, not ongoing fund but they will provide Foothill with the opportunity to experiment with new ideas, strategies, programs to rebuild enrollment. Because of Foothill's declining enrollment, which means declining revenue, and the high proportion of its budget in personnel costs, the college will not be adding any additional positions but will learn to live with the vacancies it has and can fill or accrues due to "natural attrition," such as retirements and resignations, and thus avoid the prospect of cutting the budget.

### 3. Discussion/Action items:

a. Campus response to Buffalo shootings – any additional response/support needed? – 10 mins.

b. ASFC requests 1. **Menstrual Health Initiative** (30 mins)

The MHI is Senator Sydney's project, but ASFC is looking forward to collaborating with the College to provide our students with these necessary health & hygiene products.

Students presented their concern for the lack of menstrual and personal hygiene products in the women's bathrooms and reported they had been providing these products themselves. This was an astounding fact and Bernadine stipulated that the service should be a college responsibility and she and Bret will address it immediately. Bret did share that there will be conversion of some bathrooms to be gender neutral and new machines for products are to be installed in the summer, but the immediate need will be addressed by the college.

c. **Multicultural Center** (30 mins)

Reviving the Multicultural Center is Senator Emaan's project, and she met with her committee earlier in the year, until they paused for approval from shared governance

The request for multicultural space for students to gather was made.

Apparently, the request is tied to the Strategic Vision for Equity. A written rationale and plan were requested, and Senator Emaan will provide this additional information. While no decision can be made at this time, the request should be considered in conjunction with a previous request for an ethnic studies center. Though no new buildings can be built space allocation or reallocation needs to be reviewed. Bernadine pointed out that there are a number of vacant faculty offices, and the college needs to think through all of its

space needs and how to re-use these vacant offices and free up space elsewhere.

The Council also has on its agenda to develop guiding principles for resource allocation, including space, personnel, and budget. Until these principles are developed the ASFC request will be assigned to the 13-55 Task Force to actively address the issue.

**4. Upcoming items: 5 mins.**

- a. Review of governance for Self-Study
- b. Review of Educational (Equity) Master Plan for Self-Study
- c. Development of Guiding Principles for resource allocation: human, physical, monetary

**5. Summary of day's meeting: 5 mins.**

**Upcoming meetings:**

June 3<sup>rd</sup>

June 10<sup>th</sup> (not usual biweekly schedule but trying to squeeze in one final meeting for the AY)

DRAFT