


FOOTHILL COLLEGE
Planning and Resource Council (PaRC)
Wednesday, April 25, 2018
MEETING MINUTES

PURPOSE: Participatory Governance Leaders Meeting
LOCATION: Administration Building / Room 1901 / President's Conference Room
TIME: 1:30 PM – 3:00 PM

ITEM	TIME	TOPICS	FACILITATOR (S)	ACTION
1.	1:30 - 1:40	Public Comments and General Announcements	PaRC Tri-Chairs, and all participants	
2.	1:40 - 1:50	President's Report (Board, Chancellor's Cabinet, President's Cabinet) <ul style="list-style-type: none"> • League for Innovation Award 	Nguyen	
3.	1:50 - 1:51	Approve April 18, 2018 PaRC minutes	PaRC Tri-Chairs, and all participants	
4.	1:51 - 2:35	Budget Reduction List (<i>second read</i>)	Watson	
5.	2:35 - 3:00	2018 - 19 Strategic Objectives Discussion	Nguyen	

Voting Members Present: Isaac Escoto, Thuy Nguyen, Erin Ortiz, Denise Perez, Suzanne Yamada, Ram Subramaniam, Adrienne Hypolite, Cleve Freeman, Danya Adib, Marcel Vermeer, Chinwe Idaka, Lan Truong, Bret Watson, Micaela Agyare, Paul Starer, Eric Reed, Debbie Lee, Lakshmi Auroprem, Jashandeep Chanal

Non-Voting Members Present: Anthony Cervantes, Peter Chow (note taker), April Henderson, Andrew LaManque, Kevin Harral, Amy Edwards, Vanessa Smith, Nazy Galoyan, Elias Regalado, Lisa Ly, Carolyn Holcroft, Nanette Solvson, Kristy Lisle, Lauren Balducci, Josh Pelletier, Jerry Roberdo

(1) Public Comments and General Announcements

Erin Ortiz announced the events during the Hispanic Heritage month. Ortiz also mentioned that she is passing around commencement flyers to encourage students to meet with their counselors in order to apply as a speaker during the commencement.

Danya Adib announced Eoin O'Farrell resigned from PaRC and Jashandeep Chahal is the new ASFC representative for PaRC meetings.

(2) President's Report (Board, Chancellor's Cabinet, President's Cabinet)

Thuy Nguyen recognized the League of Innovation award winners; Simon Pennington, Phyllis Spragge, Brian Evans and Jerry Roberdo. Nguyen presented certificates and medals to all award winners.

Nguyen announced that APAN will be fund raising for scholarship, and a raffle luncheon was held on April 25, 2018 towards those efforts.

(3) Approve April 18, 2018 PaRC minutes

Approved.

(4) Budget Reduction List (second read)

Bret Watson presented the budget updates. Watson mentioned that the presentation is the same as the one from Town Hall, with the updates on page 16.

https://foothill.edu/gov/parc/2017-18/apr25/Updated_BudgetPresentation4_19_2018.pptx

PaRC member questioned if the part-time budget is now over. Watson stated that it was and that the budget is from the Foothill side.

Watson mentioned the Foothill's self-sustained fund includes facility rentals and printing.

Watson stated the adjustments are shifting funds. The 3SP fund, which is a 1 to 1 matching requirement from the state, has increased at Student Services. The 3SP funding model has a possibility of change.

PaRC member asked about the full-time faculty positions and why one classified position is not being refilled. Watson replied that this would not be in the first 2 years. Watson will look at year 3 and the position will not be eliminated for year 1 and 2. Nguyen commented that the filling of positions has been elongated. She also mentioned that it does not matter which position being cut; the District looks at how many positions are left, not which positions are being cut at each Division. There was a comment made of 5 positions at the moment, at year 3, and there will be more positions being cut.

Nguyen stated to wait until the board meeting on May 7. It is likely that De Anza and District are not going to have layoffs, so there will not be bumping yet. It was mentioned that newly hired employees are worried about the cut. Some staff are looking into other job opportunities outside of the district, because of the uncertainties of year 3. Staff are also concerned about the expenses of Administrators, and if they are saving on the expenses. Watson mentioned that during the town hall, the part-time faculty was being impacted too.

Isaac Escoto stated to create one single document for everyone to share, so there will be less confusion. There will be a town hall after the May funding meeting. There are possible conflicts between the guiding principles.

Ortiz encouraged PaRC to answer the bond survey.

<http://fhda.edu/JoinTheConversation>

PaRC voted on the budget reduction list as described, it was a second read, and final vote turned out all green.

Nguyen thanked all administrators who worked hard on the budget and thanked Lauren Balducci stepped up and help with Student Services Department. Nguyen is hoping faculty and staff to look into the guiding principles, and try best to not layoff with minimum impact at year 3. Nguyen pointed out the number of students that Foothill serves is similar to Stanford. Foothill is the only college in California that has a TTW program. Year 1 and 2 works as a drill for year 3. The guiding principles will last till the end of 2018, to which the management team will follow these principles.

Nguyen will talk to the management team about the share pain at the May Management team meeting. The management team voted to agree with the share pain principle.

(5) 2018 - 19 Strategic Objectives Discussion

Nguyen explained these objectives are still a rough draft. The discussion included feedback for the 17-18 objectives.

[https://foothill.edu/gov/parc/2017-18/apr25/Strategic Objectives 2018-19 DRAFT.docx](https://foothill.edu/gov/parc/2017-18/apr25/Strategic%20Objectives%202018-19%20DRAFT.docx)

Nguyen pointed one objectives for 2017-18 is E² because budget reduction was not in the formula. E² is to grow enrollment and close the achievement gap at the same time. Examples are retention, early college promise and dual enrollment.

Nguyen mentioned FTES is not only the element in the new funding formula. Nguyen is going to frame the 2018-19 objectives around the new formula. Nguyen will get the exact numbers of FTES and budget that Foothill has to meet.