


FOOTHILL COLLEGE
Planning and Resource Council (PaRC)
Wednesday, June 6, 2018
 MEETING MINUTES

PURPOSE: Participatory Governance Leaders Meeting
LOCATION: Administration Building / Room 1901 / President's Conference Room
TIME: 1:30 PM – 3:15 PM

ITEM	TIME	TOPICS	FACILITATOR (S)	ACTION
1.	1:30 - 1:35	Public Comments and General Announcements	PaRC Tri-Chairs, and all participants	
2.	1:35 - 1:40	President's Report (Board, Chancellor's Cabinet, President's Cabinet)	Nguyen	
3.	1:40 - 1:41	Approve May 16, 2018 PaRC minutes	PaRC Tri-Chairs, and all participants	
4.	1:41 - 2:20	Program Review Recommendations (<i>first read</i>)	Program Review Committee	First read
5.	2:20 - 2:35	OPC Resource Recommendations (<i>first read</i>)	Watson	First read
6.	2:35 - 2:50	Governance Redesign/Foothill College Governance Handbook (<i>second read</i>)	LaManque	Second read, final approval
7.	2:50 - 3:00	Guiding Principles (<i>second read</i>)	Nguyen, Watson	Second read, final approval
8.	3:00 - 3:10	Budget Update	Watson	Informational
9.	3:10 - 3:15	New Program Creation: Makerspace Coordinator Certificate (<i>first read</i>)	Lisa DeLapo	First read

Voting member presented: Danya Adib, Lakshmi Auroprem, Jashandeep Chahal, Isaac Escoto, Cleve Freeman, Adrienne Hypolite, Thuy Nguyen, Denise Perez, Eric Reed, Phyllis Spragge, Paul Starer, Bret Watson, Suzanne Yamada

Non-voting member presented: Judy Baker, Kyle Brumbaugh, Rachelle Campbell, Anthony Cervantes, Patti Chan, Antoinette Chavez, Peter Chow, Karen Erickson, Doreen Finkelstein, Nazy Galoyan, Craig Gawlick, Brenda Hanning, Kevin Harral, Neelam Jha, Lisa Ly, Andrew LaManque, Cara Miyasaki, Simon Pennington, Vanessa Smith, Nanette Solvason, Angela Su, Elias Regalado, Zenaida Staana, Judy Yamamoto,

(1) Public Comments and General Announcements

Foothill's Transfer celebration will be held on Wednesday, June 20, 2018.

(2) President's Report (Board, Chancellor's Cabinet, President's Cabinet)

Thuy Nguyen spoke about the NCORE conference; about 20 Foothill faculty and staff attended, and there were very impactful conversations. Nguyen hopes to bring the same conversation back to Foothill and that Opening Day will capture the same conversation. Nguyen mentioned "strengthen numbers", that leadership takes a whole team. She then thanked faculty for engaging in the conversation.

Nguyen spoke about the PRT visit, and she will add equity on the PRT list. There will be a facility master plan list, and a discussion regarding the bond will be held at the June 11 Board meeting. As for the Board agenda, Nguyen stated there is a fund request to enter into partnership with the county regarding faculty housing.

(3) Approve May 16, 2018 PaRC minutes

Approved. Please see revised minutes.

(4) Program Review Recommendations (first read)

Paul Starer presented on the PRC recommendations.

<https://foothill.edu/gov/parc/2017-18/jun6/PRCRankings17-18.pptx>

The color ranking system, green, yellow and red, was used for the last several years and the color stands for the current rating of a program. All comprehensive programs were reviewed this year, which totaled at 24. There are concerns about enrollment declines and the ability for the program to support the faculty associated with it. PRC does not see the annual ratings.

Starer stated there are 12 yellow ranked programs, which were shown in the presentations. Red ranking programs included Theatre, Spanish and Nanotechnology.

PaRC member asked when is the due date for Deans to do the comprehensive Program Review. Starer answered that everything should be submitted by Fall quarter. The deans should have already share the feedback. The productivity data is not included in the upper division classes.

Faculty stated that the Dental Hygiene Department does not give out certificates, it gives out BS degrees and AS degrees. Allied health program ratings feels inaccurate and should be reevaluated, especially as Allied health programs have great student outcomes.

Faculty expressed that everything the Department does is for the students. There is indication that the Departments are meeting the standards. The PRC recommendations need to give more suggestions on how to improve the productivity of the programs. Productivity affects the CTE programs. The productivity should not be important if the programs are making impacts to students.

Isaac Escoto commented that PRC does not make the decision on the programs. The president makes the final decision, to which a question was asked what the responsibility is for PaRC on PRC. Starer answered that PaRC advises the President. For the second read, PaRC members will decide if they accept the ranking of the programs before submitting to the president. Nguyen commented that the new governance redesign will help explain, and there should be a PRC website added.

Nguyen stated that she has not read any program review yet. If PaRC needs to do a third read for PRC, PaRC can do it. PRC should inform the programs first.

Starer said that last year there were red and yellow program ranking, but there was no such conversation. It is not true that programs will be eliminated based on PaRC's vote. Productivity is related to enrollment management, it is used across the state. Next year, the district is proposing the same productivity between FH and DA. If the programs are red, they have risk of being eliminated. Yellow ranked programs are not going to be eliminated. The whole point of the yellow ranking is to get the faculty together and discuss on how to improve. It does not mean if the program is yellow, it will be red if they do not do changes. The state has a different way to evaluate the programs, in gold or silver. The state may only look at the income of the students, but it is not sufficient at Foothill.

Escoto suggested that no action should be taken at PaRC until the Fall quarter. Nguyen recommended to still follow the second read at next PaRC, and to also delay the vote at PaRC to maybe a 3rd read that comes right after a 2nd read.

(5) OPC Resource Recommendations (first read)

Bret Watson gave some background information about the OPC recommendations. He encouraged PaRC members to read the worksheet before the next PaRC meeting.

https://foothill.edu/gov/parc/2017-18/jun6/OPCforPARC_2018.pdf

(6) Governance Redesign/Foothill College Governance Handbook (second read)

Lamanque presented on the governance redesign.

<https://foothill.edu/gov/parc/2017-18/jun6/Governance ReDesign Update May 22 2018 PaRC.pptx>

First Year Experience will be suspended for one year for redesign. The next PaRC meeting will discuss FYE, which includes the topic that Foothill might not suspend Program Review, even though problems are identified. IP&B is to design the new Program Review.

There was feedback from PaRC members that there is no point of doing Program Review if the system is broken, and faculty do not like to be ranked. If a program is too costly, it should not be continued.

Adrienne Hypolite would like to change her vote on Program Review: she would like the Program Review to be suspended and redesigned.

A vote was held for the governance structure, in which the result was mostly green votes, and 3 yellow votes.

Another vote was held for Program review; discontinue next year, for yellow and red programs, do comprehensive next year for programs that were suggested by deans. For other programs, suspend next year for redesign. The result included mostly green votes, with 2 red votes.

(7) Guiding Principles (second read)

The discussion on guiding principles on Tier 2 will be moved to the next PaRC meeting.

(8) Budget Update

Watson presented the updates on the budget reduction.

https://foothill.edu/gov/parc/2017-18/jun6/BudgetPresentationPaRC6_6_2018.pptx

PaRC member asked questions regarding the 4 faculty positions. PaRC member would like to know if the 4 faculty are retired, and if these positions will be replaced. PaRC member would also like to know who made the decisions on the positions. Watson answered that the positions will be eliminated. PaRC decided the strategy about the reduction.

(9) New Program Creation: Makerspace Coordinator Certificate (first read)

Kyle Brumbaugh from KCI explained the new program. There will be a second read at the next PaRC meeting.

<https://foothill.edu/gov/parc/2017-18/jun6/Makerspace-program-creation.pdf>