

MEETING MINUTES

Date: Feb 5, 2021

Time: 1:30 p.m.-3:30 p.m.

Join from PC, Mac, Linux, iOS or Android: <https://fhda-edu.zoom.us/j/96469565131?pwd=c0V4ZURFY25PVGF3QzRaVUZ0MUUs0UT09>

NOTES BY TOPIC

ITEM	TOPIC	DISCUSSION	OUTCOME	NEXT STEPS	*RESP
1	Roll Call and approval of 1/22/21 minutes	<ul style="list-style-type: none"> Land acknowledgement 	<ul style="list-style-type: none"> Jan 22nd minutes approved unanimously. Cara: Motion to approve. Phuong: Seconds. 	<ul style="list-style-type: none"> Approved minutes will be posted to Website. 	Sophia
2	President's Update	<ul style="list-style-type: none"> Student Housing report. Will speak more to it at the President's briefing on Monday. The Advisory Council may reach out to have a joint meeting. 			President
3	Student Update	<ul style="list-style-type: none"> Black History Month Student Town hall about basic student concerns. 			Priya
4	Carryover from B Budget	<ul style="list-style-type: none"> Bret presented Carryover funds in the B budget. 	<ul style="list-style-type: none"> Come to the next meeting if people have a lot of questions. 	<ul style="list-style-type: none"> Continue the discussion in March meeting. 	Bret

		<p>Q&A and related discussion:</p> <ul style="list-style-type: none"> • Budget has been improved drastically. • Do you have data on the carry over balance for the last 10 (?) years? (Has it been increasing, flat, or declining) <ul style="list-style-type: none"> - Don't have data now. But can discuss that at the next meeting • What does 1320 Backfill mean: Budget for part time faculty. Allocate additional \$1 million for 1320 budget. We haven't spent them all. May continue this to the next year. • College wide fund: can be used for anything? <ul style="list-style-type: none"> - Where we use for 1320 budget or Bookstore subsidy. • Dental Hygiene's differential fees: money is accumulating currently. If there isn't enough resource, we can allocate money for dental hygiene program. • We shouldn't be touching certain departmental budgets, such as DRC, financial aid. They have certain requirements or support certain students. <ul style="list-style-type: none"> - Excluded all the equity, inclusion budget. - Want to set aside 1320 budget. 			
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		<ul style="list-style-type: none"> - Ok to use finance and facilities budget. But need to take care bookstore and other budgets. • Learning resource Center: is tutoring, including Pass the Torch, and the library. • Can the carryover balance earn interest? <ul style="list-style-type: none"> - It does earn some interest. District manages the funds along with the county. Conservatively done. Make sure the balances we have are protected. • Ultimately look for recommendations using one-time money to cover equity initiatives. Are we looking at doing certain amount per year? Do we want to do a longer time strategy? • Say we can do 200k this year. Look at a 5-year strategy. We can set aside 1 million dollars. • What are the equity initiatives are we talking about? <ul style="list-style-type: none"> - It could be professional development or additional assistance for students. • Has other council been aware of this? <ul style="list-style-type: none"> - This is the first time we are getting the real discussion on how this can be done. 			
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		<ul style="list-style-type: none"> • It's good to identify some of the equity initiatives we want to invest and assess outcomes of our investment. • If other councils have been doing a lot of work. Can we use their ideas for the use of equity funds. Use the funds for the work that is happening. <ul style="list-style-type: none"> - I know we are doing equity work in a lot of departments. Hard to dig into details to find out how we are doing financially. If it's one place, it's easier to quantify how much we are using for equity. • How does Lottery flexibility and HEERF II impact set the stage for the coming year? <ul style="list-style-type: none"> - The lottery guidelines have been changed a lot to support students' basic needs (food, housing, and technology needs). That's another source of funds. - HEERF funds are a temporary thing. It can also address students and faculty needs. • Wouldn't it be nice to create a list of options and then put it out to a broader community - including students - to help prioritize? For example, we may decide the amount. Equity office can decide a broad list and let the community decide. • Things to consider: 1. How to process. It's one-time fund. But also coming from 			
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		<p>divisions. 2. Possible to hire permanent people? Classified position in marketing area? It's not one-time money. But how one-time money can make it permanent.</p> <ul style="list-style-type: none"> • Could be a one-time investment for that position. Perhaps stating clearly in the contract, the term and state if funding is available and/or bring an FT/PT faculty with assurance of their former class load being reinstated (if possible of course) and they get a break from their normal load to do something different for the school (marketing coordinator, online, etc.) • If we came up with a guiding list that might help the process. Maybe like 10 options and then they prioritize with an option to add more? • Could use student letter as a framework of guiding principles to discuss carryover funds. • Can we ask Equity Office to propose certain equity initiatives? In addition, we also might want to consider to incorporate students' requests. • Also need to assess the requests too. 			
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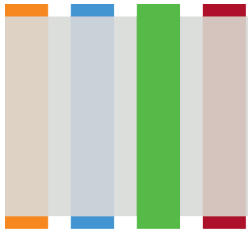
		<ul style="list-style-type: none"> • We should be using the strategic equity plan as the guide for investment. • Suggest we have an opportunity to revisit and decide to either put more or less money. • Should we also share this plan more formally with academic senate so all the divisions/departments are aware? or is that something the AS reps here will report out on • Do we get equity funds from the state: <ul style="list-style-type: none"> - SEA program. Total we get is about 4.5 million. Equity department is over 1 million. The rest fund is for other student services area and including basic skills. • Should we also share this plan more formally with academic senate so all the divisions/departments are aware? or is that something the AS reps here will report out on? <ul style="list-style-type: none"> - Each constituency rep will share the updates. 			
5	Proposal to apply for MESA program funding	<ul style="list-style-type: none"> • Ram presented MESA (Math, Engineering, Science Achievement) program proposal. 	<ul style="list-style-type: none"> • Priya: motion to approve that we submit a letter of an intent with the idea that we will discuss in the future meetings. 	<ul style="list-style-type: none"> • Will come back with more details. 	Ram

		<ul style="list-style-type: none"> • For Financially and educationally disadvantaged students pursue STEM majors. • What Ram is asking: Support this program. Also allocate a president. • How do you target "financially and educationally disadvantaged" students? <ul style="list-style-type: none"> - Have to look at MESA guidance. • Similar to MPS (math program success) courses. Works well. It's a proven model. • What's the estimated cost to set up the program? <ul style="list-style-type: none"> - 2 major positions needed: director and counselor assigned to MESA program. Funding could be used to hire admin services person to help with data and assist the program. So, we need a director, a counselor and an assistant to support the program. • This program works successfully in other colleges. • How do we ensure that the students fit in the guidelines defined by Mesa as "financially and educationally disadvantaged"? 	<ul style="list-style-type: none"> • Mike: Seconds. • The motion was approved unanimously. 		
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		<ul style="list-style-type: none"> - Can go by the way how we recruit for MPS program. Can use the criteria like that. Financially disadvantages. Looked at FAFSA, etc. • What is the application process? <ul style="list-style-type: none"> - Seems easy. Just a letter of interest. May try a few times to eventually become a MESA campus. • We were planning on reaching out to folks at MESA programs to find out more, especially if we get invited to apply. • Seems the cost is about 300k. Have to have the funding part work out before we apply. <ul style="list-style-type: none"> - This is just an intent to apply. Then receive an invitation to apply. • On Student letters, specifically made a request around diversity in STEM. Support to move it forward. • Kathy: My experience with the MESA program at some other campuses is it does provide a strong cohort experience across many STEM departments. 			
6	POWER and POCR update	<ul style="list-style-type: none"> • Lené updated on a 500K POWER grant that Foothill received –the project was called POWER and seeded Peer Online Course Review. 			Lené

		<ul style="list-style-type: none"> • Were able to build a course tailored to Foothill. • We've done this in partnership with guided pathways. • More flexible and ready to serve our students. • Improving courses and doing it through an equity lens. • Two more info links to share: https://foothillcollege.instructuremedia.com/embed/f4858afe-afcc-4126-a97a-9dab901c388d https://foothillcollege.instructuremedia.com/embed/1a4cbfd6-aca3-4d24-910f-6507d84832ac 			
7	Bookstore Update	<ul style="list-style-type: none"> • This is an added agenda item. Working on releasing RFP very soon. • May implement a transition in the fall. 			Elias

*Include the person(s) and or group responsible for next steps.



MEMBERS PRESENT (strike out names not present)

Voting

Tri-Chairs: Mike Tejeiro (Manager), Phuong Tran (Classified), Cara Miyasaki (Faculty)

Manager: Chris Allen

Classified Staff: Rick Edwards, Pauline Brown

Faculty: Brian Evans, Juston Glass (PT), Kathy Perino (FT, Winter, Spring),

Students: Adam Loo, Priya Vasu, Abhiraj Muhar

Non-Voting

Ex-Officio: Bret Watson, Elias Regalado, Kevin Harral, Thuy Nguyen

Recorder: Danmin Deng

Facilitator: Sophia Kim

Guests

Debra Sayble, Julie Ceballos, Romeo Paule, Valerie Fong, Asha Jossis, Craig Gawlick, Roosevelt Charles, Debbie Lee, Ram Subramaniam, Lené Whitley-Putz

Foothill College Mission Statement

Believing a well-educated population is essential to sustaining and enhancing a democratic society, Foothill College offers programs and services that empower students to achieve their goals as members of the workforce, as future students, and as global citizens. We work to obtain equity in achievement of student outcomes for all California student populations, and are guided by our core values of honesty, integrity, trust, openness, transparency, forgiveness, and sustainability. Foothill College offers associate degrees and certificates in multiple disciplines, and a baccalaureate degree in dental hygiene.

2020 - 2021: Strategic Objective

Equity