**Return to Campus Study Group Proposal**

**For R&R Council 11/6/20 meeting**

**DRAFT**

*(please note, this is very much a preliminary draft. Items highlighted in yellow are meant to be a starting point for conversation)*

1. **Charge of the group**
	* Get updates from Scheduling task force, Admin Council, Student Services, ASFC, and other groupings that are discussing return to campus.
	* Compile information gathered and develop multiple proposals for return to campus plan.
	* Come back to R&R Council with proposals for returning to campus for the Council to vote on and then send a Governance Memo to the President with our recommendation(s).
2. **Overall Composition**
	* With classified staff (one or two) assigned by Classified Senate
	* With faculty (one or two) assigned my Academic Senate
	* With students (one or two) assigned by ASFC
	* Other interested Foothill College faculty, staff, and students.
3. **Expertise needed (to target recruitment)**
	* Awareness of state and county public health guidelines
	* Student perspective
	* No idea what else is needed?
4. **Time commitment / timeline**
	* Group to be assembled by: November 30, 2020
	* Aim to report to R&R Council by: January 8 R&R Council meeting? Or Feb 5?
	* General target time commitment:
		+ Study group will need to meet every other week for an hour and a half in December, January to check in data and information being gathered and then put together proposals for R&R Council.
5. **Responsibilities of members**
	* Each member meets with one of the groupings that is discussing return to campus. Takes notes to bring back to the study group.
	* Reports back findings from meeting to the study group.
	* Works with study group to develop proposals to share with R&R Council.