

Admin Council Survey Results Fall 2021



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D. Finkelstein, FH IRP

Survey background

Purpose: Collect feedback from Admin Council members; identify potential areas of improvement.

Who was surveyed: Fall 2021 members of Admin Council (except Cabinet*) were sent email invites to an online survey ($n = 34$).

Survey design: 8 questions; mix of rating scales, multiple-choice, and open-ended.

Response rate: 24 respondents; 71% response rate.

*Cabinet members were excluded due to their leadership roles within the council.

Survey results

Admin Council meetings: benefits

Respondents share
information from
Admin Council (71%)



Admin Council helps to build
community among admins and
supervisors (63%)

Admin Council meetings: challenges



Meetings do not facilitate being effective in their job (79%)

Meetings are generally not a good use of their time (67%)

Admin Council is not a source of important information not heard elsewhere (58%)

Admin Council meetings: schedule preference

- Admin Council meetings do not need to be in person to be effective (58%)



January						
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

- Most preferred meeting schedule was once a month (46%) for 90 minutes (50%)

Important topics for Admin Council

Most frequently rated as “very important”

Retention and
enrollment
strategies

Ed Master Plan

Strategic Vision for
Equity

Cross-unit
collaboration

Accreditation process

Valued aspects of Admin Council

Open-ended responses

Sharing information

“It's a good opportunity to hear what other areas are doing.”

“There is great value in coming together to discuss, learn, solve problems, and identify opportunities.”

Leveraging expertise

“The time to collaborate and leverage the expertise of each other.”

Building relationships

“It is a form of community with administrators. We rarely get to see each other on campus.”

Improving Admin Council

Open-ended responses

More efficient and focused

“More focused meetings.”

“Have clear outcomes for each agenda item.”

Clear objectives and desired outcomes

Circulate agendas in advance

“Make it meaningful.”

Send information-only updates via email

“Most of the reporting could be done by email.”

Summary: strengths and challenges of Admin Council

Admin Council strengths

- Build community
- Share information
- Leverage expertise to address problems

Admin Council challenges

- Not efficient
- Meetings not seen as a good use of time
- Objectives can be unclear

For consideration:

What is the purpose of Admin Council?

Next steps?