

Buildings & Grounds Committee  
 Meeting Minutes #16  
 January 21, 2010  
 Presidents Conference Room  
 12:30 p.m. – 1:30:00 p.m.

\* indicates attendance

<b>Attendees:</b>	<b>Email</b>	<b>Phone</b>
Mia Casey*	caseymia@fhda.edu	650-949-7408
Sam Connell*	connellsamuel@fhda.edu	650-949-7197
Mike Diefenbach	diefenbachmike@fhda.edu	650-949-7185
Margo Dobbins	dobbinsmargo@fhda.edu	650-949-7038
Art Heinrich heinrichart@fhda.edu 650-949-6295		
Andrew Horng ahorng@gmail.com		
Kurt Hueg	huegkurt@fhda.edu	650-949-7645
Lynn Mc Comas mccomaslynn@fhda.edu 650-949-6152		
John Mummert	mummertjohn@fhda.edu	650-949-7394
Frank Nunez nunezfrancisco@fhda.edu 650-949-5347		
Erin Ortiz*	ortizerin@fhda.edu	650-949-7060
Denise Perez* perezdenise@fhda.edu 650-949-7256		
Daphne Small	smalldaphne@fhda.edu	650-949-7218
Annette Stenger	stengerannette@fhda.edu	650-949-7200
Kay Thornton	thornontonkay@fhda.edu	650-949-7252
Brenda Visas* davisvisasbrenda@fhda.edu 650-949-7033		
<b>Guests</b>		
Ahmed Mostafa – AFSC President		
Jessica Hawkins – Student Representative		

CC5	President	12/25/09	Campus Posting Guidelines	B. Visas	
Item # Description Responsible Complete	<b>Next Steps:</b> 1. Send Posting Policy to PaRC for final approval. (M. Casey) 2. Recommend locations for postings/bulletin boards to B&G Committee (B. Visas).				12/8/09 The focus of today's meeting was again, the revision of the posting policy. The Committee reviewed revisions brought forward by D. Small and E. Ortiz. B. Visas will work with D. Small to incorporate the additions agreed to by the Committee and submit for review before the January meeting.
					<b>1/21/10</b> The focus of today's meeting was to review the posting policy with the AFSC President and B&G's new student representative. The policy was approved.

5.7.5a	<p><b>11/25/08 Campus Posting Guidelines</b></p> <p><b>Next Steps:</b></p> <ol style="list-style-type: none"> <li>1. Send Posting Policy to PaRC for final approval. (M. Casey)</li> <li>2. Recommend locations for postings/ bulletin boards to B&amp;G Committee (B. Visas).</li> </ol>	B. Visas	<p>12/8/09 The focus of today's meeting was again, the revision of the posting policy. The Committee reviewed revisions brought forward by D. Small and E. Ortiz. B. Visas will work with D. Small to incorporate the additions agreed to by the Committee and submit for review before the January meeting.</p>
			<p><b>1/21/10</b> The focus of today's meeting was to review the posting policy with the AFSC President and B&amp;G's new student representative. The policy was approved. However, locations are still an issue. Several types of posting boards were brought to the meeting for review and discussion. B.</p>

<p>11.25.3 Measure C Site Improvement (Landscape) Project Update</p>	<p>Next month B. Visas will be building boards for both public and M. Casey has suggested having boards centrally located and them from buildings where to access them. A suggestion made for two locations, one</p>	<p>12/8/09 The Academic Drawings will be completed in January and they will be brought to the March B&amp;G Committee for status and updates.</p>	
		<p>1/21/10 Measure C package has been out for review by Faculty and Staff</p>	
		<p>for 3 weeks but we have not received any comments. <b>Item Closed.</b></p>	
<p>6.22.2</p>	<p>“Remembrance Garden” The designers of the Site Improvements Project suggested utilizing an area above the Bamboo Garden for our memorial site. This was not previously part of the Site Improvement budget and funding is not available. The Site Improvements Steering Committee suggested using the fountain adjacent to the Appreciation Hall, renovating the area (which is in the budget) and having bricks purchased for the remembrance of faculty and staff. This would bring a sense of purpose to the area and is easily accessible by wheelchair. A committee is being formed to develop a foundation account and a brochure. If you are interested in participating in this committee, contact B. Visas.</p>	<p>B. Visas</p>	<p><b>12/21/10</b> “Remembrance Committee” being developed with the Foundation. <b>Item Closed.</b></p>

<p>11.17.3 Next Meeting: February 18 2009: <b>12:30-1:00 Chinese Heritage</b></p>	<p>Next months topic will be bulletin boards for both public and AFSC use. M. Casey has suggested having boards centrally located and removing them from buildings where it is unsafe to access them. A suggestion was made for two locations, one in the B5000-5400 “concrete courtyard area” and the other between the Library and B3400. If you have seen bulletin boards that you would like the Committee to review, please submit to B. Visas prior to December 4, 2009.</p>	<p>All</p>	<p>12/8/09 Please bring any photographs or ideas for “bulletin boards” or kiosks to the next meeting for discussion. <b>12/21/10 Item Closed.</b></p>
<p><b>B&amp;G Meeting Schedule:</b> February 18 CHR, 12:30 p.m. March 18, CHR, 12:30 p.m. April 22, CHR, 12:30 p.m. May 20, CHR, 12:30 p.m. June 17, CHR, 12:30 p.m. No meetings during summer</p>			

11.17.3 Next Meeting: February 18 2009: <b>12:30-1:00 Chinese Heritage Room, Library Building 3500.</b>	Information	
--	-------------	--