



FOOTHILL COLLEGE

12345 El Monte Road • Los Altos Hills, CA • 94022-4599

October 22, 2013

TO: Foothill College and FHDA Central Services
FROM: Judy C. Miner, President

This memo shows the current organization of Foothill College after the various reorganizations of the past several years. Use this organization to update reporting and accountability systems (i.e. Banner).

A. President's Office - President Judy Miner

1. Marketing - Director - Vacant
 - a. External Relations
 - b. Community Relations
 - c. Media Relations
 - d. Public Information
 - e. College Publications
 - f. College Website
 - g. Design Services
 - h. Governmental Relations
 - i. Marketing

B. Finance and Administrative Services - Vice President Bernata Slater

1. Facilities and Operations - Director Brenda Visas
 - a. Facility Rentals
 - b. Bond Program
 - c. Building/Grounds
 - d. Construction Management
 - e. Design Team Leader
 - f. Facilities
 - g. Measure C
 - h. Sustainability
 - i. Office Services
 - j. Alcohol
2. Administrative Assistant - Vacant
3. Offices and Responsibilities
 - a. Administrative Services

- b. Audits
- c. Bookstore
- d. Celebrity Forum
- e. College Budget
- f. Contracts
- g. Payroll
- h. Part-time faculty HR

C. Instruction & Institutional Research - Vice President Kimberlee Messina

1. Business and Social Sciences Division - Dean Kurt Hueg
 - a. Accounting
 - b. Anthropology
 - c. Business Administration
 - d. Business International Studies
 - e. Child Development
 - f. Economics
 - g. General Studies - Social Sciences
 - h. Geographic Information Systems
 - i. Geography
 - j. Gerontology
 - k. History
 - l. Law & Society
 - m. Philosophy
 - n. Political Science
 - o. Psychology
 - p. Sociology
 - q. Social Science
 - r. Special Education
 - s. Women's Studies
2. Fine Arts & Communication Division - Dean Mark Anderson
 - a. Art
 - b. Studio Art
 - c. Art History
 - d. Communication Studies
 - e. Graphic and Interactive Design
 - f. Music
 - g. Music Technology
 - h. Photography
 - i. Theatre Arts
 - j. Theatre Technology
3. Language Arts Division - Dean Paul Starer
 - a. English

- b. ESLL
 - c. Supplemental Instruction
 - d. Noncredit ESLL
 - e. Humanities
 - f. Japanese
 - g. Spanish
4. Library Division - Dean Paul Starer
- a. Library
 - b. Learning Resources
5. Physical Sciences, Math and Engineering Division - Dean Peter Murray
- a. Astronomy
 - b. Chemistry
 - c. Computer Science
 - d. Engineering
 - e. Mathematics
 - f. Nano Science
 - g. Noncredit Math
 - h. Physics
 - i. Supplemental Instruction
 - j. Science Learning Institute
6. Biological and Health Sciences Division - Dean Nanette Solvason
- a. Biology
 - b. Dental Assisting
 - c. Dental Hygiene
 - d. Diagnostic Medical Sonography (Ultrasound)
 - e. Emergency Medical Technician
 - f. Environmental Horticulture & Design
 - g. Paramedic
 - h. Pharmacy Technician
 - i. Primary Care/Physician Assistant
 - j. Radiologic Technology
 - k. Respiratory Therapy Technology
 - l. Veterinary Assisting
 - m. Veterinary Technology
7. Foothill Global Access - Dean Judy Baker
- a. Online Instruction
 - b. Accessibility Online
 - c. Faculty/ Staff Development
 - d. Campus Wide Technology
8. International Student Division - Dean George Beers
- a. International Students
9. Instructional Services - Associate Vice President - Vacant
- a. Curriculum

- b. Scheduling
 - c. Articulation
 - d. Tenure
 - e. PDLs
 - f. SLOs
 - g. Accreditation
 - h. College Catalog
10. Offices and Responsibilities
- a. Educational Master Plan
 - b. Enrollment Management
 - c. Faculty Negotiations
 - d. Honors Institute
 - e. Program Review
 - f. Institutional Research

D. Workforce Development & Institutional Advancement - Vice President John Mummert

1. Kinesiology and Athletics Division - Dean Susan Gutkind
 - a. Kinesiology
 - b. Athletics
 - c. Dance
 - d. Adaptive Fitness Therapy
 - e. Athletic Injury Care
 - f. Personal Fitness Trainer
 - g. Physical Education
2. Business and Education Partnerships Division - Director Reginald Duhe
 - a. Apprenticeship
 - b. Journeyman
 - c. Contract Education - District wide
 - d. Economic Development
 - e. Internships - District wide

NOTE: Curriculum process will continue with BSS handling Apprenticeship curriculum approvals
3. Krause Center for Innovation - Director Gay Krause
 - a. LINC
 - b. Merit program
 - c. Fame program

NOTE: Curriculum process will continue with Fine Arts handling LINC curriculum approvals
4. FHDA Education Center - Dean Dawn Girardelli
 - a. Middlefield Campus
 - b. Design of FHDA Education Center
 - c. Moffett Park Partnerships

- d. Continuing Education
- e. Community Partnerships
- 5. Offices and Responsibilities
 - a. BACC Rep
 - b. Business/Industry Partnerships
 - c. Foundation
 - d. CBIAC (Chancellor's Advisory Board) rep
 - e. Tenure
 - f. Faculty Evaluations
 - g. Workforce Workgroup
 - h. Community Education Coordination
 - i. Faculty Negotiations
 - j. Program Review Committee
 - k. Grants Coordination
 - l. Perkins
 - m. Regional/State Strategies

E. Student Services – Vice President Denise Swett

- 1. Disabled Student Services & Veterans Programs - Director Teresa Ong
 - a. Disability Resource Center
 - b. Veteran's Programs
 - c. Community Based programs
 - d. Noncredit DSPS
 - e. TTW
- 2. Counseling & Student Success - Dean Laureen Balducci
 - a. Service Area/Admin Student Outcomes
 - b. Student Equity
 - c. Assessment/Testing
 - d. Counseling/Student Success
 - e. Puente
 - f. Transcript Evaluation
 - g. Transfer Center/Career Center
 - h. Mfumo
 - i. Pass the Torch
 - j. Noncredit classes: Parenting, Short-term Vocational, Workforce Development
- 3. Student Affairs & Activities - Dean Pat Hyland
 - a. ADA Compliance
 - b. Campus Center
 - c. Commencement
 - d. First Year/New Faculty Programs
 - e. Food Service/Vending
 - f. Health Center

- g. Middle College
 - h. Psychological Services
 - i. Staff Travel & Conference Fund
 - j. Student Life/Judicial Affairs
 - k. Associated Students
 - l. Police & Security
4. Enrollment Services - Dean Nazy Galoyan
 - a. Admissions and Records
 - b. P1/P2 reports
 - c. Financial Aid & Scholarships
 - d. Academic Council
 5. EOPS & Community Programs - Director Alexandra Duran
 - a. EOPS
 - b. Outreach/recruitment: FCCC
 - c. Community Partnerships
 - d. CTE Grants & Silicon Valley Community Collaborative
 - e. Map Your Future Academies
 - f. HS/ROP Articulation
 6. Family Engagement Institute - Executive Director Betsy Nikolchev
 - a. Family Engagement Institute
 - b. Stretch to Kindergarten
 - c. Noncredit Parenting (in conjunction w/counseling)
 7. Other Responsibilities
 - a. ASK Foothill
 - b. Day on the Hill
 - c. Student Services Tech support programs
 - d. Student Services at Education Center
 - e. Annual Tech Conference