

FOOTHILL COLLEGE

COMPREHENSIVE ADMINISTRATIVE UNIT PROGRAM REVIEW  
EVALUATION RUBRIC

Unit Name: KINESIOLOGY & ATHLETICS

Date Reviewed [Click here to enter text.](#)

**ADMINISTRATIVE UNIT MISSION**

	MEETS CRITERIA	NEEDS STRENGTHENING	DOES NOT MEET CRITERIA	COMMENTS
<p><b>ADMINISTRATIVE UNIT MISSION</b> Clear and concise statement that outlines the principles that guide the work of the unit, its goals/ objectives, stakeholders and how it connects to the College's overarching mission.</p>	<input checked="" type="checkbox"/> Clear & concise <input checked="" type="checkbox"/> Specific to the unit; who it serves and what it does that separates it from other units <input checked="" type="checkbox"/> Addresses the larger impact of the unit <input checked="" type="checkbox"/> Identifies stakeholders <input type="checkbox"/> Aligned with College mission statement	<input type="checkbox"/> States the unit's purpose and who it serves <input type="checkbox"/> Limited scope & reach <input type="checkbox"/> Does not align with College mission statement	<input type="checkbox"/> No Mission Statement submitted	<p>Green</p> <p>Perhaps a stronger linkage with college mission statement, especially given that lifelong learning is no longer part of the mission statement (this unit historically has been most closely aligned with lifelong learning)</p>

**SECTION 1: DATA & TREND ANALYSIS**

	MEETS CRITERIA	DOES NOT MEET CRITERIA	COMMENTS
<b>DATA COLLECTION</b>	<input checked="" type="checkbox"/> Presents data provided by I & IR OR <input type="checkbox"/> Cites other data source	<input type="checkbox"/> Does not present data provided by I & IR OR <input type="checkbox"/> Does not cite other data sources	Green

	MEETS CRITERIA	NEEDS STRENGTHENING	DOES NOT MEET CRITERIA	COMMENTS
<b>ANALYSIS</b> (A-B) <b>Description of whom is served and when</b> (C-E) <b>Tracking, Trends and Adjustments to core missions</b> (F) <b>Staffing</b> (G-H) <b>Changes, Impacts and Strategies</b> (I) <b>Prioritization of Resources</b> (J) <b>Prof Development</b>	<input checked="" type="checkbox"/> Clear and organized (esp. to those outside unit) <input checked="" type="checkbox"/> Analyze previous year's data to past trends, as appropriate. <input checked="" type="checkbox"/> Discussion regarding action plans/strategies that result from data analysis, as appropriate.	<input type="checkbox"/> Contains irrelevant or unclear information. <input type="checkbox"/> Portions of analysis are incomplete, limited discussion of action plans/strategies.	<input type="checkbox"/> Does not provide analysis or discussion of action plans/strategies.	Green  Additional data provided in this section came from IR  Appears things are still in transition as much of narrative focuses on technological issues and changes in state regulations. Analysis is adequate, solutions are lacking.

	MEETS CRITERIA	NEEDS STRENGTHENING	DOES NOT MEET CRITERIA	COMMENTS
<b>(K-R) CURRICULUM</b> (Required for units that supervise instructional programs)	<input checked="" type="checkbox"/> Presents information on curriculum process in the unit <input type="checkbox"/> Analyzes the process, resources, and support of the curriculum process in the unit	<input type="checkbox"/> Presents limited or inaccurate information on curriculum process <input type="checkbox"/> Limited discussion regarding the process, resources, and support of the curriculum process in the unit	<input type="checkbox"/> Does not present information on curriculum process <input type="checkbox"/> No discussion regarding the process, resources, and support of the curriculum process in the unit	<p>Green</p> <p>No in-depth analysis regarding curriculum process but template does not appear to allow for that</p>

**SECTION 2: STUDENT EQUITY AND INSTITUTIONAL STANDARDS**

	MEETS CRITERIA	DOES NOT MEET CRITERIA	Comments
<b>COURSE COMPLETION</b> <b>DEGREE COMPLETION</b> <b>CERTIFICATE COMPLETION</b> <b>TRANSFER TO FOUR YEAR COLLEGES/UNIVERSITIES</b>	<input checked="" type="checkbox"/> Analysis considers how the unit impacts these indicators at the program (if applicable) and college level <input type="checkbox"/> Analysis includes discussion of any differences by student demographics	<input type="checkbox"/> Analysis does not consider how the unit impacts these indicators at program level or college level <input checked="" type="checkbox"/> Analysis does not include discussion of any differences by student demographics	<p>Yellow</p> <p>Discussion focuses primarily on athletes and issues related to understaffing; some about online course success; perhaps include some discussion about non-athletes (recognizing that a large part of the division supports athletes)</p>

**SECTION 3: CORE MISSION & SUPPORT**

	MEETS CRITERIA	NEEDS STRENGTHENING	DOES NOT MEET CRITERIA	COMMENTS
(A) <b>BASIC SKILLS</b>	<input checked="" type="checkbox"/> Analysis includes outcomes and initiatives related to Basic Skills <input type="checkbox"/> Analysis includes how student equity and success are addressed	<input type="checkbox"/> Analysis of outcomes and initiatives is incomplete <input checked="" type="checkbox"/> Analysis of student equity and success is incomplete	<input type="checkbox"/> No analysis of outcomes and initiatives <input type="checkbox"/> No analysis of student equity and success	Green Discussion related to strategies for athletics but how do KA classes reinforce basic skills language, math and critical thinking skills?

	MEETS CRITERIA	NEEDS STRENGTHENING	DOES NOT MEET CRITERIA	COMMENTS
(B) <b>TRANSFER</b>	<input checked="" type="checkbox"/> Analysis includes outcomes and initiatives related to Transfer <input type="checkbox"/> Analysis includes how student equity and success are addressed	<input type="checkbox"/> Analysis of outcomes and initiatives is incomplete <input checked="" type="checkbox"/> Analysis of student equity and success is incomplete	<input type="checkbox"/> No analysis of outcomes and initiatives <input type="checkbox"/> No analysis of student equity and success	Green Discussion does mention ADT; however discussion seems focused on athletes. Would like to see follow up data on students in athletic injury care.

	MEETS CRITERIA	NEEDS STRENGTHENING	DOES NOT MEET CRITERIA	COMMENTS
(C)WORKFORCE	<input checked="" type="checkbox"/> Analysis includes outcomes and initiatives related to Workforce <input type="checkbox"/> Analysis includes how student equity and success are addressed	<input type="checkbox"/> Analysis of outcomes and initiatives is incomplete <input checked="" type="checkbox"/> Analysis of student equity and success is incomplete	<input type="checkbox"/> No analysis of outcomes and initiatives <input type="checkbox"/> No analysis of student equity and success	Green  Workforce initiatives such as adding new programs are discussed; more discussion about outreach for these programs and strategies to help students succeed would be helpful

**SECTION 4: LEARNING OUTCOMES ASSESSMENT**

	MEETS CRITERIA	DOES NOT MEET CRITERIA	COMMENTS
UNIT LEVEL	<input checked="" type="checkbox"/> Four Column report for AU-SLO Assessment from TracDat attached	<input type="checkbox"/> Four Column report for AU-SLO Assessment from TracDat <u>not</u> attached	Green

**SECTION 5: SLO ASSESSMENT & REFLECTION**

	MEETS CRITERIA	NEEDS STRENGTHENING	DOES NOT MEET CRITERIA	COMMENTS
<b>SLO Assessment &amp; Reflection</b>	<input type="checkbox"/> Discussion regarding AU-SLOs is student focused <input checked="" type="checkbox"/> Discussion of whether AU-SLO assessments have led to any changes, including trends <input type="checkbox"/> Discussion of how AU-SLOs are related to PL-SLOs, and to the college mission <input type="checkbox"/> Demonstration of dialogue in your unit that shape/evaluate AU-SLOs	<input type="checkbox"/> Discussion regarding AU-SLOs is somewhat student focused <input type="checkbox"/> Limited discussion of whether AU-SLO assessments have led to any changes, including trends <input type="checkbox"/> Limited discussion of how AU-SLOs are related to PL-SLOs, and to the college mission. <input checked="" type="checkbox"/> Limited demonstration of dialogue in your unit that shape/evaluate AU-SLOs	<input type="checkbox"/> Discussion regarding AU-SLOs is not student focused <input type="checkbox"/> No discussion of whether AU-SLO assessments have led to any changes, including trends. <input checked="" type="checkbox"/> No discussion of how AU-SLOs are related to PL-SLOs, and to the college mission <input type="checkbox"/> No demonstration of dialogue in your unit that shape/evaluate AU-SLOs	Yellow Perhaps some discussion about current AUOs and why these are areas of concern for the unit. Need more discussion about AUOs.

**SECTION 6: ADMINISTRATIVE GOALS AND RATIONALE**

	MEETS CRITERIA	DOES NOT MEET CRITERIA	COMMENTS
<b>Administrative Goals and Rationale</b>	<input checked="" type="checkbox"/> Previous year goals include status update <input checked="" type="checkbox"/> New goals are tied to college initiatives, such as improved student success <input checked="" type="checkbox"/> Discussion of how progress toward new unit goals will be measurable	<input type="checkbox"/> Previous year goals do not include status update <input type="checkbox"/> New goals are not tied to college initiatives, such as improved student success <input type="checkbox"/> No discussion of how progress toward new unit goals will be measurable	Green  Some goals listed are more program related than admin related  Fun to note that new goal #4 "Provide compliant and competitive athletic program..." will be measureable by "all teams beat De Anza."

**SECTION 7: RESOURCES AND SUPPORT**

	MEETS CRITERIA	DOES NOT MEET CRITERIA	COMMENTS
<b>Resources &amp; Support</b>	<input type="checkbox"/> All Unit resource needs/requests are tied to a related goal in section 6 and explains how the resource request supports the aforementioned goal <input checked="" type="checkbox"/> Evaluation of resources needs/requests over past three-year cycle (especially if requests have been granted) in increasing student success and student equity.	<input checked="" type="checkbox"/> Unit resource needs/requests are not tied to a related goal in section 6. <input type="checkbox"/> No evaluation of resources needs/requests over past three-year cycle (especially if requests have been granted) in increasing student success and student equity.	Yellow: No direct ties to section 6.

**SECTION 8: PROGRAM REVIEW SUMMARY**

	MEETS CRITERIA	NEEDS STRENGTHENING	DOES NOT MEET CRITERIA	COMMENTS
<b>(Program Review Summary</b> <b>(A) Student Outreach and Support</b> <b>(B) Enrollment</b> <b>(C) Student Equity</b> <b>(D) Highlights</b> <b>(E) Future Impacts</b>	<input checked="" type="checkbox"/> Current unit review addresses concerns or recommendations that were made in prior year program review cycle. <input type="checkbox"/> Discussion regarding whether unit's goals/initiatives support institutional priorities, including how progress is being measured. <input checked="" type="checkbox"/> Discussion regarding future issues that could impact the unit.	<input type="checkbox"/> Limited review on concerns or recommendations that were made in prior year program review cycle. <input type="checkbox"/> Limited discussion regarding whether unit's goals/initiatives support institutional priorities, including how progress is being measured. <input type="checkbox"/> Limited discussion regarding future issues that could impact the unit.	<input type="checkbox"/> Current unit review does not address concerns or recommendations that were made in prior year program review cycle. <input type="checkbox"/> No discussion regarding whether unit's goals/initiatives support institutional priorities, including how progress is being measured. <input type="checkbox"/> No discussion regarding future issues that could impact the unit.	Green Perhaps more discussion about community access opportunities would be helpful as this was an issue and concern raised throughout the document  Given the changes in enrollment priority, and the prediction that it will negatively affect some students, provide strategies to help students?  More discussion of non-athletic enrollment and how it relates to equity and success needed.

**SECTION 9: FEEDBACK AND FOLLOW UP**

	MEETS CRITERIA	DOES NOT MEET CRITERIA	COMMENTS
<b>Program Review Summary</b>	<input checked="" type="checkbox"/> VP or President commented on Program Review <input checked="" type="checkbox"/> VP or President feedback agrees with the discussion and analysis provided by the unit.	<input type="checkbox"/> VP or President did not comment on Program Review <input type="checkbox"/> VP or President feedback does not agree with the discussion and analysis provided by the unit.	Green Continue efforts to increase enrollment will need to be documented (recognizing that much of the decline was due to changes outside of unit's control)

REVIEWER NOTES, IF ANY: Green